INTRODUCTION. This is a firm fixed price contract for repairing concrete curbs & walkways at the US Embassy compound located at 158 Prince Road. The repair works must meet the requirements outlined in Section 2.0 Scope of Work. All potential bidders are invited to attend a site walk-through on June 8th, 2016 at 3pm. If interested please provide the full name of the individual along with your company name to Ellen Moses at MosesEE@state.gov no later than 5pm on June 6th 2016. All proposal packages are due to the Contracting Officer, 158 Princes Road, Suva or email GSO_Suva@state.gov no later than 12 noon local time on Monday June 13th 2016.

1.0 PROPOSAL PACKAGE. The package evaluation will be based on lowest price, technically acceptable. The proposal package must include all of the following to be considered for this service:
   a) Company Name
   b) Director or Project Lead responsible for work statement completion.
   c) Office and Mobile phone numbers.
   d) Portfolio of current and past similar works.
   e) Contractor Personnel required
   f) Contractor Personnel qualification and skill levels
   g) Work plan to include labor allocation, a calendar of proposed dates start and completion dates.

2.0 SCOPE OF WORK: Concrete Sidewalk, Curb & Gutter Replacement.
This specification covers the material, method and installation required by the Contractor to repair damaged concrete, curbs, gutters and sidewalks. The Contractor shall provide all necessary labor materials and equipment to complete the work as hereinafter specified or as directed by the COR.
1. Lay out and mark all areas of replacement. See attachment A & B for locations of repair areas.
2. Demo and remove areas to be replaced to the nearest joint or saw cut. Dispose of all debris off site.
3. Cut walls of demolition to produce vertical edges.
4. Install forms as necessary to retain and support concrete.
5. Roll existing sub grade materials to achieve maximum density.
6. Install full depth 25MPA entrained concrete to match existing adjacent curbs. Install expansion joint material the structures. Install crack control joints where applicable. Concrete surface should be light broom finished to ensure traction
7. Apply curing compound and or provide protection against elements necessary to promote curing of new installation.
8. Remove forms and backfill adjacent disturbed areas using onsite materials.

3.0 PROTECTION OF WORK The Contractor shall furnish, erect and maintain suitable safety barriers to protect the finished surface until the concrete is cured. Acceptable forms of protection are traffic cones and/or safety barricades with brightly colored flagging. Wooden or steel stakes with flagging shall not be used under any circumstances.
   Any concrete section damaged or vandalized prior to final acceptance shall be repaired or replaced by the Contractor at his own expense, to the satisfaction of the COR.

4.0 WORK STANDARDS AND QUALIFICATIONS: Contractor shall experience installing concrete curbs, gutters, and sidewalks similar to those required for the Work. Additionally, the awarded contractor is responsible for providing qualified and skilled labor to schedule, plot &
layout, excavate and establish the finished walking surface per the scope requirements. The contractor shall furnish all tools, equipment, and required Protective Personnel Equipment for their workers. During construction the contractor shall ensure that the site is clean and materials and equipment are stored away safely each day. Upon completion of the project the contractor must remove all rubbish from the site.

5.0 **WARRANTY.** The installing contractor shall provide 12 months warranty on workmanship. The contractor shall correct any noted discrepancies by the COR within 7-days of being notified at no additional cost with the 12 month warrant period.

6.0 **ANY VARIATIONS** in Scope are to be priced and approved in writing by the contracting officer before proceeding with the work.

7.0 **SECURITY REQUIREMENTS:** Upon award of contract, the contractor must furnish details of all staff that will be onsite. The details will be inclusive of:
   a) Full Name
   b) Position
   The US Embassy reserves the right to refuse entry to any or all contractor personnel. Each contractor personnel must have a valid identity card to present for entry into the embassy. No personal mobile phones and cameras will be allowed.

8.0 **HOURS OF WORK:** The US Embassy normal working hours are Monday to Thursday 08.00 – 17.30hrs, Friday 08.00 – 15.00hrs. No work will be allowed on Fiji and American Public Holidays.

9.0 **UTILITIES:** The contractor will have access to water and electricity on site. The electrical supply at the US Embassy is a 220-240V supply however the wall female sockets are American Nema-6 wall plates. The US Embassy will provide adaptors for the contractor to ensure equipment’s can be connected to the electrical supply. The contractor will have limited access to toilet facilities. Limited storage will be provided for equipment and material, however, the US Embassy holds no responsibility for contractor’s equipment stored onsite.

10.0 **SAFETY:** Safety is the highest priority on this and all US Embassy contracts. The contractor shall direct all of those under his charge to work safely. The US Embassy reserves right to stop and/or remove from site contractor personnel who fail to comply with relevant OHS/OHSA requirements. During construction the contractor shall ensure that the site is clean and materials and equipment are stored away safely each day. Upon completion of the project the contractor must remove all rubbish from the site.

11.0 **POINTS OF CONTACT:** The US Embassy point of contact will be For any work statement or solicitation questions please contact Ellen Moses on 3314466 or Email: MosesEE@State.gov
Location 3:

Location 4:
Location 9:

Location 10:
Location 11:

Location 12: