

## RECEIVING MONEY FROM THE U.S. VIA WIRE TRANSFER

### Western Union Website

[www.westernunion.com](http://www.westernunion.com)

The toll-free number in the U.S. is (1 800) 325-6000

Money may be sent online by referring to: <http://www.westernunion.com/> or money can be sent directly by phone if the Sender has a credit card; the Sender does not need to go to a Western Union office. Western Union accepts Visa and MasterCard. **The money will arrive in France within one hour.**

- Please note that the money should be sent directly to the recipient at a designated Western Union office in France. **Make sure the Sender does not send it to the Embassy.**
- There are many locations where the funds can be picked up: phone 0825-82-5842 to pick one and verify the hours they are open or refer to website: [www.westernunion.com](http://www.westernunion.com) (or see partial listing for locations in Paris and at the airports on pages). You may also call the main phone number for the post offices in France at: 0820-80-8000.

### **If the Sender does not have a credit card:**

To send money, the Sender has to:

Go to a Western Union location with the funds to be sent along with the transfer fees and a valid form of identification (passport, driver's license; if Sender is in France -- a French residence card or French or European identity card may be accepted)

Fill out the 'To Send Money' form and give it to the counter clerk who will check the information and register the transfer into the Western Union system.

When the transfer is registered by Western Union, a 10 digit Money Transfer Control Number that identifies the transaction and the receipt to wire money is provided to the Sender.

Now the funds are ready for payment to the Receiver.

It is up to the Sender to inform the Receiver about the availability of the transfer and the details that he/she will need to collect the funds, namely:

- ✓ The Sender's full name (as recorded in the 'to send money form')
- ✓ The amount sent (approximately +/- 10%)
- ✓ The country of origin

**The Money Transfer Control Number. This information is not mandatory but facilitates the search of the transaction in the system.**

In some cases, it is possible for someone to receive funds without valid identification. Please note that some offices will not offer this service (ex: Travelex agencies). See next page for more details.

To receive the money, the Receiver has to:

Go to a Western Union location with a valid form of identification (passport, driver's license; if Sender is in France a French residence card or French or European identity card may be accepted). Fill out the "To Receive Money" form in capital letters with the information provided by the Sender and give it to the counter clerk.

After the clerk has checked the information, he/she will look in the system if the transaction as described exists and if the information provided by the beneficiary matches the information already recorded in the system.

When the information matches, the payment of the funds can be made. A copy of the form is then given to the Recipient of the funds.

**Payout without identification may be possible in some agencies.**

**YES:** Any post office "La Poste" in Paris or Société Financière de Paiements agencies will disburse the funds to a person who had his/her passport or identification lost or stolen provided that:

- The transaction is below USD 500 or equivalent in euros;
- The sender must specify that the receiver has no ID;
- The recipient must provide a police report as proof of lost identification (available at French police stations).
- The recipient correctly answers the test question related to the transaction.
- These offices will not accept a U.S. driver's license.

For payments at Société Financière de Paiements locations, first name and last name on the beneficiary ID must exactly match with the first name and last name keyed in the transaction system.

Payments above 1,500 euros, may require a 48h duration in some post offices.

Receiver must be over 16 years old with a valid ID to collect money.

**NO:** Because of fraud problems in the past, post offices at CDG airport and in the whole department of Val d'Oise (95) will not disburse the funds if the receiver does not have his passport. Travelex agencies do not have the possibility to disburse the money to someone with no identification.

See following pages for individual Western Union agencies.

Office Hours are subject to change. Please call 0825 825 842 for current hours.

WU services found at all French post offices and selected locations below:

Société Financière de Paiements represents Western Union in France  
and has subsidiary agents called Travelex.

# Western Union Offices in Paris

(April 2010)

**Office Hours are subject to change. In France, call 0825 825 842 for current hours.**

WU services found at all post offices and selected locations below: Société Financière de Paiements represents Western Union in France and has subsidiary agents called Travelex.

Check [www.westernunion.com](http://www.westernunion.com) for complete list.

Telephone in France 0825 825 842 (toll call)

## POST OFFICES (LA POSTE):

The closest post office to the Embassy is located at: 13 rue d'Anjou, 75008 Paris,  
Tel: 01-44-51-53-53. To obtain the address of other post offices see below, or call: 0820 80 8000.

