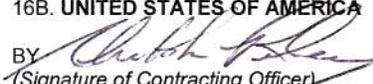


AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE	PAGE 1 OF PAGES 1
2. AMENDMENT/MODIFICATION NO. A0001	3. EFFECTIVE DATE May 30, 2012	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)	
6. ISSUED BY American Embassy JAS/GSO/PROCUREMENT Regentlaan 27, Bld du Regent 1000 Brussels		CODE	7. ADMINISTERED BY (If other than Item 6) CODE	
8. NAME AND ADDRESS OF CONTRACTOR (NO., street, city, county, State, and ZIP Code)			X	9a. AMENDMENT OF SOLICITATION NO. S-BE200-12-R-0008
				9b. DATED (SEE ITEM 11) May 14, 2012
				10a. MODIFICATION OF CONTRACT/ORDER NO.
				10b. DATED (SEE ITEM 13)
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS				
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended, <input checked="" type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning 1 copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or © By separate letter or telegram which includes a reference to the solicitation and amendment numbers. <b>FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER.</b> If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.				
12. ACCOUNTING AND APPROPRIATION DATA (If required)				
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.				
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.				
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b)				
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:				
D. OTHER (Specify type of modification and authority)				
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.				
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)				
The purpose of this amendment is to add and replace pages within the solicitation.				
1. The following pages are hereby deleted in their entirety and replaced by the enclosed pages: page 4 through 13 and page 17.				
2. The following page is hereby added to the solicitation, page 42 A				
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.				
15A. NAME AND TITLE OF SIGNER (Type or print)			16A. NAME OF CONTRACTING OFFICER	
			Christopher G. Pixley	
15B. NAME OF CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA		16C. DATE SIGNED
BY (Signature of person authorized to sign)		BY  (Signature of Contracting Officer)		6-4-12

3.1. BASE PERIOD PRICES

	Unit Price	Estimated Quantity (*)	Total Price
<b>3.1.1 Inbound shipments of HHE (**) – crated</b>			
3.1.2 Delivery to a residential location in Belgium (per 100 kg. gross)	_____	2700	_____
<b>3.1.3 Inbound shipments of official supplies</b>			
3.1.4 Pick-up at ELSO (***) and deliver to a location in Belgium (per 100 kg. net)	_____	2500	_____
<b>3.1.5 Outbound Shipments of HHE (**) (FOB ELSO)</b>			
3.1.6 Packing and crating with new contractor supplied lift vans (per 100 kg. net)	_____	950	_____
3.1.7 Packing and crating with new contractor supplied tropical zinc top lift vans (per 100 kg net)	_____	40	_____
<b>3.1.8 Special requirements</b>			
3.1.9 Use of outside ladder lift per move - up to 3 <sup>rd</sup> floor (flat rate):	_____	30	_____
3.1.10 Use of outside ladder lift per move - up to 8 <sup>th</sup> floor and + (flat rate):	_____	15	_____
<b>3.1.11 Inbound shipment of vehicles</b>			
3.1.12 Delivery to a residential location in Belgium (flat rate):	_____	40	_____

Unit Price	Estimated Quantity (*)	Total Price
------------	---------------------------	-------------

**3.1.13 Outbound shipment of vehicles**

3.1.14 Pick-up at the Customer's Residence and delivery FOB ELSO (flat rate):	_____	40	_____
--	-------	----	-------

**TOTAL AMOUNT FOR THE BASE YEAR** \_\_\_\_\_

(\*) This estimated amount is based on total estimated Government requirements. This means that if more than one award is made, the estimated amount of work awarded under task order(s) to any single contractor will be less than the amount shown.

(\*\*) HHE: House Hold Effects

(\*\*\*) ELSO: The European Logistics Support Office (ELSO) located in Antwerp.

### 3.2. FIRST OPTION YEAR PRICES

	Unit Price	Estimated Quantity (*)	Total Price
<b>3.2.1 Inbound shipments of HHE (**) – crated</b>			
3.2.2 Delivery to a residential location in Belgium (per 100 kg. gross)	_____	2700	_____
<b>3.2.3 Inbound shipments of official supplies</b>			
3.2.4 Pick-up at ELSO (***) and deliver to a location in Belgium (per 100 kg. net)	_____	2500	_____
<b>3.2.5 Outbound Shipments of HHE (**) (FOB ELSO)</b>			
3.2.6 Packing and crating with new contractor supplied lift vans (per 100 kg. net)	_____	950	_____
3.2.7 Packing and crating with new contractor supplied tropical zinc top lift vans (per 100 kg net)	_____	40	_____
<b>3.2.8 Special requirements</b>			
3.2.9 Use of outside ladder lift per move - up to 3 <sup>rd</sup> floor (flat rate):	_____	30	_____
3.2.10 Use of outside ladder lift per move - up to 8 <sup>th</sup> floor and + (flat rate):	_____	15	_____
<b>3.2.11 Inbound shipment of vehicles</b>			
3.2.12 Delivery to a residential location in Belgium (flat rate):	_____	40	_____

Unit Price	Estimated Quantity (*)	Total Price
------------	---------------------------	-------------

**3.2.13 Outbound shipment of vehicles**

3.2.14 Pick-up at the Customer's Residence and delivery FOB ELSO (flat rate):	_____	40	_____
--	-------	----	-------

**TOTAL AMOUNT FOR THE FIRST OPTION YEAR** \_\_\_\_\_

(\*) This estimated amount is based on total estimated Government requirements. This means that if more than one award is made, the estimated amount of work awarded under task order(s) to any single contractor will be less than the amount shown.

