

EMBASSY NASSAU SPEAKERS' PROGRAM

Thank you for your interest in the U.S. Embassy Speakers' Program. This program is free of charge for host institutions. Final confirmation for a program will be given as soon as our budget is approved. Please submit your dates early enough to give us time for administrative formalities.

Please note that the speaker's schedule will be sent a few weeks before the program. Please complete the entire questionnaire and return it to our office no later than two weeks prior to the presentation. This program should be finalized and approved by the school administration.

If our office does not receive the completed questionnaire two weeks prior to the date of the presentation, we will assume that you are no longer interested in the U.S. Embassy Speakers' Program and will cancel the request.

To help us match you with the best possible speaker, please answer these questions in as much detail as possible. All questions that are marked with * are compulsory:

*Name of Institution: --

***Speaker's name, e-mail, and phone number:**

*Address of Institution: --

*Teacher's name: --

*Teacher's mobile:

*School telephone number: --

*Email address: --

*Preferred topic/s for presentation: --

*Preferred date/s: --

Date one --

Date two --

Date three --

*Time of presentation --

(Please provide name and cell phone of person who will meet the guest speaker.): --

*Format of presentation (lecture followed by questions and answers):

* Information on expected audience: --

*Number of people expected at presentation: --

Other information -

Questionnaires are available on the Embassy Website: <http://nassau.usembassy.gov>

You can submit the completed questionnaires via:

E-mail: thibaulte@state.gov

Fax: (242) 328-3495

Mail: P.O. Box N-8197

Nassau, N.P.

The Bahamas

Thank you!