



## Global Academy of Utah State University Application Packet

### Contents:

Short-Term Programs Application	pg. 1-4
Release of Liability Agreement	pg. 5
Hazardous Activity Waiver	pg. 6
Medical Form	pg. 7-8
Release of Student Information	pg. 9
Photo Release Form	pg. 10

### The following **MUST** be attached as well:

Copy of Applicant's Passport

1-page essay (details on page 2 of Program Application)

Completed Applications, Passport Copies, and Personal Essays must be submitted to the Office of Global Engagement no later than Friday, February 1<sup>st</sup>, 2013

#### Paper Submissions

Global Academy Applications  
9545 Old Main Hill  
Logan, UT 84322-9545  
USA

#### Electronic Submissions

Usu.global.academy@gmail.com



As part of the application process participants need to write a 1 page essay describing why they have chosen to participate in this program and what they hope to accomplish while in Utah under the auspices of this program. This essay will help USU to predetermine the participant's English proficiency and begin to program classes accordingly.

The Office of Global Engagement reserves the right to administer English proficiency interviews via Skype or another conferencing platform. If you have a Skype address, please provide it here.

Skype Address: \_\_\_\_\_

## **Section II: Program Provisions**

The following program provisions apply to both USU Central Campus in Logan, Utah, as well as USU Eastern in Price, Utah. For the remainder of this document, both campuses will be referred to as USU where policy is concerned. For specific location details, USU Logan will be referred to as USU and USU Eastern will be referred to as Eastern.

The English Immersion instruction program is a non-degree and non-credit bearing program to be held at USU under the following provisions and conditions:

USU will provide:

1. A DS2019 document and letter of invitation to be used to solicit a J-1 visa. A J-1 visa is required by USU in order for a participant to be eligible to participate in the program.
  - a. As part of the visa application process participants will need to pay an online SEVIS fee of US\$180 as well as all other costs associated with the visa appointment which are not included in the cost of the program.
2. English instruction in the amount of twelve (12) hours of direct instruction weekly, for the number of weeks identified for the selected program.
  - a. Courses are taught by Master of Second Language Teaching graduate student and alumni and other qualified ESL instructors.
  - b. The cost of materials required for the course is included in the cost of the program.
  - c. Because students are not matriculated into the university their access to student services will be limited to the library and recreational facilities. Students will have access to wi-fi internet service on campus.
  - d. Attendance is mandatory. Two (2) unexcused absences are grounds for dismissal from the program.**
3. Academic Track instruction in the amount of eight (8) hours of direct instruction weekly, for the number of weeks identified for the selected program.
  - a. Courses taught by instructors currently pursuing degrees in a track-related field of study. Each instructor has a faculty mentor to ensure quality of curriculum and activities.
  - b. Two (2) track-related excursions for each 4-week session of the program.
  - c. After being accepted into the program, each participant will be contacted and given the opportunity to request certain Tracks. Tracks will be assigned by Global Academy program administrators. Every effort will be made to accommodate the requests mentioned in point (c.); however, some may not receive both of their choices. These assignments are final. You will be notified of your track upon arrival at USU.
  - d. Attendance is mandatory. Two (2) unexcused absences are grounds for dismissal from the program.**
4. Additional out of classroom experiences and programming that enable participants to participate firsthand in American culture and enhance their learning of the English language.
  - a. Participants agree to assume the risk for their participation in these and all activities associated with the program.
  - b. Attendance on excursions and other out of classroom experiences is required.

