

**APPLICATION FORM**  
**Civil Society Digital Capacity Building Grant Competition**

**Public Affairs Section of the U.S. Embassy**  
**4 Igor Sikorsky Street,**  
**Kyiv 04112, Ukraine**

**Tel.: (044) 521 5740**  
**Fax: (044) 521 5575**

PLEASE FILL OUT, SAVE AND SEND TO [KyivSocialMediaGrant@state.gov](mailto:KyivSocialMediaGrant@state.gov)  
Ukrainian version can be found at <http://ukrainian.ukraine.usembassy.gov/uk/dcbgrant.html>

**Please do not fill out this form online; save it in your computer first.**  
**The fields in this document are fixed length. Might you need more space, please include attachments.**

---

**GRANT RECIPIENT**

Name of NGO or media outlet \_\_\_\_\_

Head of organization (name, position) \_\_\_\_\_

Address

Project Manager (name, position) \_\_\_\_\_

Telephone, fax \_\_\_\_\_

Email \_\_\_\_\_

NGO Website \_\_\_\_\_

**Local Bank Account**

Account number \_\_\_\_\_

Bank name \_\_\_\_\_

Bank address

MFO \_\_\_\_\_

EDRPOU \_\_\_\_\_

## BACKGROUND OF THE NGO OR MEDIA OUTLET

Registration date \_\_\_\_\_

Primary goals

Areas of expertise

## PREVIOUS US GOVERNMENT FUNDING (U.S. EMBASSY OR USAID)

If you have been a recipient of U.S. government grants more than once, please include information on other grants in the attachments.

Year received \_\_\_\_\_

Amount (any currency) \_\_\_\_\_

Program name \_\_\_\_\_

Project purpose

Project goals

Project results

**PREVIOUS GRANTS (OTHER DONORS)**

If you have been a recipient of grants from other donors more than once, please include information on other grants in the attachments.

Year received \_\_\_\_\_

Amount (any currency) \_\_\_\_\_

Name of the donor \_\_\_\_\_

Project purpose

Project goals

Project results

Major accomplishments and success stories

Office space and equipment

Available human resources (full-time and part-time staff members and volunteers)

**REQUIRED ATTACHMENTS**

Please include the following documents with your application form:

- 1) Copy of the NGO or media outlet's registration certificate;
- 2) Copy of the certificate showing non-profit status of the NGO or media outlet, if applicable;
- 3) Resumes of all the staff involved with the project implementation;
- 4) Letters of Support if the project is receiving additional funding from other sources or from partners of the project;

**Attention: do not send any of the documents in WinRAR archive file format. In case you need to archive your files, please use WinZIP file format.**

**CO-FUNDING FOR THE PROPOSED PROJECT**, if available

Amount (any currency) \_\_\_\_\_

Name of the donor \_\_\_\_\_

**NGO PARTNER(S)**, if available

**PROJECT DATES** (MM-DD-YYYY) from  to

**PROJECT NAME** \_\_\_\_\_

**PROJECT DESCRIPTION**

Please be specific and provide as much quantitative information as you can. For instance, please include number of project participants, program/course/seminar duration, number/size of reports produced, estimated audience, etc.

a) **PROJECT JUSTIFICATION / PROBLEM STATEMENT**- why is this needed for Ukraine and the particular region; describe target audience by age groups, occupation, number of program participants, etc.:

