Embassy of the United States of America

United States Embassy Lusaka
PO Box 31617
Lusaka
July 9, 2014

To: Prospective Offerors ,

Subject: Request for Quotations for Solicitation number SZA600 - PR3484509 – Supply of Air Conditioners

The Embassy of the United States of America invites you to submit bids for the supply and delivery of Air Conditioners. If you would like to submit a quotation, follow the instructions in Section 3 of the solicitation, complete the required portions of the attached document, and submit it to the address shown on the Standard Form 1449 that follows this letter.

The U.S. Government intends to award a purchase order to the responsible company submitting an acceptable quotation at the lowest price. We intend to award a purchase order based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Refer to the attached documents and submit a complete quotation respectively in a sealed envelope marked " SUPPLY AND DELIVERY OF AIR CONDITIONESRS" to : The Contracting officer, American Embassy , stand 694 Lot 100 Kabulonga Road. P.O.Box 31617, Lusaka .Quotations are due by Thursday, July 24, 2014, at 16:00.

At LusakaGSOProcurement@state.gov and copy Chileshe Musonda at musondac@state.gov

Sincerely,

Paul Stenseth

Contracting Officer