



GSO/Procurement Unit
U.S. Embassy Lusaka
Stand 694 Lot: 100
Ibex Hill Road,
Zambia.

Date: Thursday 17, 2015

To: Prospective Quoters:

Subject: Request for Quotations number SZA60016-4836373 for Electrical Lighting Supplies.

Enclosed is a Request for Quotations (RFQ) for and Electrical Lighting Supplies. If you would like to submit a quotation, follow the instructions in Section 3 of the solicitation, complete the required portions of the attached document, and submit it to the address shown on the Standard Form 1449 that follows this letter.

The U.S. Government intends to award a contract to the responsible company submitting an acceptable quotation at the lowest price. We intend to award a contract/purchase order based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Quotations are due by **December 28, 2015** on or before 16:00hrs GMT.

Sincerely,

Aisha O'Neal.

A handwritten signature in black ink, appearing to read 'AON' or similar, written over the printed name.

Contracting Officer

Enclosure