- c. All activities and excursions are subject to change due to resource availability, permit regulations, and/or weather conditions and can be modified or cancelled by program administrators without prior notice if deemed necessary. Program administrators reserve the right to determine the safety or viability of any and all scheduled activities.
  5. Single student room and board for the duration of the program.
    - a. Students will be housed in shared apartment-style rooms on-campus both at USU and at Eastern.
    - b. All residents of USU and Eastern Housing are expected to keep the following rules:
      - i. Smoking is prohibited in USU and Eastern housing.
      - ii. Alcohol is prohibited during **all** university-sponsored programs, both on and off campus.
      - iii. Neither USU nor Eastern will host spouses or family members as part of this program.
      - iv. Checking the box at the end of this application constitutes a binding agreement and signifies that you understand and agree to abide by the USU Housing [Terms and Conditions of Occupancy](#) and the regulations set forth in the [USU Housing and Residence Life Resident Handbook](#).
    - c. Tenants agree to vacate all housing by Monday, August 5<sup>th</sup>, 2013. Tenants will need to follow university-established check-out procedures as well as any other procedures set forth by program administrators.
    - d. Participants will each receive household supplies (e.g. bedding, towels, cookware, kitchen supplies) upon arrival. It is expected that supplies will be cleaned and returned in good condition upon completion of the program.
    - e. **Participants will be financially responsible for any and all damages to facilities.**
  6. Transportation to and from the Salt Lake International Airport upon initial arrival to Utah and at the completion of the program. **USU asks that all participants make arrangements to arrive at and leave from Salt Lake City International Airport on the dates indicated for the selected program.**
    - a. Students who do not arrive and depart on the dates indicated by USU will be responsible for scheduling and paying for transportation from Salt Lake International Airport to Utah State University.
    - b. Flight arrangements to and from Salt Lake International Airport and payment are the responsibilities of the student and should be communicated to the USU Office of Global Engagement by Friday, May 3<sup>rd</sup>, 2013.
    - c. If a student is dismissed from the program, his/her J-1 visa will be terminated and the student will be legally required to leave the United States immediately. USU will provide transportation to Salt Lake International Airport; however, the participant is responsible for all other costs associated with the return trip. No refunds of any sort will be issued to dismissed participants.
  7. Medical insurance for a single participant for the time frame of the program.
    - a. Because participants are required to have health insurance acceptable to USU for the entire period of time they are within the United States on the J-1 visa, the Office of Global Engagement will purchase insurance for the participant for the duration of the Global Academy program.
    - b. If a student does not leave the United States by the date indicated for the selected program, they agree to purchase additional insurance for the duration of their stay (e.g. Traveling or visiting relatives).
    - c. USU will provide services for claim submissions. It is the responsibility of the student to follow-up on all submissions. All patient costs associated with services provided which are not covered by insurance become the responsibility of the student.
    - d. Please list here any medical conditions from which you currently suffer (i.e. asthma, allergies, anemia, heart problems, etc.). Regardless of health conditions, please fill out the medical form in this packet.
- 

The Global Academy program maintains a strict **No Travel** policy for students. Students may travel throughout Logan and Cache Valley at USU and throughout Price at Eastern; however, they may not leave these areas unless it is on a scheduled program excursion. Any violation of this policy is grounds for dismissal from the program.

**Section III: Payment and Cancellation Policies**

**Please indicate the program and dates for which you are applying:**

\_\_\_\_\_ Summer 2013 eight-week program (June 6, 2013 – August 5, 2013) Cost: \$3995  
\_\_\_\_\_ Summer 2013 four-week program session I (June 6, 2013 – July 5, 2013) Cost: \$2995  
\_\_\_\_\_ Summer 2013 four-week program session II (July 5, 2013 – August 5, 2013) Cost: \$2995

Amount of funds to be provided through the home institution (cost of program): \_\_\_\_\_

I understand this is a non-degree seeking and non-credit bearing program \_\_\_\_\_  
Initials

**Payment Deadlines:**

1. Fifty percent (50%) of program cost is due to USU by Thursday, February 28<sup>th</sup>, 2013.
2. The remaining fifty percent (50%) of program cost is due to USU by Friday, April 5<sup>th</sup>, 2013.
3. All cancellations must be made by Thursday, February 28<sup>th</sup>, 2013 to avoid any penalty charges. Cancellation fees after that date will be assessed according to the following schedule:
  - a. March 1<sup>st</sup> through March 28<sup>th</sup> – \$150 administrative fee
  - b. March 29<sup>th</sup> through April 29<sup>th</sup> – 15% of total program cost
  - c. April 30<sup>th</sup> through May 31<sup>st</sup> – 50% of total program cost
  - d. No refunds will be issued for cancellations after May 31<sup>st</sup>.

