



Picture 1. Sample U.S. Immigrant Visa. How to find your DOS Case ID and your A-number in your immigrant visa.

Congratulations! You are approved to immigrate to the United States. Your next step is to pay the \$220 USCIS Immigrant Fee. This fee covers the cost of processing your immigrant visa package and producing your Permanent Resident Card (Green Card). You will not receive your Green Card until you have paid this fee and traveled to the United States. These are the steps in the process:

1. The U.S. Embassy or Consulate will give you and your family members:

- A sealed immigrant visa packet. Keep it in a safe place and do not open it.
- Your immigrant visa: You will find your Alien Registration Number (A-Number), and DOS Case on your immigrant visa.
 - Your Alien Registration Number (A-Number) is identified as the Registration Number on your the immigrant visa in your passport (see picture 1 above). If your A-Number is fewer than nine digits, insert a zero after the “A” and before the first digit to create a nine-digit number. For example, “A12345678” would become “A012345678.”
 - Your **Department of State (DOS) Case ID** is identified as the IV Case Number on your visa stamp. The DOS Case ID usually begins with 3 letters followed by 9 or 10 numbers (example: TIA0123456789). **Remove the last two numbers on your DOS case ID.** However, please note the IV Case Number has two additional numbers at the end, such as 01 or 02. When entering the IV Case Number as the DOS Case ID into USCIS ELIS, do not include the last two numbers. For example, if your IV Case Number is “TIA012345678901,” you would enter your DOS Case ID as “TIA0123456789” (do not include the “01”)
 - DOS Case ID numbers for Diversity Visa immigrants will have 4 numbers followed by 2 letters and 5 more numbers (example: **2016EU01234**). Remove the last two numbers from your registration number in the visa, and add zeroes between EU and your number to reach 5 digits. For example, if your registration number is 2016EU000123401, enter 2016EU01234.

2. You must pay the fee online using the USCIS Electronic Immigration System.

- Go to www.uscis.gov/uscis-elis and select “Log In.”
- Select “USCIS Immigrant Fee” from the chart.
- Open your passport and enter in www.uscis.gov/uscis-elis your A-Number and DOS Case ID as shown at the top of this handout.
- Pay 220 USD online. If you have family members who will live with you in the United States, you can pay for those family members at the same time you pay for yourself. You will need each family member’s A-Number and DOS Case ID.

Tips on Paying the USCIS Immigrant Fee

- **You must pay before you travel to the United States. You will not receive your Green Card until you have paid the USCIS Immigrant Fee. A family member, friend, employer, attorney or accredited representative can pay the fee for you.**
- To track the status of your Green Card, visit www.uscis.gov and select “Check My Case Status.”

IMPORTANT NOTE

USCIS will **only** mail your Green Card to the **U.S. mailing address** you provide to **the Department of State** at the time of your immigrant visa interview **or** to the **U.S. Customs and Border Protection (CBP)** officer when you are admitted to the United States. If you plan on living at a different U.S. address immediately after you enter the United States, please give that address to the CBP officer to ensure that your card arrives at your new home.

- If you move after you arrive in the United States, please update your address with USCIS by visiting www.uscis.gov/addresschange or by calling the National Customer Service Center at **1-800-375-5283**. Also, we recommend that you update your address with the U.S. Postal Service by visiting your local U.S. post office or online at www.usps.com/umove.
- If you have a problem paying the USCIS Immigrant Fee, contact USCIS at <https://egov.uscis.gov/cris/contactus>.
- If you updated your address and still do not receive your card within 45 days, you can submit an inquiry online at www.uscis.gov/e-request or call customer service at **1-800-375-5283**. For more information on the USCIS Immigrant Fee, visit www.uscis.gov/immigrantfee. To learn about settling in the United States, visit www.uscis.gov/newimmigrants.

