

**U.S. Embassy Lusaka, Zambia**

**Message for U.S. Citizens**

**May 7, 2015**

**U.S. Citizens Outreach Event in Ndola on Wednesday, May 13, 2015**

U.S. Embassy Consular Officer Andrew Bury will be in Ndola on Wednesday, May 13, and invites you to join him at Mukuba Hotel at 6:30 p.m. He will provide routine consular services, including notarials and acceptance of passport or report of birth abroad applications. He will be pleased to address other embassy-related concerns and questions.

If you are interested in attending, please RSVP by writing to [ACSLusaka@state.gov](mailto:ACSLusaka@state.gov) by May 11, 2015. Please list any consular services that you may require.

Charges for consular services are as follows:

**Passport Renewals:**

Adult \$110.00

Child \$105.00

First time adult applicants \$135.00

**Notarials:**

\$50.00 per seal

**Reports of Birth:**

\$100.00

To ensure adequate time and smooth processing, we encourage you to:

- Review [passport](#) and [report of birth abroad](#) information in advance.
- Complete (but don't sign) your passport applications in advance to the extent possible.
- Provide exact change in U.S. dollars.

For applications for children's passports or reports of birth, the parents and children must appear before the Consul in person.

We hope to see you in the Copperbelt.

We strongly recommend that U.S. citizens traveling to or residing in Zambia enroll in the Department of State's Smart Traveler Enrollment Program (STEP) at [www.Travel.State.Gov](http://www.Travel.State.Gov). STEP enrollment gives you the latest security updates, and makes it easier for the U.S. Embassy to contact you in an emergency. If you don't have Internet access, enroll directly with the nearest U.S. Embassy. To receive SMS notices about security updates, ensure your current mobile phone number is in STEP or contact the Consular section via email at [ACSLusaka@state.gov](mailto:ACSLusaka@state.gov) for assistance.

Regularly monitor the State Department's website, where you can find current Travel Warnings, Travel Alerts, and the Worldwide Caution. Read the Country Specific Information for Zambia. For additional information, refer to "A Safe Trip Abroad" on the State Department's website.

Contact the U.S. Embassy for up-to-date information on travel restrictions. You can also call 1-888-407-4747 toll-free in the United States and Canada or 1-202-501-4444 from other countries. These numbers are available from 8:00 a.m. to 8:00 p.m. Eastern Time, Monday through Friday (except U.S. federal holidays). Follow us on Twitter and Facebook to have travel information at your fingertips.

The U.S. Embassy in Lusaka is located on Ibex Hill and is open Monday through Thursday from 7:30 a.m. to 5:30 p.m. and on Fridays from 7:30 a.m. to 11:30 a.m. The ConsularSection can be contacted at 0211-357-000 or via email at [ACSLusaka@state.gov](mailto:ACSLusaka@state.gov).

If you are a U.S. citizen in need of urgent assistance, the emergency number for the U.S. Embassy is +260 (0) 966-877-805.