Application to this program will be considered complete upon receipt of the following documentation:

- Signed copies of this application
- 1 page essay
- Liability waiver
- Hazardous activity waiver
- Release of information form
- Copy of passport page
- Financial certification letter from the home institution

I understand and agree to abide by the regulations and expectations of USU Housing.

I understand that USU will only provide the items and services identified herein, and any additional risks or obligations I assume are my personal responsibility.

\_\_\_\_\_  
Participant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness' Signature

\_\_\_\_\_  
Date

**UTAH STATE UNIVERSITY**  
**RELEASE OF LIABILITY AGREEMENT**

I. In consideration of permission to participate in the activity specified below, I hereby covenant not to sue and do release Utah State University, its employees, agents and volunteers (hereinafter referred to as Releasees) from any and all liability, claims, demands, and action whatsoever related to any loss, damage, or injury, including death, that may be sustained by me, or to any property belonging to me, as a result of my participation in this activity, whether caused by the releasees or any other participant in the activity.

II. I voluntarily assume full responsibility for any risks of loss, property damage, personal injury, including death that may be sustained by me, as a result of participation in this activity.

IN SIGNING THIS RELEASE, I ACKNOWLEDGE AND REPRESENT THAT I have read the foregoing Waiver of Liability Agreement, understand it and sign it voluntarily as my own free act and deed; no oral representations, statement, or inducements, apart from the foregoing written agreement, have been made; I am at least eighteen (18) years of age and fully competent; and I execute this Release for full, adequate and complete consideration fully intending to be bound by same.

Activity Description: **Global Academy English Program** - classroom time, all recreational activities, and all other activities related to this program

Activity Date(s): June 5<sup>th</sup>, 2013 – August 5<sup>th</sup>, 2013

PARTICIPANT: \_\_\_\_\_  
(signature) (date)

**UTAH STATE UNIVERSITY  
WAIVER, RELEASE and INDEMNITY  
(Hazardous event)**

I, the undersigned, being at least eighteen years of age, and in consideration for the right to participate in the Global Academy do hereby agree to this waiver, release and indemnity.

I recognize that this activity (specified above) is a hazardous activity carrying significant risk of personal injury. I further recognize that there are natural and manmade obstacles; hazardous surfaces and environmental conditions, and other risks which in combination with the actions of mine can cause severe or fatal injury. I hereby freely agree to assume all risks which may be associated with or result from participating in the aforementioned activity.

I further agree to assume full responsibility for and to hold harmless and indemnify and hereby release Utah State University, its agencies, departments, officers, employees, agents, and volunteers, from any and all liability, claims, demands, actions, and causes of actions whatsoever for any loss, claim, damage, injury, illness, or harm of any kind or nature arising out of my participation in the aforementioned activity.

CONSENT

Consent is expressly given, in the event of injury, for any emergency medical aid, anesthesia and/or operation, if in the opinion of the attending physician, such treatment is necessary.

I HAVE CAREFULLY READ AND UNDERSTAND THE CONTENTS OF THE FOREGOING LANGUAGE AND I SPECIFICALLY INTEND IT TO COVER ANY PARTICIPATION OR COMPETITION IN THE Global Academy OF Summer 2013 .

Name: \_\_\_\_\_

Signature:

Date:

Phone:

Address:



## MEDICAL FORM

***Utah State University requires a Medical Form of each student to be submitted with the completed program application. The information in this form will be kept confidential.***

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Age: \_\_\_\_\_ Weight: \_\_\_\_\_ Height: \_\_\_\_\_

Insurance policy if known (company and policy number):

\_\_\_\_\_

Expiration date: \_\_\_\_\_

Do you have any allergies? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes please list and describe type below:

Please list any physical limitations you may have. Please note that this program involves several physical activities including hiking, walking, climbing, and water activities.

