



US Embassy Lusaka
GSO/Contracting Unit
Lusaka, Zambia

August 8th, 2014

Dear Prospective Quoter:

Subject: **REQUEST FOR QUOTATIONS FOR SOLICITATION NUMBER SZA600-14-PR-3613093 FOR CONSTRUCTION OF PATIO ENCLOSURE AND GROUND FLOOR BATHROOMS REMODELLING AT 4936 LUKULU ROAD.**

The Embassy of the United States of America invites you to submit bids for **Construction of Patio Enclosure and Ground Floor Bathroom Remodeling at 4936 Lukulu Road**. To facilitate this, a site visit has been arranged for this coming Thursday 14th August, 2014 at 14:30hrs.

Therefore, kindly advise us by **Wednesday 13th August, 2014 at, 14:00hrs or earlier** a list of Names and personnel details i.e. Name and NRC details for you staff attending this site visit. This is required to facilitate access clearance in advance.

Enclosed is a Request for Quotations (RFQ). Your quote must be submitted with the subject line "Quote **SZA600-14-PR-3613093 Construction of Patio Enclosure and Ground Floor Bathroom Remodeling at 4936 Lukulu Road Enclosed**" on or before **16:00 hours** (Lusaka Time) on **Thursday August 21st, 2014**. Ensure it is clearly marked for the attention of the "Contracting Officer. Deliver your bid document to the Embassy service CAC on Subdivision 694/Stand 100, Ibex Hill Road Kabulonga District. No quotes will be considered if delivered to any other addresses than those stated above, and no quotes will be accepted after the solicitation closing date and time.

The U.S. Government intends to award a contract to the responsible company submitting an acceptable quotation at the lowest price. We intend to award a contract based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Please note that a split award may be an option depending on the prices and completion periods offered.

Direct any questions regarding this solicitation by email to Lusaka-Procurement@state.gov;

Sincerely,

A handwritten signature in dark ink, appearing to read "Paul Stenseth".

Paul Stenseth
Contracting Officer

Enclosures: **SZA600-14-PR-3595139**