



UNITED STATES PEACE CORPS JOB ANNOUNCEMENT

Communications and Technology Specialist

Peace Corps/Zambia's mission is to enable and support Volunteers to provide the highest quality sustainable development assistance, to portray the American people in a positive light and to understand those we serve so as to better serve them. We aim to be the most successful Peace Corps program in the world and to share what we learn with others.

SUMMARY DESCRIPTION:

Contributes to the smooth and efficient operation of Peace Corps (PC) Zambia by providing managing communications with external stakeholders (primarily prospective trainees and families of current volunteers) with an emphasis on digital and social media. This position will collect and document the impact of PC projects, disseminating information via Peace Corps-managed websites and commonly used social media outlets. The C&T Specialist supports the programming team in providing supplemental monitoring, data collection and analysis of Volunteer activities as well as innovative and creative feedback to staff and volunteers.

The C&T Specialist will provide support to end users at Pre Service Training (PST) and the Provincial Offices, analyzing and addressing software, hardware and access control issues in coordination with the IT Specialist in Lusaka. The C&T Specialist will backstop the IT Specialist in Lusaka.

The C&T Specialist position is available on a 30 or 40 hours per week basis. The location of the workplace is flexible, including telecommuting or from Peace Corps offices in **Lusaka, Kasama, Mansa, Serenje, Solwezi or Choma**. The C&T Specialist must be available to work from Lusaka periodically and on short notice.

Required Qualifications:

Education: BA or BS degree with a strong preference for a concentration in journalism, communications or a related field.

Experience: Two years' experience working in communications, international development or a closely related field. S/he should have experience training adults in a multi-cultural setting.

Skills: Solid computer experience (Microsoft Office Suite, Social Media Competency – Facebook, Twitter, etc, Drupal-based website). Experience with PHP, HTML and Adobe Creative Suite preferred.

Language: Fluency in written and spoken English;

Returned Peace Corps Volunteers are strongly encouraged to apply.

To apply, submit an application letter that clearly addresses the Required Qualifications, CV and list three references. Applications must arrive at the Peace Corps Office on or before the closing date of **May 22, 2015**. **Only short-listed candidates will be notified and no telephone inquiries will be entertained.**

**Address applications to:
The Human Resources Specialist, Peace Corps Zambia
Plot 71A Kabulonga Rd.
P.O. Box 50707, Lusaka, Zambia**

Email: zm01-jobs@zm.peacecorps.gov clearly stating position applied for in subject line