



*Embassy of the United States of America*

*Sana'a, Yemen*

REAR CAC OVREHEAD COILING DOORS  
Solicitation No. SYE70013-R-0002

*November 27<sup>th</sup>, 2013*

**Dear Prospective Offeror:**

SUBJECT: Solicitation Number **SYE70013-R-0002** - REAR CAC OVREHEAD COILING  
DOORS

The Embassy of the United States of America invites you to submit a proposal for installing overhead coiling doors and steel in-fill works as shown on the attached drawings. The work will be carried out at the Rear Compound Access Control (RCAC) at the U.S. Embassy compound. All work shall be coordinated with the existing structure and sliding gates and shall be installed in a manner that does not interrupt existing gate operations.

If you are interested in submitting a proposal on this project, read the instructions in Section L of the attached Request for Proposals (RFP).

If you intend to submit a proposal, you should thoroughly examine all documents contained in the contract solicitation package. The Embassy intends to conduct a site visit (see L.6, 52.236-27) and hold a pre-proposal conference. All prospective offerors who have received a solicitation package are invited to attend. The conference will be held at *the American Embassy Sana'a* on **December 11<sup>th</sup>, 2013**. Submit any questions you may have concerning the solicitation documents in writing by **December 15<sup>th</sup>, 2013**. Responses will be sent in writing to all contractors on our list of interested parties.

Your proposal must be submitted in a sealed envelope marked "Proposal Enclosed" to **Lisa Coles – GSO – Contracting Unit** on or before **December 26<sup>th</sup>, 2013**. No proposal will be accepted after this time.

Complete the OFFER portion of the Standard Form 1442, including all blank spaces, and have the form signed by an authorized representative of your company, or the proposal may be considered unacceptable and may be rejected.

In order for a proposal to be considered, you must also complete and submit the following:

1. Section B and Attachment 4, Proposal Breakdown by Divisions;

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2. Section K, Representations and Certifications;
3. Bar Chart illustrating sequence of work to be performed;
4. Additional information as required in Section L.

The contract will be a firm fixed price contract, with no adjustment for any escalation in costs or prices of labor or materials. Each offeror will be responsible for determining the amount of labor and materials that will be required to complete the project, and for pricing its proposal accordingly.

Please be advised that each offeror is responsible for furnishing complete information to its subcontractor and suppliers, such as details and quantities required by the drawings and specifications. Subcontractors and suppliers should not be referred to the Embassy or the Architect for determining the amount or quantities of materials required.

The construction/project completion time is *sixty Calendar days* commencing on *the date of the notice to proceed*. In the event of an unauthorized or unexcused delay in completing the project, liquidated damages in the amount of **200\$** per calendar day will be assessed until substantial completion of the project is achieved.

The Contracting Officer reserves the right to reject any and all proposals and to waive any informality in proposals received. In addition, the Embassy reserves the right to establish a competitive range of one or more offerors and to conduct further negotiations concerning price and other terms before awarding the contract, or to award without discussions.

Please direct any questions regarding this solicitation *Mr. Mazen Al-Kadi* by letter at [SanaaProcBid@state.gov](mailto:SanaaProcBid@state.gov) or by telephone *on 00967-1-755-2188* during regular business hours.

Sincerely,

*Chris Rains*

Contracting Officer

