APPLICATION FOR THE

2014
GLOBAL UNDERGRADUATE EXCHANGE PROGRAM
(GLOBAL UGRAD)

APPLICATION DEADLINE:
November 15, 2013

Please submit your applications and supporting documentation to the U.S. Embassy at
Calle F con calle Suapure, Colinas de Valle Arriba,
Oficina de Asuntos Publicos (PAS)
Caracas. Estado Miranda
caracasexchanges@state.gov

A program of the
Bureau of Educational and Cultural Affairs
U.S. Department of State

Global Undergraduate Exchange Program (Global UGRAD) 2014 Application Form

A program of the Bureau of Educational and Cultural Affairs, U.S. Department of State

Please provide all answers in English. Please use a paper/binder clip to hold application materials together. Do not staple.

NAME

Please print your name clearly **exactly** as it appears on your passport.

_____

Last *First* *Middle*

Please indicate any other spelling(s) or name(s) you use:

_____

Please affix two photocopies of a Passport-size (2 x 2 inches) photograph here. Please use photocopies, not original pictures.

HOME COUNTRY CONTACT INFORMATION

Permanent mailing address in your home country:

Street: _____

Mailing: (if different, e.g. PO Box) _____

City: _____

Country: _____

E-mail address: _____

Home telephone: _____ Mobile telephone: _____

If your street address (e.g. 200 meters from…) is different from your mailing address (e.g. PO Box), please provide both.

PERSONAL DATA AND PASSPORT MATERIALS

Sex: ☐ Male ☐ Female Date of Birth: _____ Place: _____

Month/Day/Year *City* *Country*

Country of permanent legal residence: _____ Country of citizenship: _____

Please provide a clear photocopy of the photo/data info page of your current Passport.

EMERGENCY CONTACT INFORMATION

Please provide the names and contact information of individuals who should be notified in case of an emergency.

In the United States : _____

Name *Relationship to you* *Street Address*

_____

City *State* *ZIP Code* *Telephone Number* *E-mail address*

In your home country: _____

Name *Relationship to you* *Street Address*

_____

City *State and/or Country* *Telephone Number* *E-mail address*

Global Undergraduate Exchange Program (Global UGRAD) 2014 Application Form

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NAME (Please print your name here):

FIELD OF STUDY

Academic Major:_____

Other Fields of Academic Interests:_____

If selected to participate in the Global UGRAD Program, what courses would you like to take in your major field of study?

_____

_____

What courses would you like to take outside your major field of study?

_____

_____

If you are currently enrolled as a university student, name your university: _____

How many full academic years of university study you have completed (please check one below):

☐ 1 year ☐ 2 years ☐ 3 years ☐ Other _____

Your academic calendar (e.g. March 2012 – December 2012, August 2012 – May 2013)?_____

REFERENCES/RECOMMENDATION LETTERS

Please identify the three (3) individuals who will be writing letters of recommendation on your behalf. At least one should be from your current institution. Make sure these are people who know your academic and personal qualities well.

1. Name: _____ Title: _____

   Mailing address:_____

   Telephone number: _____ E-mail address: _____

2. Name: _____ Title: _____

   Mailing address:_____

   Telephone number: _____ E-mail address: _____

3. Name: _____ Title: _____

   Mailing address:_____

   Telephone number: _____ E-mail address: _____

NAME (Please print your name here):

PREVIOUS ACADEMIC SCHOLARSHIPS
Please indicate any scholarships, academic awards or honors that you have received and the year received:

_____

_____

EDUCATIONAL BACKGROUND
Please provide complete information about all the educational institutions that you have attended and, if applicable, information about the institution(s) at which you are presently enrolled. **You must attach official transcripts for undergraduate study (with English Translations) and official results of the general secondary school leaving exam.**

Institution Name (No abbreviations)	Institution Location (City, Country)	Dates Attended MM/YY – MM/YY		Major Field of Study	Degree Received and Date Received*	Grade Point Average**
Primary School:		From:	To:			
Secondary School:		From:	To:			
Post-Secondary Education: (University)		From:	To:			

* Please identify the name of your degree by the word used at the institution that awarded you the degree. Do *not* provide the name of the U.S. educational system's equivalent. If you have not yet received the degree, please indicate the date (month and year) you expect to receive it.
** Please indicate your Grade Point Average (GPA) according to the system used at the institution at which you studied. Do *not* convert your GPA to the U.S. educational system's equivalent.

Please explain any gaps in your education: _____

_____

Have you ever been dismissed from a school or university? ☐ No ☐ Yes If yes, please explain why?:

_____

NAME (Please print your name here):

LANGUAGE PROFICIENCY

Native language(s):_____

Number of years of English study: _____ Where studied:_____

Knowledge of foreign languages, including English (Rate your abilities as Excellent, Good, or Fair):

Language Name	Reading Ability	Writing Ability	Speaking Ability

STANDARDIZED ENGLISH TEST SCORES

If you have a TOEFL®, ITP, or other standardized English test score, please report it below. Also please include a copy of the official score report or other documentation authenticating the score.

Test Name	Date taken or to be taken	Score
TOEFL®		
ITP		
OTHER		

NON-ACADEMIC ACTIVITIES

Please list other community service, internships/jobs, sports or cultural activities in which you have participated regularly in the past two years. If you were a team leader, council member or other officer in any institution or activity, please note that as well.

Location/Institution and Contact	Type of Activity	Dates of Participation MM/YY – MM/YY	
		From:	To:
		From:	To:
		From:	To:
		From:	To:

NAME (Please print your name here):

PHYSICAL CHALLENGES/DISABILITIES
Please describe any physical disabilities you might have. If you require any special equipment or medical treatment as a result of the physical disabilities, please describe it. This information is gathered for statistical purposes and to ensure appropriate placement. The Global UGRAD Program does not discriminate on the basis of race, color, religion, sex, national origin, and/or physical disabilities.