If you are a female, are you currently pregnant? \_\_\_\_\_ Yes \_\_\_\_\_ No

***Please check all applicable conditions below and explain in area provided if necessary.***

Skin disease, eczema

Heart problem

Hay fever

Jaundice/liver disease

Back problem

Lung disease

Emotional/mental problems

Cancer

- |  |   |
|--|---|
| <input type="checkbox"/> Seizure disorder            | <input type="checkbox"/> Diabetes                   |
| <input type="checkbox"/> Digestive tract problem     | <input type="checkbox"/> Blood disorder             |
| <input type="checkbox"/> Headaches (frequent/severe) | <input type="checkbox"/> Urinary tract problem      |
| <input type="checkbox"/> High blood pressure         | <input type="checkbox"/> Recent surgery             |
| <input type="checkbox"/> Recent hospitalization      | <input type="checkbox"/> Immune deficiency disorder |

***Please explain all conditions checked above***

***Please list all medications you are currently taking. Include vitamins, non-prescription medications***

Prescription Medication: \_\_\_\_\_

Non-prescription medication: \_\_\_\_\_

Other (specify): \_\_\_\_\_

***Utah State University does not require immunizations but recommends the following:***

- TDaP – series and current booster
- MMR – 2 doses
- Polio – 3 doses
- Varicella – immunity or record of illness
- TB Skin – test
- Hepatitis B – 3 dose series
- Hepatitis A – 2 dose series
- Meningitis – 1 dose every ten years
- Influenza – annual vaccination
- HPV – 3 dose series

***Emergency Contact Information***

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

# Utah State University

## International Scholarship Programs

Release of Student Information

International Scholarship Office

Military Science 9545

9545 Old Main Hill, Logan, UT 84322

Telephone 435-797-1647

Student Name (Last, First, MI)	Student ID (A#)	Date of Birth

I hereby authorize access to the following individuals for my Utah State University Academic and Financial Aide and Personal information as needed for purposes related to the Global Academy program. I further authorize these individuals the right to share with third parties, specifically those parties mentioned below, this information for the purpose of facilitating my participation in the Global Academy program. Furthermore, I authorize Utah State University and third parties the right to share this information solely for purposes related to the Global Academy program.

I understand that I am granting my permission for the release of information described herein for the duration of the time that I attend Utah State University for the Global Academy program, and that permission allows Utah State University to continue to share for program reporting purposes information related to the time frame I attended Utah State University on the program once I have completed studies at Utah State.

I understand that costs outlined within the contract agreement will be covered by the scholarship. Any additional costs incurred will be solely my responsibility.

International Scholarship Programs Coordinator
International Scholarship Programs Office Staff
Vice Provost of International Education
Scholarship Sponsor

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
International Scholarship Programs Representative

\_\_\_\_\_  
Date

# Photo Release Form

I hereby grant Utah State University permission to use my likeness captured in any photographs related to my participation in Utah State University Classes or other Utah State University activities.

I understand and agree that these materials, taken in association with various student projects, will not be returned to me in any manner whatsoever.

I waive any right to royalties or other compensation arising or related to the use of the photographic images.

I hereby hold harmless and release and forever discharge Utah State University from all claims, demands, and causes of action which I, my heirs, representatives, executors, administrators, or any other persons acting on my behalf or on behalf of my estate have or may have by reason of this authorization.

I am 18 years of age and am competent to contract in my own name. I have read this release before signing below and I fully understand the contents, meaning, and impact of this release.

---

(Signature) (Date)

---

(Printed Name) (Date) (A Number)

If the person signing is under age 18, there must be consent by a parent or guardian, as follows:

I hereby certify that I am the parent or guardian of \_\_\_\_\_, named above, and do hereby give my consent without reservation to the foregoing on behalf of this person.

---

(Parent/Guardian's Signature) (Date)

---

(Parent/Guardian's Printed Name)