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## **Strengthen Letters of Recommendation**

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Letters of recommendation are a very important part of your application. They should cover different aspects of your life – for example, from your time in school, from your current job, and from any volunteer activities you regularly participate in. It is very important that your letters of recommendation are personalized and discuss why **you** are a strong candidate.

- **Who should I ask for a letter of recommendation?**
  - If you are a current student and have not worked or volunteered in your community, all three letters should come from your professors.
  - If you have worked and/or volunteered in your community, we recommend one or two letters from professors and one letter from a supervisor at your place of work/volunteer.
  
- **Letters should cover your academic background, leadership skills, and strong potential in the proposed field of study.**
  
- **Letters should NOT be a template used for multiple students – they should be personal.**
  
- **How can you be sure to get a strong letter of recommendation?**
  1. Choose professors, employers, and colleagues who know your potential to succeed.
  2. Give plenty of time to those individuals who are writing letters of recommendation.

3. Talk with your recommenders first about why Fulbright is important to you and the reasons why you want to participate in the program.
4. Give recommenders a copy of your C.V.
5. **Write bullet points highlighting your key activities and accomplishments that the recommender is familiar with and you would like them to discuss in their letter.**
6. Let them know when the letter is due.

**For more tips, please visit:**

<http://chronicle.com/article/Getting-Great-Letters-of-Re/45570/>

<http://www.psywww.com/careers/lettrec.htm>