

**EMPLOYMENT OPPORTUNITY**  
**ANNOUNCEMENT NUMBER: HNALL 11/45**

- OPEN TO:** All Interested Candidates
- POSITION:** **Medical Research Scientist, FSN-11; FP-4\***  
(\*Position Grade: FP-4 will be confirmed by CDC Headquarters)
- OPENING DATE:** September 1, 2011
- CLOSING DATE:** September 15, 2011
- WORK HOURS:** Full-time, 40 hours/week
- LENGTH OF HIRE:** Long term. Actual filling of the position is contingent upon the availability of funds
- ANNUAL SALARY:** **US\$61,759.00** (Starting salary for a 40-hour work week) - applicable to:
- U.S. Citizen EFM; and
  - At least 18 years old; and
  - Listed on travel orders of direct hire Foreign Service, Civil service, or uniformed service members under Chief of Mission authority; and
  - Residing at the sponsoring employee's or uniformed service member's post of assignment abroad; and
  - Does not receive a Foreign Service or Civil service annuity.
- US\$53,003.00** (Starting salary for a 40-hour work week) - applicable to:
- Non-U.S. Citizen EFM, MOH with SSN number; or
  - U.S. Citizen EFM of Agencies or offices, or uniformed service members **NOT** under Chief of Mission authority; or
  - U.S. Citizen EFM who receives a USG retirement annuity or pension from a career in the U.S. Foreign Service or Civil Service; or
  - EFM hired under PSA mechanism; and
  - Residing at the sponsoring employee's or uniformed service member's post of assignment abroad.
- US\$15,130.75 (U.S. Minimum Wage)** - applicable to:
- U.S. Citizen employees who are not EFM, MOH listed above; and
  - Not holder of diplomatic passport; and is a local resident; and
  - Is subject to the host country employment and tax law; and
  - Has the required visa, residency permit and work permit in order to work legally in the host country.
- US\$22,127.00 (Position Grade: FSN-11- Starting salary)** - applicable to:
- A host country national or foreign national, who is not a U.S. citizen, nor a family member, MOH of a direct hire Foreign Service, Civil service, or uniformed service members under Chief of Mission authority; and
  - Is subject to the host country employment and tax law.

The Embassy of the United States of America in Hanoi is seeking an individual for employment for Medical Research Scientist position in its Centers for Disease Control and Prevention (CDC).

**NOTE: ALL APPLICANTS WHO ARE NOT FAMILY MEMBERS OF U.S. GOVERNMENT AGENCIES OR OFFICES UNDER/NOT UNDER CHIEF OF MISSION'S AUTHORITY MUST HAVE REQUIRED WORK AND RESIDENCY PERMITS TO BE ELIGIBLE FOR CONSIDERATION.**

**BASIC FUNCTIONS OF THE POSITION**

Incumbent of this position will serve as a senior member of the Vulnerable Populations Unit of the CDC Prevention Branch developing, organizing, implementing, coordinating, and supervising prevention innovation strategies and activities, such as various community outreach and other HIV risk reduction programs for high-risk persons (e.g., IDU, MSM, CSW and their partners) conducted by CDC/Prevention/Global AIDS Program (GAP) Vietnam in collaboration with the Vietnam Ministry of

Health. The incumbent must have thorough knowledge of a wide range of behavioral theories related to HIV prevention, demonstrated ability to translate theory into practice, as well as knowledge and experience in evaluating programmatic interventions (e.g., risk assessments, development of informative program metrics), and in adapting methodologies to current political context and epidemiological trends.

Please contact the Human Resources Office at 3850-5000 X5127 for further inquiries.

### **QUALIFICATION REQUIREMENTS**

**NOTE:** All applicants are instructed to address each selection criterion detailed below with specific and comprehensive information supporting each item.

**(1)** Bachelor degree in Public Health, Health Policy, Health Management, Epidemiology, Behavioral Sciences, Public Administration or related field is required. **(2)** Must have at least of three years progressively responsible work in HIV/AIDS and harm reduction interventions, including direct experience with HIV/AIDS programs for special populations (IDUs). This includes experience interacting with supervisors, subordinates and professional staff from other institutions or organizations. **(3)** Must have knowledge of the Vietnamese public health system, and the function of Non-Governmental Organizations working in the area of HIV/AIDS. Must be able to develop appropriate protocols and detailed guidelines in the absence of specified procedures. A thorough knowledge of behavioral change models (including those relating to, sexual risk reduction and harm reduction) is required. **(4)** Must possess the sensitivity and professionalism to address HIV-related issues. A demonstrated ability to work effectively with persons at all levels of the public health system is also required. **(5)** Level 4 (Fluent) Speaking/Reading/Writing English is required (this will be tested). Level 4 (Fluent) Speaking/Reading/Writing Vietnamese is required.

You may download the application form at [http://vietnam.usembassy.gov/job\\_opportunities.html#appforms](http://vietnam.usembassy.gov/job_opportunities.html#appforms). Paper copies are also available from the security guard main gate at the U.S. Embassy, 7 Lang Ha Street, Hanoi between the hours of 8:00 A.M. - 5:00 P.M., Monday through Friday.

### **ADDITIONAL SELECTION CRITERIA**

Please see post eligibility & qualification requirements on the bulletin board in Human Resources Office or on the Embassy website.

### **SUBMIT APPLICATION TO**

Human Resources Office  
U.S. Embassy Hanoi  
No. 7 Lang Ha, Dong Da, Hanoi  
Tel. 84-4-3850-5000  
FAX: 84-4-3850-5019

### **CLOSING DATE FOR THIS POSITION: SEPTEMBER 15, 2011**

(All applications must be received by the closing date to receive consideration. Only short listed applicants will be contacted for interviews. If you do not hear from us within 4 weeks from the closing date, your application was not successful.)