



**Embassy of the United States of America
Athens, Greece**

October 2013

LIST OF ATTORNEYS FOR GREECE

The following attorneys enjoy a good reputation and speak English. The Embassy cannot assume responsibility for their professional ability or integrity. If you have any complaints or concerns regarding any of the attorneys on this list, please contact us immediately. The attorneys are listed alphabetically, by town, and the order in which they appear has no other significance. All are Greek citizens, since under Greek law no alien may practice law in Greece. Please see the next page for additional advice on hiring a lawyer in Greece.

Attorneys in Northern Greece start in page 11 and refer to the Prefectures of: Thessaloniki, Halkidiki, Kozani, Grevena, Florina, Pieria, Emathia, Pella, Kilkis, Serres, Kavala, Larisa, Trikala, Karditsa. It also includes Mount Athos, and the islands of Thassos and Samothrace.

This list, which is updated triennially, includes lawyers who handle criminal and civil (inheritance, divorce, etc.) cases; a separate list of lawyers specializing in business law is available from the Embassy's Commercial Section.

DISCLAIMER: U.S. Embassy Athens assumes no responsibility or liability for the professional ability or reputation of, or the quality of services provided by, the following persons or firms. Inclusion on this list is in no way an endorsement by the Department of State or U.S. Embassy Athens. Names are listed alphabetically, and the order in which they appear has no other significance. The information in the list on professional credentials, areas of expertise and language ability are provided directly by the lawyers; the Embassy is not in a position to vouch for such information. You may receive additional information about the individuals on the list by contacting the local bar association (or its equivalent) or the local licensing authorities.

- When making your choice, please take into consideration whether you can easily communicate with the attorney and whether he/she appears responsive. The Embassy does not have the staff to handle or facilitate communications between you and your attorney. If your attorney does not speak English and you don't speak Greek, please arrange for a translator; you may be able to find one through a Greek Orthodox Church or the Greek Department of a local college or university.

- Please make sure you and your attorney are in clear agreement on the services that will be provided for the fee you pay. The best way to ensure this is to have a written fee agreement. It is wise to keep records and receipts of all payments.

- Please understand that the Greek legal system differs substantially from the American system. The basic principles are the same, however, and the Embassy is aware of no case in recent years in which Americans were discriminated against because of their nationality. In our experience, Your problem will be handled more effectively if you work with your attorney in the framework of the Greek system, rather than if you expect that things will be settled "our way".

- Be prepared for a lengthy process: Greek courts are very backlogged, and postponements and delays are very common. Especially in estate and property cases, a hearing may wait months (if not a year or longer); even criminal cases may take up to 18 months to come to trial. If there are special circumstances, your attorney can petition the court for an early trial or hearing date, but such requests are not always granted. The decision of the initial court is often appealed in Greece; in a civil case, however, an appeal cannot be filed until the initial decision is formally recorded by the court, a process that may take additional months. The Embassy has no standing to intervene these processes.

Regarding telephone numbers, always start with 011. Then:

To dial from the US to Athens: 30 210 and the number.

To dial from the US to an area outside of Athens: 30 plus the area code, which appears in parentheses, and the number.

Thank you

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RETAINING A FOREIGN ATTORNEY

DISCLAIMER: THE INFORMATION IN THIS CIRCULAR IS PROVIDED FOR GENERAL INFORMATION ONLY. THE DEPARTMENT OF STATE MAKES NO WARRANTY REGARDING THE ACCURACY OF THIS INFORMATION. WHILE SOME OF THE INFORMATION IS ABOUT LEGAL ISSUES, IT IS NOT LEGALADVICE. QUESTIONS INVOLVING INTERPRETATION OF SPECIFIC FOREIGN LAWS SHOULD BE ADDRESSED TO FOREIGN ATTORNEYS.

PROVISO: Officers of the Department of State and U.S. Embassies and Consulates abroad are prohibited by federal regulation from acting as agents, attorneys or in a fiduciary capacity on behalf of U.S. citizens in private legal disputes abroad. (22 CFR 92.81; 10.735-206(a)(7); 72.41; 71.5.)

RECOMMENDING A FOREIGN

ATTORNEY: 22 CFR 92.82 provides that Foreign Service officers shall refrain from recommending a particular foreign attorney, but may furnish names of several attorneys, or refer inquiries to foreign law directories, bar associations or other organizations.

