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### **TRAVEL MANAGEMENT SERVICES**

Subject: Pre-Solicitation Notice for Travel Management Services at American Embassy - Lusaka.  
Solicitation No. SZA600-14-Q- 00011 applies.

The American Embassy - Lusaka will be issuing a solicitation (RFQ = Request for Quotation) for Travel Management Services\_contract. The period of performance for this requirement will be a base year and two (2) one year option periods.

**Only companies specialized in this field of work should submit Quotations.**

The full package of the solicitation will be posted at <http://zambia.usembassy.gov/doingbusiness.html>, on or after June 11, 2014.

A pre-proposal meeting will be held at American Embassy Lusaka on June 24, 2014 at 10H00. To attend, all interested parties should send their names, Company name and NRC numbers to [Lusaka-GSO-Contracts@state.gov](mailto:Lusaka-GSO-Contracts@state.gov) by 10H00 on June 23, 2014.

If you have any questions, please do not hesitate to contact us on the telephone number above or email to [Lusaka-GSO-Contracts@state.gov](mailto:Lusaka-GSO-Contracts@state.gov).