



US Embassy Lusaka
GSO/Contracting Unit
Lusaka, Zambia

February 12, 2013

Dear Prospective Quoter:

Subject: Request for Quotations number SZA60013-PR2328585

The Embassy of the United States of America invites you to submit a quotation for the Maintenance of Swimming pools.

Enclosed is a Request for Quotations (RFQ). Your quote must be submitted electronically by email with the subject line "Quote SZA60013-PR2328585 Enclosed" exclusively to Lusaka-Procurement@state.gov on or before 15:30 noon (Lusaka Time) on February 20, 2013. You may also wish to submit your proposal in hard copy marked for the attention of the "Contracting Officer - Quote SZA60013- PR2328585 Maintenance of Swimming Pools" which may be delivered to Embassy service CAC on Subdivision 694/Stand 100, Ibex Hill Road Kabulonga District between 0800 and 15:30 on Wednesday February 20,2013. No quotes will be considered if delivered to any other addresses than those stated above, and no quotes will be accepted after the solicitation closing date and time.

The U.S. Government intends to award a contract to the responsible company submitting an acceptable quotation at the lowest price. We intend to award a contract based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

In order for a quotation to be considered, you must also complete and submit the following:

1. List the total value of the quote for the base year and the option years.
2. Section 1: The Schedule
3. Additional Information as required

Direct any questions regarding this solicitation by email to Lusaka-Procurement@state.gov

Sincerely,

A handwritten signature in blue ink, appearing to read "Carlos Bras".

Carlos Bras
Contracting Officer

Enclosures: SZA60013- PR2328585