



**Embassy of the United States of America**

**Tashkent, Uzbekistan**

**REQUEST FOR QUOTATION (RFQ)**

NAME & ADDRESS OF FIRM: <b>Companies</b>	DATE: <b>August 24, 2012</b>
	REFERENCE: <b>RFQ PR2006617 / COPIERS</b>

Dear Sir / Madam,

You are kindly requested to submit your quotation for the following items before **6:00 p.m. local time (Tashkent) on August 31, 2012**

Item	Description	Q-ty
COPIER	Technical characteristics should be the similar as RICOH Aficio MP 6001 with finisher SR4030 or Nashuatec MP6002SP	1

**GENERAL CONDITIONS / REQUIREMENTS**

1. Your quotation in English or Russian language, should be accompanied by adequate technical documentation and catalogue(s) and other printed material or pertinent information (in English language) for each item quoted, including names and addresses of firms providing service facilities in Tashkent city, Uzbekistan.
2. Models could be any: Canon, Xerox or other.
3. Local technical service and parts should be available.
3. Prices can be quoted in Uzbek soums or US dollars.
3. DOCUMENTATION. The Supplier shall provide detailed operation and user's manuals for each unit of the Information Technologies and Goods. Such documentation shall be enclosed in packs of appropriate units. All the documentation shall be in English or Russian.
4. The Supplier shall meet all minimal requirements of the technical specifications for the Goods given in List above.

**OTHER CONDITIONS**

Delivery Time	As soon as possible
Payment Terms	<b>International Vendors:</b> 100% of the total contract price will be paid by bank transfer to the Supplier's account after delivery and acceptance of goods for payments in US Dollars; <b>Uzbekistan-based Vendors:</b> 15% prepayment and 85% after acceptance for payments in Uzbek soums.
Validity of Quotation	30 DAYS
Mode of Transport	AIR
	SURFACE
	SEA
	OTHERS
Contract format	Standard US Embassy purchase order

**PLEASE STATE**

<ul style="list-style-type: none"><li>• Quantity discount and early payment discount</li><li>• Separate quote for estimated transportation &amp; insurance charges</li></ul>	<ul style="list-style-type: none"><li>• Availability of local service in country of final decision</li><li>• Details on any warranty / guarantee conditions</li><li>• Delivery period</li></ul>
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### **SUBMISSION REQUIREMENTS**

All quotations duly signed and stamped shall be submitted by electronic mail (in PDF format) to the following address [TashkentProcurement@state.gov](mailto:TashkentProcurement@state.gov) or in sealed envelopes via mail/express mail or by hand to the address below not later than **6:00 pm local time (Tashkent) on August 31, 2012**

**US Embassy Uzbekistan**  
**3, Mayqorghon Street,**  
**5<sup>th</sup> Block, Yunusobod District**  
**Tashkent, 100093**  
**Republic of Uzbekistan**

#### **Late bids will be rejected**

You may quote for any Lot or for all Lots together (Please indicate transportation cost separately for each lot or specify that it is included for general price). Price quotations will be evaluated for each LOT separately and contract will be awarded to the company/s meeting to the technical specification and offering the lowest price on Lot by Lot basis.

**ATTENTION:** Please indicate on the envelop or on e-mail **subject the RFQ reference i.e. "RFQ PR2006617 / COPIERS"**. US Embassy will not be responsible for postal delays, if any, in the delivery of the bid documents or non-receipt of the same. Applicants with questions regarding this bidding should send them in writing (fax or E-mail) to:

**US Embassy Uzbekistan**

**Fax: +998 71 120 63 35**

**or E-mail: [TashkentProcurement@state.gov](mailto:TashkentProcurement@state.gov)**

**Attn: Procurement Department**