



CONSULATE GENERAL OF THE  
UNITED STATES OF AMERICA  
1075 West Pender Street, Vancouver, B.C. V6E 2M6  
E-mail: [Vancouverk@state.gov](mailto:Vancouverk@state.gov) Fax: (604) 688-8537

CASE NO: \_\_\_\_\_

### VISA INSTRUCTIONS FOR K VISA APPLICANTS

This office has received a petition entitling you to "K" nonimmigrant visa classification under the provisions of Section 101(a)(15)(K) of the Immigration and Nationality Act. Please read and follow carefully the instructions below.

- STEP ONE:** complete and return immediately by email to [vancouverk@state.gov](mailto:vancouverk@state.gov) or by fax at (604) 688-8537 form **DS-160 NON-IMMIGRANT VISA ELECTRONIC APPLICATION**. Write down the DS-160 barcode confirmation # here: \_\_\_\_\_. The DS-160 must be completed for each applicant on line at: [http://travel.state.gov/visa/forms/forms\\_4230.html](http://travel.state.gov/visa/forms/forms_4230.html).
- STEP TWO:** Obtain each of the following documents that are applicable to your case and for each non-U.S. citizen unmarried child under 21 who will accompany you to the United States. All documents must be original or certified by the original issuing body. **Please bring a photocopy if you need your original back.** As you obtain each document, please check off the box next to each item. As soon as you have obtained all of the documents, please return this checklist via e-mail to [vancouverk@state.gov](mailto:vancouverk@state.gov) or by fax at (604) 688-8537. Upon receipt of this confirmation, we will mail you instructions on how to schedule an interview date.
- PASSPORT:** Passport must be valid for travel to the United States and must have at least six months validity beyond the intended travel date.
- BIRTH CERTIFICATES:** The certificate must show that it is an extract from official records and must bear the seal of the issuing authority. **The certificate must state the names of both parents.** Canadian Commemorative certificate and short-form or wallet-size certificate are not acceptable for visa purposes.
- EVIDENCE IN LIEU OF AN UNOBTAINABLE BIRTH CERTIFICATE:** In rare cases, it may be impossible to obtain a birth certificate because records have been lost or destroyed through war. In such a case, secondary evidence may be submitted for consideration, such as a baptismal certificate, hospital certificate, school records, and/or a notarized affidavit from a close relative, preferably your parents. You must also submit a sworn affidavit (s) explaining why a birth certificate is unavailable.
- MARRIAGE CERTIFICATE** (if you are applying for a K3 visa): ONLY civil marriage certificates are accepted.
- DIVORCE AND DEATH CERTIFICATES:** **If you, your fiancé (e), or spouse were previously married,** you are required to present documents showing that all prior marriages were legally terminated. For example, a death certificate or a final decree of divorce or annulment. The document(s) must bear the seal of the court or issuing authority (e.g. certified copy). Regular photocopies are not sufficient.
- POLICE CERTIFICATES:** Please obtain police certificates from the police authorities of each country where you have resided for 6 months or more since attaining the age of 16. A police certificate must also be obtained from the police authorities of any place where you have been arrested for any reason, regardless of the length of residence. Residents of Canada may obtain a certificate of no conviction issued by any Canadian police service so long as it notes that **Canadian Police Information Centre (CPIC) or the national criminal records repository** was searched using your name and date of birth. You should ensure that the search includes all names you have previously used, including maiden names, prior married names, or names used before Canadian naturalization. If a namecheck by a police agency reveals a conviction record, that agency may refer you to the RCMP for a "Certified Criminal Record Check", which lists your criminal history, indicating the section of the Canadian Criminal Code under which you were charged, the disposition of the case, and the penalty imposed (if any). Obtaining a Certified Criminal Records Check requires submission of fingerprints. For obtaining police certificates from around the world, please visit [http://www.travel.state.gov/visa/fees/fees\\_3272.html](http://www.travel.state.gov/visa/fees/fees_3272.html) .  
\*\* It is NOT necessary to obtain police certificates from the United States.
- COURT AND PRISON RECORDS:** Persons who have been convicted of a crime must obtain a certified copy of court records from the clerk or registrar of the court in which they were convicted, regardless of whether they may have subsequently benefited from an amnesty, pardon or other act of clemency.

- EVIDENCE OF SUPPORT:** K1 and K3 applicants are subjects to INA 212(a)(4) and must demonstrate to the consulate officer's satisfaction that they will not become a public charge. Applicants may submit a letter from the petitioner's employer or evidence that they will be self-supporting. The Form I-134, Affidavit of Support, may be required when the consular officer deems it useful.
- PHOTOGRAPHS:** Three (3) identical photos are required. One of these photos will be used for your medical examination. The photos must be taken within the past six months, 2 by 2 inches (50x50mm) in size, color, unmounted, with no head covering, and showing a full, front-face view with a white or off white background.
- CUSTODY:** Your child(dren), if under 21 and unmarried, may also receive a visa. Children must have their own passports. You must show that you have sole custody for each non-U.S. citizen unmarried child under 18 who will be accompanying you to the United States or present a notarized consent statement from the child's other parent stating that s/he has no objection to the child(dren)'s immigration to the United States.
- TRANSLATIONS:** Any foreign language document must be accompanied by a full certified English translation.
- MEDICAL EXAMINATION AND VISA INTERVIEW:** Due to changes in Department of Homeland Security procedures, the medical exam should be completed on a date close to the actual visa appointment in Vancouver. Details on how to schedule a medical examination and a visa interview will be provided to you as soon as we receive notification that you have collected all of the required documents.
- STATEMENT OF INTENT:** the beneficiary must bring a written statement from the petitioner that s/he intends and is legally able to marry within 90 days after the beneficiary's admission to the United States. This statement must be signed within the last 30 days from the appointment date, therefore, we suggest you have the petitioner write it close to the actual visa appointment day.

I hereby certify that I have collected all of the documents checked and have completed all of the steps listed. I fully realize that no assurance can be given whether a visa will be issued to me, and additional documentation may be requested by the Consular officer. At the time of my interview, I intend to apply:

- Alone**
- Myself and the following minor children (print name of each accompanying child):**

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**Children under 14 years of age do not have to appear for an interview at the consulate. Please be sure to bring his/her documentation with you on the appointment day. In some cases, the Consul might request their personal appearance.**

**Case number:** \_\_\_\_\_ **DS-160 barcode confirmation #** \_\_\_\_\_

**Present address:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_ **Telephone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_