US Embassy Lusaka
GSO/Contracting Unit
Lusaka, Zambia

June 11th, 2014

Dear Prospective Quoter:

Subject: **REQUEST FOR QUOTATIONS NUMBER SZA600-14-PR-3409445 REPLACE SELECTED PORTIONS OF PAVERS ON DRIVEWAY AT THE NEW EMBASSY COMPOUND IN IBEX HILL.**

The Embassy of the United States of America invites you to submit bids for Replacing of some portions of pavers on the driveway at New Embassy Compound in Ibex Hill. To facilitate this, a site visit has been arranged for this coming **Tuesday 17th, 2014 at 14:30hrs**.

Therefore, kindly **advise us by Monday June 16th, 2014, 14:00hrs or early** a list of your personnel details i.e. Name and NRC details for you staff attending this site visit. This is required to facilitate access clearance in advance.

Enclosed is a Request for Quotations (RFQ). Your quote must be submitted with the subject line "Quote **SZA600-14-PR-3409445 Replacement of Pavers on Driveway at NEC.** Enclosed" on or **before 16:00 hours** (Lusaka Time) on **Monday June 30th, 2013**.Ensure it is clearly marked for the attention of the "Contracting Officer. Deliver your bid document to the Embassy service CAC on Subdivision 694/Stand 100, Ibex Hill Road Kabulonga District. No quotes will be considered if delivered to any other addresses than those stated above, and no quotes will be accepted after the solicitation closing date and time.

The U.S. Government intends to award a contract to the responsible company submitting an acceptable quotation at the lowest price. We intend to award a contract based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Please note that a split award may be an option depending on the prices and completion periods offered.

Direct any questions regarding this solicitation by email to Lusaka-Procurement@state.gov;

Sincerely,

Paul Stenseth
Contracting Officer

Enclosures: **SZA600-14-PR-3409445**