



United States Embassy Lusaka
General Services Office
Subdivision 694/ Stand 100
Kabulonga Road, Ibex Hill
Lusaka
P.O Box 320065
Tel: +260-211-357000
Fax: +260-211-357224
E-mail: Lusaka-GSO-Contracts@state.gov

Date: August 18, 2015.

To: Prospective Quoters:

Subject: Sea Freight Tender –Walvis Bay Namibia to US Embassy Lusaka, Zambia.

Enclosed is a tender for freight forwarding services. If you would like to submit a quotation, follow the instructions set below. The company tendering for this service should:

1. Have presence or ability to do business in Namibia and Zambia.
2. Be financially sound; provide proof of six months financial bank statement or ability to obtain financing.
3. Be able to move cargo seamlessly from Walvis Bay to US Embassy Lusaka.
4. Have a specific transporter.
5. Be able to move US Embassy cargo without consolidating it with other importers.
6. Be able to complete the entire cycle within 21 days maximum, from start to finish including the return of containers.

The U.S. Government intends to award a contract to the responsible company submitting an acceptable quotation at the lowest price. We intend to award a contract based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Quotations are due by **September 21st, 2015 at 16:00hrs Zambian Time**. Quotations should be submitted at the service Compound Access Control (Service-CAC), Plot 694/Lot 100, Kabulonga Road, Ibex Hill, Lusaka, Zambia or Courier to the same address.

Direct any questions regarding this tender to Aisha O'Neal, Contracting Officer by E-mail: Lusaka-GSO-Contracts@state.gov.

Sincerely,
Aisha O'Neal

A handwritten signature in blue ink, appearing to read "AON".

Contracting Officer