



Embassy of the United States of America

Hanoi

August 26, 2014

To: Prospective Bidders

Subject: Request for Quotation for Cargo Van Requirement.

Enclosed is a Request for Quotation (RFQ) for the 01 each of Cargo Van Vehicle for the US Embassy Hanoi. If you would like to submit a quotation, please refer to the required portions of the attached document, and submit electronically to Bui Huyen Trang at BuiTH@state.gov by the deadline below.

The U.S Government intends to award a contract/purchase order for each requirements to the responsible company submitting an acceptable quotation at the lowest price. Quotes must be valid for a minimum of 90 calendar days . We intend to award a contract/purchase order based on initial quotations, without holding discussions, although we may hold discussion with companies in the competitive range if there is a need to do so.

The U.S Government will review your proposal. Once you are selected you must register in the System for Award Management (SAM) to get the Data Universal Numbering System (DUNS) number and the NATO Commercial and Government Entity (NCAGE) Code for doing business with the U.S Government. The detailed instructions will be released upon the award confirmation.

Quotations are due at 15:00, Sep 10, 2014.

Please email any question regarding this request for quotation to AitkenAS@state.gov

Sincerely,

A handwritten signature in black ink is written over a blue circular stamp. The stamp contains the text "EMBASSY OF THE UNITED STATES OF AMERICA" around the top and "HANOI" around the bottom, with a small eagle emblem in the center.

Contracting Officer

Alexandra S. Aitken