

**Save time. Complete and print your passport application form before coming to the Embassy.**

U.S. citizens in Suriname and French Guiana should renew their passports at the U.S. Embassy Paramaribo. Please **do not mail** your application to a passport agency in the U.S.

**Steps for Submitting Passport Application for Applicants Age 16 And Above**

**Step 1:** Schedule an Appointment

**Appointments are now required for all passport services.** [To make and cancel an appointment, please visit the ACS Appointment System.](#)

Please schedule a different appointment for each person renewing their passport.

**Step 2:** Complete the Appropriate Passport Application Form.

**Form DS-11:** Use this form if you are a first time adult applicant (16 years or older), or your previous passport was issued over 15 years ago. **Do not** sign Form DS-11 until requested to do so by the Consular Officer.

**Step 3:** Submit Passport Application Form and the Following Additional Documents:

**Proof of U.S. Citizenship (original and one copy):**

You may submit one or more of the following items:

- Previous full validity U.S. passport
- Certified Birth Record
- Consular Report of Birth
- Naturalization Certificate or
- Certificate of Citizenship

**Proof of Identity (original and one copy):**

You may submit one or more of the following items containing your personal information with your signature and a recent photograph that clearly bears an identifiable resemblance of you:

- Valid U.S. or foreign passport;
- Valid U. S. driver's license (not temporary or learner's license);
- Valid U.S. government (Federal, State, municipal) identification card. Temporary, altered, or commercially issued documents are not acceptable.

**U.S. Passport Photo:**

One color 2"by 2" [passport photograph](#)

The photo must be:

- Taken within the last 6 months to reflect your current appearance
- Taken in front of a plain white or off-white background
- Taken in full-face view directly facing the camera

- Taken in normal civilian attire without a hat or dark glasses
- Taken with a neutral facial expression and both eyes open

**Step 4:** Pay Applicable Passport Fees

Passport Fees:

- US\$135: First time applicants above age 16
- US\$110: Renewal of adult passports