FOREIGN ATTORNEYS REPRESENTING THE U.S. GOVERNMENT ABROAD:

U.S. embassies and consulates abroad generally do not have foreign attorneys on a retainer to represent the interests of the U.S. Government. (See 22 U.S.C.2698(a); 28 C.F.R. 0.45; Volume 2, Foreign Affairs Manual (FAM), Department of State, Sec. 283; Volume 9, Foreign Affairs Manual, Sec. 971.2.) **BACKGROUND:** This information flyer was devised primarily for the lay person confronted with a private legal problem abroad. It contains general practical suggestions for dealing with a foreign attorney. General information concerning foreign legal aid is also discussed. For American lawyers facing the task of retaining foreign legal counsel, see Lewis, Selecting and Working With Foreign Counsel, The International Lawyer's Deskbook, American Bar Association, 393-410 (1996) and Epstein & Snyder, International Litigation: A Guide to Jurisdiction, Practice and Strategy, 2nd, 2.10-2.13, p. 2-17 - 2-24 (1994). **WHAT TYPE OF LAWYER WILL YOU NEED: Barristers and Solicitors:** In some foreign countries it may be necessary to retain the services of both a solicitor and a barrister. In such jurisdictions, barristers are allowed to appear in court, including trial courts and higher courts of appeal or other courts. Solicitors are allowed to advise clients and sometimes represent them in the lower courts. They may also prepare cases for barristers to try in the higher courts. **Notaries, "Notaires", "Notars", and "Huissiers":** In

some countries, notaries public, "notaires", "notars" and "huissiers" can perform many of the functions performed by attorneys in the United States. A notary in a civil law country is not comparable to a notary public in the United States. Their education and training differs from that of most notaries public in the United States. They frequently draft instruments such as wills and conveyances. In some countries a notary is a public official appointed by the Ministry of Justice, whose functions include not only preparing documents, but the administration and settlement of estates. Such notaries serve as repositories for wills and are empowered to serve legal documents. In some countries "huissiers" serve documents. They are not lawyers, but are very specialized members of the foreign legal profession. They may not plead cases in court. Your foreign attorney may delegate certain functions to a notary, "notaire", "notar" or "huissier".

Foreign Legal Consultants: These are U.S. law firms with offices in foreign countries. They may or may not be licensed to practice law abroad. **Selecting an**

Attorney: When you receive a list of attorneys, consider contacting several attorneys, briefly describing the nature of the services you desire. Find out the attorney's qualifications and experience. Find out how the attorney plans to represent you. Ask specific questions and expect the attorney to explain legal activities in language that you can comprehend. Do not turn over documents or funds until you are satisfied that the attorney understands your problem and is willing to handle your case. Find out the rules of the foreign country concerning attorney-client confidentiality.

GUIDELINES ON HOW TO DEAL WITH YOUR FOREIGN ATTORNEY:

Understanding Your Attorney: Ask your attorney to analyze your case, giving you the positive and negative aspects and probable outcome. Do not expect your attorney to give a simple answer to a complex legal question. Be sure that you understand the technical language in any contract or other legal document prepared by your attorney **before** you sign it.

Fees: Find out what fees the attorney charges and how the attorney expects to be paid. In some countries fees are fixed by local law. Establish a billing schedule that meets your requirements and is acceptable to the foreign attorney. Foreign lawyers may be unaccustomed to including a description of work performed

in connection with billing. Some foreign attorneys may expect to be paid in advance; some may demand payment after each action they take on your behalf and refuse to take further action until they are paid; and some may take the case on a contingency or percentage basis, collecting a pre-arranged percentage of moneys awarded to you by the foreign court.

Request an estimate of the total hours and costs of doing the work. Be clear who will be involved in the work and the fees charged by each participant. Determine costs if other attorneys or specialists need to be consulted, such as barristers. See "Payment of Attorneys and Litigation Expenses in Selected Foreign Nations", U.S. Library of Congress, Law Library, Doc. LL-95-2 (March 1995) (Includes information on Australia, Canada, China, France, Germany, Great Britain, Greece, India, Italy, Japan, Mexico, Netherlands, Poland, Sweden and Taiwan.)

Method of Payment: Find out the expected means of payment (corporate check, bank check, personal check, international money order, wire transfer), specify currency and exchange rates (when and where applicable or feasible).

