

CHECKLIST OF REQUIRED DOCUMENTS FOR I-130 PETITION

- Non-refundable filing fee of \$420 USD, in cash only, for each petition
(This fee is collected only after an FSO accepts the submitted required documents)
- Completed and signed [I-130](#) petition (original, not photocopy)
- Passport-style color photo of Petitioner
- Passport-style color photo of Beneficiary
- Completed and signed [G-325A](#), of Petitioner (original, not photocopy)
- Completed and signed [G-325A](#), of Beneficiary (original, not photocopy)
- Naturalization Certificate of Petitioner (original and copy)
- Passport of Petitioner (original and copy)
- Passport of Beneficiary (original and copy)
- Birth Certificate of Petitioner (original, copy and translation)
- Birth Certificate of Beneficiary (original, copy and translation)
- Name Change Certificate of Petitioner (original, copy and translation -if applicable)
- Name Change Certificate of Beneficiary (original, copy and translation -if applicable)
- Marriage Certificate of Petitioner and Beneficiary (original, copy and translation - if applicable)
- Divorce Decree of Petitioner (original, copy and translation - if applicable)
- Divorce Decree of Beneficiary (original, copy and translation - if applicable)
- Death Certificate of Petitioner (original, copy and translation - if applicable)
- Death Certificate of Beneficiary (original, copy and translation - if applicable)
- Adoption Decree of Beneficiary (original, copy and translation - if applicable)
- Quit claim from the Beneficiary's other biological parent (original, copy and translation – if applicable)
- Proof of work and residency of Petitioner:
 - B3 Business Visa
 - Work Permit or Temporary Residency Card from Vietnamese Government
 - Employment Verification and/or Labor Contract from the company

CCD & IVO search results:

➤ For Petitioner:

- Petitioner previously filed petition(s) for the same Beneficiary
- Petitioner previously filed petition(s) for other Beneficiary(ies)

➤ For Beneficiary:

Please circle what is applicable for the case.

- Beneficiary was previously filed petition(s) by the same Petitioner (abandoned, withdrew, not yet processed, approved, pending investigation, denied, returned, revoked)
- Beneficiary was previously filed petition(s) by the other Petitioner(s) (abandoned, withdrew, not yet processed, approved, pending investigation, denied, returned, revoked)