**Post offices in the city of Paris will disburse the money if receiver's passport was stolen or lost (see pages XXXX for more details).**

## SOCIETE FINANCIERE DE PAIEMENTS

**These agencies will disburse the money if receiver's passport was stolen or lost (see pages XXXX for more details).**

194 bis, rue de Rivoli, 75001 Paris (métro: Tuileries)	Mon.– Sat. 9:00 – 7:00 p.m.
149, ave. Parmentier, 75010 Paris (métro: Goncourt)	Mon.– Sat. 8 :30 – 6 :30 p.m
94-96, bd Magenta, 75010 Paris (métro: Gare du Nord / Gare de l'Est/Poissonière)	Mon.– Fri. 8:30 – 8:00 p.m. Saturday 8:30 – 8:00 p.m.
158 bd Voltaire, 75011 Paris (métros: Charonne/Voltaire)	Mon.– Sat. 9:00 – 7:00 p.m.
154, avenue de Tolbiac, 75013 Paris (métro: Tolbiac)	Mon.– Sat. 9:00 – 7:00 p.m
104, avenue de Choisy, 75013 Paris (métros: Tolbiac/Porte d'Italie/Porte de Choisy)	Mon.– Sat. 8:30 – 6:30 p.m.
15, bd de la Villette, 75010 Paris (métro: Belleville)	Mon. – Fri. 9:00 – 6:30 p.m.

## TRAVELEX

**These agencies will NOT disburse the money if receiver's passport was stolen or lost (see pages XXX for more details).**

194, rue de Rivoli, 75001 Paris (métro: Tuileries)	Mon.– Sat. 9:00 – 7:00 p.m Sun. 10:30 – 5:15 p.m.
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<b>8, place de l'Opéra</b> , 75009 Paris (métro: Opéra)	Mon.– Sat. 9:30 – 7:15 p.m Sun. 10:30 – 5:00 p.m.
<b>25, bd des Capucines</b> , 75002 Paris (métro: Opéra/Auber)	Mon.– Fri. 9:30 – 7:15 p.m Sat. 9:00 – 7:15 p.m. Sun. 10:40 – 5:15 p.m.
<b>45, avenue de l'Opéra</b> , 75001 Paris (métros: Palais Royal/Pyramides)	Mon.– Sat. 9:15 – 6:45 p.m
<b>36, rue de Rambuteau</b> , 75003 Paris / métro: Rambuteau	Mon.– Sat. 10:00 – 6:00 p.m
<b>4, blvd St. Michel</b> , 75006 Paris	Mon.– Sat. 9:15 – 7:00 p.m. Sun. 10:30 – 5:00 p.m.
<b>125, avenue des Champs-Élysées</b> , Paris 75008 (métros: Georges V/ Charles de Gaulle Etoile)	Mon.– Sat. 9:00 – 7:00 p.m Sun. 10:30 – 7:00
<b>52, avenue des Champs-Élysées</b> , Paris 75008 (métros: Georges V/ Charles de Gaulle Etoile)	Mon.– Sat. 9:45 – 8:30 p.m Sun. 10:00 – 8:30 p.m.
<b>At railway stations (SNCF):</b>	
<b>Gare de Montparnasse</b>	Mon.– Sat. 9:00 – 6:00 p.m
<b>Departure level (Grandes Lignes)</b>	Sun. 10:40 – 5:15
<b>17, bd de Vaugirard</b> , 75015 Paris, (métro: Gare de Montparnasse)	
<b>Gare du Nord</b> , 18 rue de Dunkerque, 75010 Paris	Mon.– Fri. 8:00 – 10:00 p.m
<b>17, bd de Vaugirard</b> , 75015 Paris ( métro: Gare du Nord)	Sat. 8:30 – 10:00 p.m. Sun. 9 :00 –10:00 p.m.

**Because of fraud problems in the past, post offices at CDG airport and in the whole department of Val d'Oise (95) will not disburse the funds if the receiver does not have his passport. None of the travelex agencies have the possibility to disburse the money to someone without identification.**

## WESTERN UNION at Airports near Paris

(Clients must arrive at least ½ hour before closing time for this service)

### **Roissy Charles de Gaulle, Terminal 1**

**At the Post Office:** Tel: 01 48 62 28 39

Hours: Monday through Friday from 8:30 a.m. to 18:00 p.m., on Saturdays from 9:00 a.m. to 12:00 p.m.

### **Roissy Charles de Gaulle, Terminal 2 – TGV, RER section 2, East**

**At the Post Office:** Tel: 01 48 62 54 24 / 23

Hours: Monday through Saturday from 8:00 a.m. to 6:00 p.m., on Saturdays from 9:00 a.m. to 12:00 p.m.

### **Orly West**

**At the Post Office:** Tel: 01 49 75 92 08

Monday through Friday – 8:00 a.m. to 11:45 p.m. and 1:45 p.m. to 5:45 p.m.

Saturday: 8:00 – 11:30 a.m.

### ***United States Embassy***

*American Citizen Services*

*4, avenue Gabriel*

*75382 Paris Cedex 08*

*France*

*Telephone: 01 43 12 22 22*

*Website: <http://france.usembassy.gov>*

*E-mail: [citizeninfo@state.gov](mailto:citizeninfo@state.gov)*

*April 2010*