Progress Reports: Ask that your attorney keep you informed of the progress of your case according to a pre-established schedule. Remember that most foreign courts work rather slowly. You may, therefore, wish the attorney to send you monthly reports, even though no real developments have ensued, simply to satisfy your doubts about the progress of the case. Ask what the fee will be for progress reports.

Language: Is the attorney fluent in English? This may or may not be important to you. If the foreign attorney does not speak or write in English, you can arrange for translation of correspondence. Attorneys on lists prepared by the U.S. embassies and consulates abroad do speak English. **Document Translations:** If you need to provide complex or technical documents to your attorney, you may wish to consider having the documents translated into the attorney's native language. Remember that even a fundamental knowledge of English may not be enough to enable the attorney to understand technical documents you provide. Discuss with your attorney whether it is preferable to translate the documents in the U.S. or in the foreign country. Compare the costs.

Communication: Remember your responsibility to keep your attorney informed of any new developments in your case. Be honest and frank with your attorney. Tell the attorney every relevant fact in order to get the best representation of your interests. Establish how you be communicate with your foreign attorney (mail, phone, fax, Internet.) **Time:** Find out how much time the attorney anticipates the case may take to complete. (Note: in some countries the courts recess for a period of several months. In addition, even if the case is resolved, currency control laws may delay the transfer of funds awarded to you from the foreign country for an indefinite period of time. Discuss these issues with your attorney to ensure there is no confusion.

Authentication and Translation of Documents: It may be helpful for you to provide foreign authorities or your attorney with authenticated, translated copies of pertinent documents. Consult your foreign attorney before going to this expense. An information flyer explaining the authentication process is available from the Office of American Citizens Services, either by mail or via our Internet Consular Affairs home page described below under "Additional Information". These topics include Hague Legalization Convention and General Authentication Flyer. See also the U.S. State Department's Authentications Office home page. **Records:** Consider requesting copies of all letters and documents prepared on your behalf. Inquire about the costs of mailing you such documents. **Complaints Against Foreign Attorneys:** If the services of your foreign attorney prove unsatisfactory, in addition to notifying the U.S. Department of State and/or the consular section of the U.S. embassy or consulate abroad, you may address your complaints to the local foreign bar association. Information about foreign bar associations may be obtained from the U.S. embassy or consulate abroad. Foreign embassies and consulates in the U.S. may also have information on this subject.

Assistance of U.S. Embassies and Consulate: Should your communication with a foreign attorney prove unsatisfactory, a U.S. consular officer may, if appropriate, communicate with the attorney on your behalf. In addition, complaints against foreign attorneys whose names appear on the consular list of attorneys can result in the removal of their names from the list.

Coordination with Attorneys in the U.S.: American attorneys may not be in a position to represent your interests abroad, particularly because generally they will not be permitted to participate in foreign court proceedings under the laws of the foreign country. American attorneys experienced in international law procedure may be helpful in explaining the complex legal issues involved in your case and some may have associates abroad to whom they can refer you.

Finding A Foreign Attorney:
U.S. Department of State, Bureau of Consular Affairs, Office of American Citizens Services and Crisis Management, (CA/OCS/ACS), Room 4811A, 2201 C Street N.W., Washington, D.C. 20520; tel: 202-647-5225 or 5226. Please send a stamped, self addressed envelope, 8 1/2 x 11, to accommodate postage for 20 sheets of paper or more. These lists of attorneys are also being added to the Internet home pages of our U.S. embassies and consulates. Lists of attorneys are prepared by U.S. embassies and consulates triennially. The lists include names, addresses, telephone numbers, etc., and information concerning the foreign attorney's educational background, areas of specialization, and language capability. When compiling the lists, U.S. consular officers send letters and questionnaires to the attorneys in their consular district in the foreign country. American attorneys licensed to practice in the foreign country or working as foreign legal consultants are also included. Local foreign bar associations are used as a resource in determining whether an attorney is in good standing. See Volume 7, Department of State Foreign Affairs Manual 990 (8/30/94) and 22 CFR 92.82.

COMPLAINTS AGAINST GREEK ATTORNEYS

If the services of your Greek attorney prove unsatisfactory, in addition to notifying the Department of State and the U.S. Embassy or Consulate abroad, you may address your complaints to the local Greek bar association. Please contact the U.S. Embassy in Athens, for assistance, at 210-7202414.