



American Embassy Lusaka  
General Services Office  
Subdivision 694/Stand 100  
Ibex Hill Road, Kabulonga  
Lusaka  
P.O. Box 31617  
Tel.: +260-211-357000  
Fax: +260-211-357224  
Email: Lusaka-GSO-Contracts@state.gov

February 5, 2013

Dear Prospective Offeror:

**Subject: Request for Proposals number SZA600-13-R-0006 – Virtual Private Network (VPN) and Dedicated Internet Network (DIN) for U.S Embassy Lusaka, Zambia.**

Enclosed is a Request for Proposals (RFP) for Virtual Private Network (VPN) and Dedicated Internet Services (DIN). If you would like to submit a proposal, follow the instructions in Section 3 of the solicitation, complete the required portions of the attached document, and submit it to the address shown on the Standard Form 1449 that follows this letter.

The U.S. Government intends to award a contract/purchase order to the responsible company submitting an acceptable proposal at the lowest price. We intend to award a contract/purchase order based on initial proposals, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Proposals are due by **16:00 PM Local Time on March 6, 2013.**

Sincerely,

A handwritten signature in blue ink that reads "Paul Stenseth".

**Paul Stenseth**  
Contracting Officer