



## *Request for an English Language Fellow*

*Completed request forms are accepted year round*

### ***About Program:***

The English Language (EL) Fellow Program is funded worldwide by the U.S. Department of State through the Bureau of Educational and Cultural Affairs. The EL Fellow Program seeks to improve English teaching capacity around the world and contributes to improving mutual understanding between the people of the United States and people abroad through exchanges of American Teachers of English to Speakers of Other Languages (TESOL) on ten-month Fellowships to overseas academic institutions. EL Fellows serve as teachers of English as a foreign language and are involved in teacher training and professional and staff development activities in areas such as methodology, curriculum and textbook design, and English for Specific Purposes. The Program allows students and teachers at host institutions to benefit from the EL Fellow's English teaching experience and to gain a better understanding of American society and values. In addition, through the Program, foreign teachers and students develop English communication skills they need to participate in the global economy and to improve their access to diverse perspectives on a broad variety of issues. Teachers at the host institution receive professional tools from the EL Fellow that promote educational effectiveness and expand their ability to provide English instruction for a wider variety of student populations in a larger number of educational contexts. The assignment begins on/about September 1, 2010, and ends on/about June 30, 2011.

More than 500 English language professionals have conducted programs in over 80 countries through the English Language Fellow Program. Some of the projects are:

- EFL Classroom Teaching
- Teacher Training
- In-Service and Pre-Service Training
- Curriculum Development
- Workshop and Seminar Design
- Testing
- Program Evaluation
- Needs Assessment
- English for Specific Purposes (ESP)

### ***Fellowship Levels:***

EL Fellows have graduate degrees in Teaching English as a Second Language and have a wide variety of professional experience. Fellows serve as full-time teachers of English as a Foreign Language (EFL). Normal teaching duties are 20 contact hours per week with additional work in pre-service and in-service training, curriculum development and testing. Together these duties should not exceed 40 hours per week and should not include administrative work.

**PART I: Host Institution and Project Information**

Name \_\_\_\_\_

Location \_\_\_\_\_

Primary Project Focus Type \_\_\_\_\_ *Classroom Teaching Duties* \_\_\_\_\_

Main Focus of Classroom Teaching (*select all that apply*):

- |  |   |
|--|---|
| <input type="checkbox"/> American Culture      | <input type="checkbox"/> Journalism             |
| <input type="checkbox"/> American Literature   | <input type="checkbox"/> Law                    |
| <input type="checkbox"/> Business              | <input type="checkbox"/> Marketing              |
| <input type="checkbox"/> Computers             | <input type="checkbox"/> Medicine               |
| <input type="checkbox"/> Democracy/Civics      | <input type="checkbox"/> Office                 |
| <input type="checkbox"/> Economics             | <input type="checkbox"/> Other                  |
| <input type="checkbox"/> Engineering           | <input type="checkbox"/> Proficiency Exams      |
| <input type="checkbox"/> English for Speaking  | <input type="checkbox"/> Publishing             |
| <input type="checkbox"/> English for Reading   | <input type="checkbox"/> Research               |
| <input type="checkbox"/> English for Writing   | <input type="checkbox"/> Teaching Methodologies |
| <input type="checkbox"/> English for Listening | <input type="checkbox"/> Teaching Techniques    |
| <input type="checkbox"/> Finance               | <input type="checkbox"/> Tourism                |

Other Project Types (*select all that apply*):

- Assessment
- Curriculum Development
- English for Specific Purposes (ESP)
- Materials Development
- Pre-Service Teacher Training

**Specify:** i.e. journalism, economics, law, etc. (*Required if English for Specific Purposes is chosen*)

**Primary Project Objectives:**

*Maximum of 3000 characters*

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**Detail the expected primary duties to be carried out by the EL Fellow (at least 70% of the Fellow's time/effort):**

*Maximum of 3000 characters*

Does institution have an academic year?      Yes \_\_\_\_      No \_\_\_\_

Academic Year Start Date (approximation): \_\_\_\_\_

Academic Year End Date (approximation): \_\_\_\_\_

Number of years institution has hosted a fellow: \_\_\_\_\_

**Secondary Projects** (*select all that apply*):

- English Access Microscholarship program
- English Camp
- English Club Programming
- In-Service Teacher Training
- Teachers Association/Organization
- Other \_\_\_\_\_

**If applicable, detail the project's expected secondary duties to be carried out by the EL fellow (not to exceed 30% time/effort).** EL Fellows' supplemental duties may include teacher training, materials development, research, English club or support to the English Access Microscholarship programs:

Maximum of 2000 characters

## **PART II: Housing**

**Requirements:** Together with Public Affairs Section staff, the host institution will find, inspect and obtain acceptable housing for the Fellow. Acceptable housing should include the following minimum features:

- Bedroom, including a bed and bedding
- Bathroom with toilet
- Kitchen with stove, refrigerator, dishes, pots and pans
- Heating, hot water, and a cooling system, i.e. a fan or air conditioner

**Additional Comments** *(optional)*:

## **PART III: Cost-Sharing**

Host institution should provide cost-sharing *to supplement* the Fellow's monthly living expenses, which may include housing, utilities, food, local transportation, and/or local salary. Cost-sharing can also be in the form of in-kind contributions. Please note below whether host institution can or cannot provide cost sharing.

If you have questions or need additional information on English Language Fellow Program, please contact Public Affairs Section at the telephone number indicated below.

Thank you!