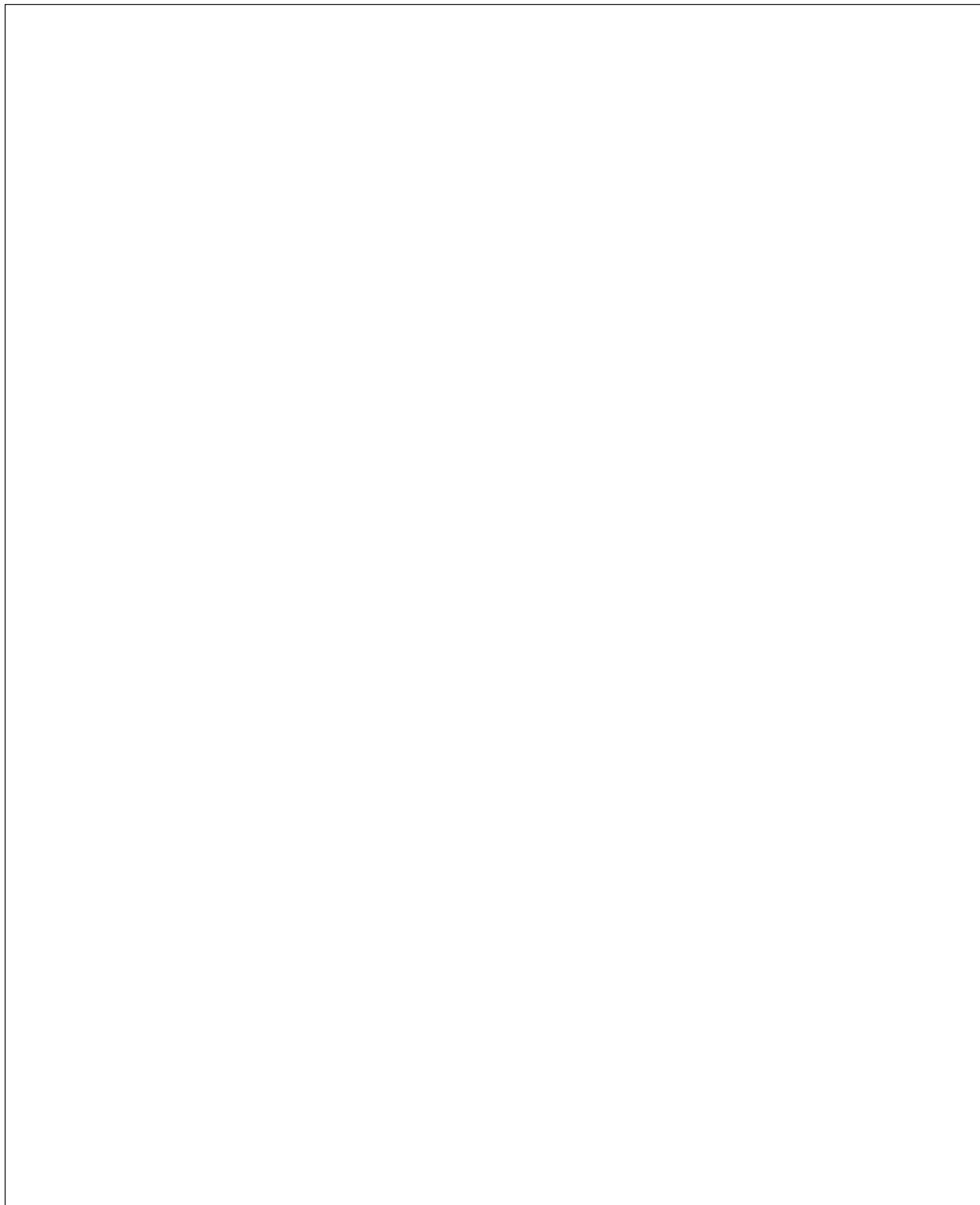
Please be specific and provide as much quantitative information as you can. For instance, please include number of project participants, program/course/seminar duration, number/size of reports produced, estimated audience, etc.

b) PURPOSE AND GOALS - describe project goals and how they will be achieved:

c) RESOURCES NEEDED FOR THE PROJECT- explain what resources (e.g. people, equipment, books, periodicals) are needed and why:

Please be specific and provide as much quantitative information as you can. For instance, please include number of project participants, program/course/seminar duration, number/size of reports produced, estimated audience, etc.

d) PROJECT EVENTS AND ACTIVITIES - provide detailed information on project activities/events

A large, empty rectangular box with a thin black border, intended for the user to provide detailed information on project activities and events. The box is currently blank.

Please be specific and provide as much quantitative information as you can. For instance, please include number of project participants, program/course/seminar duration, number/size of reports produced, estimated audience, etc.

e) PROJECT RESULTS - short-term and long-term results:

f) PROJECT SUSTAINABILITY - continued activities after the project ends; how NGO is planning to share experience with other groups:

g) HOW WILL THE PROJECT STRENGTHEN DEMOCRATIC VALUES AND/OR INSTITUTIONS IN YOUR CITY, REGION OR COUNTRY - please explain:









