

Number	Question/Statement	Answer
1	How many paper trays in total are required for each copy machine?	The requirements is for four paper trays for both copiers.
2	What type of finisher is required? (There are three options in general – internal, external without booklet function and external with booklet function. Internal finishers don't offer booklet function.)	We need external finisher without booklet function for both copiers.
3	Is it possible to submit our quotation till the 8th of June 2015? (The 7th of June 2015 is not a working day.)	Since June 7th is a non-working day, A. The closing date is extended until June 8, 15 at 5:00 pm local time. The Amendment of RFQ PR4338781 covers the extension.
4	Are we supposed to fill in the Standard Form SF-18 or we can attach our offer in free form?	If the quote is not submitted in the SF-18, you have to include a statement specifying the extent of agreement with all terms, conditions, and provisions included in the solicitation.