_____

_____

FAMILY BACKGROUND
Please complete the following regarding your family:

Father's Name: _____

Occupation: _____ Employer: _____
Highest level of education attained:

☐ None ☐ Number of primary school years_____ ☐ Number of secondary school years_____

☐ Secondary Diploma ☐ Bachelor Degree ☐ Master Degree ☐ Ph.D.

Father's Employment: ☐ Employed ☐ Retired _____Year ☐ Deceased _____ Year

Mother's Name: _____

Occupation: _____ Employer: _____

Highest level of education attained:

☐ None ☐ Number of primary school years_____ ☐ Number of secondary school years_____

☐ Secondary Diploma ☐ Bachelor Degree ☐ Master Degree ☐ Ph.D.

Mother's Employment: ☐ Employed ☐ Retired _____Year ☐ Deceased _____ Year

Number of siblings in your immediate family: Number of Brothers: _____ Number of Sisters: _____

How did you find out about the Global UGRAD Program? Please check all that apply.

☐ The American Embassy Advising Office or other Embassy contact ☐ The Fulbright Commission

☐ From a friend ☐ From a relative ☐ From a teacher or professor

☐ From an advertisement or notice *(Please specify the location)*: _____

☐ Other *(Please specify how)*: _____

ESSAYS: If you are completing a computer application, please insert your essay responses below the appropriate essay question. If you are completing a paper application, please type your essay responses on separate sheets of paper and attach them to your application.

ESSAY 1: Personal Statement—350 – 500 words, typed.
Please describe yourself and write a clear and detailed description of your academic objectives and the reasons why you wish to pursue them in the USA. Discuss your goals both in terms of your field of study and your own personal development. Describe the type of program you wish to pursue in the USA and how it relates to your academic background and interests and your objectives for the future. The essay is an essential part of the selection process and of your application for placement into an appropriate program. Be sure to include any details that highlight your personality and individuality.

ESSAY 2: Exchange Preparedness–250 – 350 words, typed.

What are your expectations for the UGRAD program? What are your greatest goals for and fears about living in the United States? How will your personal characteristics help you achieve and/or combat these expectations?

ESSAY 3: Please select and answer *one* of the three questions below – 250 – 350 words, typed.

a. What can contribute to this program, university life in the United States, and to your community after you return?

b. In your opinion what is the greatest challenge that your generation will face? What ideas do you have for dealing with this issue?

c. How do you think community service benefits local communities? Please describe any experience you have volunteering.

PLACEMENT INFORMATION:
The following information will not be considered in the evaluation of your application. It will only assist in the university placement process should you be selected for the UGRAD program.

Do you smoke? ☐ No ☐ Yes Are you willing to live with a roommate who smokes? ☐ No ☐ Yes

What time do you prefer to go to bed? _____ What time do you prefer to wake up? _____

How would you describe your preferred living environment (organized, quiet, lively, clean, cluttered, etc.)?

_____

How would you describe your preferred study environment (silent, loud, little noise, does not matter, etc)?

_____

Are you willing to live on a co-ed floor (a floor that includes both men and women) or do you prefer a single-gender floor?

_____

What university clubs or extracurricular activities would you like to participate in while in the United States?

_____

Do you have any allergies? ☐ No ☐ Yes If yes, please list them: _____

Do you have any dietary restrictions? ☐ No ☐ Yes If yes, please describe: _____

Have you ever been convicted of a felony or other crime? ☐ No ☐ Yes

Have you ever travelled to the United States? If so, please describe the dates, location, and reason for travel.

_____

GRANT SUSPENSION/TERMINATION/REVOCATION

A grant may be revoked, terminated, or suspended.

Grounds for revocation or termination include, but are not limited to: (1) violation of any law of the United States or the host country; (2) any act likely to give offense to the host country; (3) failure to observe satisfactory academic or professional standards; (4) physical or mental incapacitation; (5) engaging in any unauthorized income-producing activity; (6) failure to comply with the grant's terms and conditions; (7) material misrepresentation made by any grantee in the application form or grant document.

A grant may be suspended if: (1) the grantee ceases to carry out the project or academic program during the grant period; (2) the grantee leaves the host country without authorization of the Commission/post or supervising agency; (3) conditions in the host country require the departure of the grantee for reasons of personal safety or security.

SIGNATURE

By my signature, I certify that, to the best of my knowledge, the information provided in my application is accurate and complete, and that I intend to return to my home country upon completion of my studies in the United States. I also authorize any school or university which I have attended or will attend to release my transcripts and any report to the designated placement agency.

Signature:_____Date:_____

CHECKLIST FOR COMPLETE APPLICATION DOSSIER:

Before submitting your application to the address on the front page, please be sure you have included all of the following REQUIRED components:

___Completed, signed Global Undergraduate Exchange Program application form.
___Personal statement in English, 350-500 words, typed.*
___If you have a passport, please submit a copy of the data/photo page.
___Official transcripts for years of university study (with English translations). Please provide grade equivalences to U.S. University grading system.*
___Official results of the national general secondary school leaving exam.*
___Three letters of recommendation from teachers/professors, including one from the candidate's secondary level institution (with English translations).*
___TOEFL®, ITP®, or other standardized English test score report, minimum 450, 500 or higher preferred.
___Two photocopies of passport-size photo.

*All documents should be submitted in plain, letter-sized (8 ½ x 11 inch) paper.