



**STATEMENT OF WORK  
FOR LINOLEUM INSTALLATION AND PAINTING ON 5 FLOOR OF EOB**

07.18.2013

**1. INTRODUCTION**

The U.S. Embassy in Moscow has a requirement to install linoleum, paint walls and ceiling in the Embassy consular building, located at: Moscow, Novinsky boulevard, 19-23.

**2. GENERAL REQUIREMENTS**

2.1. The Contractor shall complete all work, including furnishing all labor, material, equipment and services, unless otherwise specified herein, required under this purchase order.

2.2. All work and procedures shall be performed in conformity with the specifications and work requirements herein. All local and US work safety and health norms and standards apply to this contract.

2.3. All specifications and requirements are written in the statement of work and can not be changed without the approval of the CO.

2.4. The Embassy reserves the right to inspect and test all the work under this contract at any time. If any of the work does not conform to the contract requirements and specifications, the Embassy may require the Contractor to perform the services again at no additional cost to the Embassy.

2.5. Unless otherwise stipulated herein, the Contractor shall guarantee the Contractor workmanship of the work completed under this contract for a one year period from the date of the Government's acceptance of the work completion.

2.6. During the guarantee period, the Contractor shall correct and/or repair, at no cost to the Government, any damages and/or deficiencies that may be attributed to the materials and workmanship provided by the Contractor under this contract. The Contractor shall provide all labor, materials, equipment, at their own expense, to perform the repair and/or correction. The repair and/or correction must be completed within 4 days from a Notice of Damage(s).

**3. EXISTING SITE CONDITIONS**

The work shall be done on 5<sup>th</sup> floor of the Consular building. The 5<sup>th</sup> floor is vacant and is going to be converted into storage. 5<sup>th</sup> floor have painted gypsum board walls and plywood floor with linoleum and carpet tiles installed on it.

**4. PRE-CONSTRUCTION REQUIREMENTS**

4.1. The Embassy shall provide all drawings and specifications required for the job performance.

4.2. The Contracting Officer (CO) may at any time, by written order, make changes in the drawings and specifications of this contract and within the general scope thereof. If such changes

cause any increase in the amount due under this contract, or in the time required for its performance, the contractor must be modified in writing. No changes in the scope of performance, or changes which result in cost increases, shall be valid without the expressed advance written approval of the Contracting Officer.

4.3. The Contractor(s) shall visit the site at a time designated by the CO and inspect the work area in order to understand the existing conditions and work requirements.

4.4. The Contractor shall provide submittals on each material to be used on the contract for approval. No work shall begin until the Bill of Materials is accepted by the COR.

4.5. The Contractor shall submit a work schedule, setting forth date, time, contents of work, personnel and time line to completion for approval by the COR.

## **5. CONSTRUCTION REQUIREMENTS**

5.1 The contractor shall perform the following work:

5.1.1 Cut off loose steel mesh and wire, remove loose paint, unused fasteners from the ceiling surface where necessary. Prime, paint with semi-gloss latex paint, antique-white color, two uniform coats providing full coverage, plastered concrete ceiling and walls on the 5<sup>th</sup> floor in the areas as indicated in the attached drawing.

PVC fire suppression piping must not be painted. Steel pipes and conduits, attached to the ceiling, shall not be painted unless otherwise is practical.

Total area – ceiling 192 square meters, walls 378 square meters (height of ceiling 3 meters)

The primer and the paint shall be provided by the Embassy.

5.1.2 Remove existing vinyl wall base and carpet tiles, install commercial homogeneous PVC sheet flooring material (linoleum), with thickness no less than 2 mm, such as Tarkett Primo Plus, in the areas specified in the attached drawing. Color samples of the linoleum shall be submitted by the contractor for approval by the COR prior to the installation. The linoleum must be continuously glued to the existing plywood floor with adhesive, recommended by the manufacturer of the linoleum. All seams in the new linoleum flooring must be hot-welded with appropriate welding cable, color matched to the linoleum.

Total area - 192 square meters, perimeter 126 linear meters

The linoleum and the glue shall be supplied by the contractor.

5.2 The contractor shall provide all tools and equipment required for the work.

The shelves, floor, walls and other items in the work area must be protected during the work with plastic film provided by the contractor.

## **6. GOVERNMENT FURNISHED MATERIALS**

The Embassy provides to the contractor primer and semi-gloss latex paint, antique-white color, in quantities required for the work completion.

The Embassy provides to the contractor cold water and electrical power.

## **7. LIQUIDATED DAMAGES**

No liquidated damages

**8. CLEANUP OF WORK SITE**

The contractor shall clean the working area on a daily basis.

**9. SAFETY**

The contractor is responsible for taking all necessary safety measures during the work performance.

**10. DELIVERABLE SCHEDULE**

10.1. No work on site shall be commenced without the CO approval.

10.2. The Contractor shall complete the contract work within 20 calendar days.

10.3. The Contractor will be allowed to work seven day weeks, from 8:00 to 20:00.

**11. SECURITY CLEARANCES**

The embassy shall provide any cleared escorts should they be required.

**END OF STATEMENT OF WORK**