U.S. Refugee Resettlement Application Requirements
for Iraqis with U.S. Affiliations

If you wish to be considered for USRAP processing in Iraq, you must send the following information to IC@iom.int. All information must be contained in one email with the principal applicant's name in the subject line. Do not send any additional documents other than those requested. After receipt and review of this information, IOM will contact the principal applicant. Only persons whose proof of employment with a qualifying U.S. entity is verified, or persons who have a family relationship with said individual, will be considered eligible to apply for USRAP.

The **Principal Applicant** is usually the employment verification provider. However, if the employment verification provider is not a member of the case (see "Please Note" section below), then the Principal Applicant is a case member who can speak on behalf of the family about persecution they have suffered as a result of U.S. affiliation.

1. Email and phone number(s) of the Principal Applicant;

2. A copy of jensia (al Bitaqa al Shakhseya) for the Principal Applicant and each family member;

3. Biographic Data for Principal Applicant and each family member, in this format:

Name:
Father's Name:
Grandfather's Name:
Family Name (Tribe):
All other Names/Alias:
Nationality:
Passport Number:
Date of Birth:
Place of Birth:
Gender:
Marital Status:
Relationship to Principal Applicant:

4. A copy of employment badge(s) of the Principal Applicant (if available);

5. Employment Verification: The Principal Applicant must forward an **email or PDF letter from their U.S. supervisor or company official** or other available employment documentation verifying their employment. The e-mail or letter must include the following information:

Employee name:
Company name:
Beginning and end dates of employment:
Position title:
Confirmation that employee is currently (or resigned) in good standing
Name, title, email and phone number of company HR officer or supervisor

Please Note:

• **If you are submitting a letter of Employment Verification on behalf of your family, but you are not an applicant** (because, for example, you are already in the U.S. or have been approved for an SIV):

- Do not appoint yourself the Principal Applicant or include yourself as a case member.
- Make the Principal Applicant the head of the family group for which you are applying.
- Include your own contact information, jensia and biographical information for reference only.
- Remember to send a telephone number for your family members in Iraq, Egypt or Jordan.

- **If you are an SIV holder:**

    - Please submit a scanned copy of your SIV instead of Employment Verification.
    - Do not appoint yourself the Principal Applicant or include yourself as a case member.
    - Make the Principal Applicant the head of the family group for which you are applying.
    - Include your own contact information, jensia and biographical information for reference only.
    - Remember to send a telephone number for your family members in Iraq, Egypt or Jordan.

- If you have any questions about either of these special circumstances, please write to the Baghdad Info Center (IC@iom.int).