(\*\*) HHE: House Hold Effects

(\*\*\*) ELSO: The European Logistics Support Office (ELSO) located in Antwerp.

### 3.3 SECOND OPTION YEAR PRICES

	Unit Price	Estimated Quantity (*)	Total Price
<b>3.3.1 Inbound shipments of HHE (**) – crated</b>			
3.3.2 Delivery to a residential location in Belgium (per 100 kg. gross)	_____	2700	_____
<b>3.3.3 Inbound shipments of official supplies</b>			
3.3.4 Pick-up at ELSO (***) and deliver to a location in Belgium (per 100 kg. net)	_____	2500	_____
<b>3.3.5 Outbound Shipments of HHE (**) (FOB ELSO)</b>			
3.3.6 Packing and crating with new contractor supplied lift vans (per 100 kg. net)	_____	950	_____
3.3.7 Packing and crating with new contractor supplied tropical zinc top lift vans (per 100 kg net)	_____	40	_____
<b>3.3.8 Special requirements</b>			
3.3.9 Use of outside ladder lift per move - up to 3 <sup>rd</sup> floor (flat rate):	_____	30	_____
3.3.10 Use of outside ladder lift per move - up to 8 <sup>th</sup> floor and + (flat rate):	_____	15	_____
<b>3.3.11 Inbound shipment of vehicles</b>			
3.3.12 Delivery to a residential location in Belgium (flat rate):	_____	40	_____

Unit Price	Estimated Quantity (*)	Total Price
------------	---------------------------	-------------

**3.3.13 Outbound shipment of vehicles**

3.3.14	Pick-up at the Customer's Residence and delivery FOB ELSO (flat rate):	_____ 40	_____
--------	---	----------	-------

**TOTAL AMOUNT FOR THE SECOND OPTION YEAR** \_\_\_\_\_

(\*) This estimated amount is based on total estimated Government requirements. This means that if more than one award is made, the estimated amount of work awarded under task order(s) to any single contractor will be less than the amount shown.

(\*\*) HHE: House Hold Effects

(\*\*\*) ELSO: The European Logistics Support Office (ELSO) located in Antwerp.

3.4. THIRD OPTION YEAR PRICES

	Unit Price	Estimated Quantity (*)	Total Price
<b>3.4.1 Inbound shipments of HHE (**) – crated</b>			
3.4.2 Delivery to a residential location in Belgium (per 100 kg. gross)	_____	2700	_____
<b>3.4.3 Inbound shipments of official supplies</b>			
3.4.4 Pick-up at ELSO (***) and delivery to a location in Belgium (per 100 kg. net)	_____	2500	_____
<b>3.4.5 Outbound Shipments of HHE (**) (FOB ELSO)</b>			
3.4.6 Packing and crating with new contractor supplied lift vans (per 100 kg. net)	_____	950	_____
3.4.7 Packing and crating with new contractor supplied tropical zinc top lift vans (per 100 kg net)	_____	40	_____
<b>3.4.8 Special requirements</b>			
3.4.9 Use of outside ladder lift per move - up to 3 <sup>rd</sup> floor (flat rate):	_____	30	_____
3.4.10 Use of outside ladder lift per move - up to 8 <sup>th</sup> floor and + (flat rate):	_____	15	_____
<b>3.4.11 Inbound shipment of vehicles</b>			
3.4.12 Delivery to a residential location in Belgium (flat rate):	_____	40	_____

Unit Price	Estimated Quantity (*)	Total Price
------------	---------------------------	-------------

**3.4.13 Outbound shipment of vehicles**

3.4.14 Pick-up at the Customer's Residence and delivery FOB ELSO (flat rate):	_____	40	_____
--	-------	----	-------

**TOTAL AMOUNT FOR THE THIRD OPTION YEAR** \_\_\_\_\_

(\*) This estimated amount is based on total estimated Government requirements. This means that if more than one award is made, the estimated amount of work awarded under task order(s) to any single contractor will be less than the amount shown.

(\*\*) HHE: House Hold Effects

(\*\*\*) ELSO: The European Logistics Support Office (ELSO) located in Antwerp.

3.5. FOURTH OPTION YEAR PRICES

	Unit Price	Estimated Quantity (*)	Total Price
<b>3.5.1 Inbound shipments of HHE (**) – crated</b>			
3.5.2 Delivery to a residential location in Belgium (per 100 kg. gross)	_____	2700	_____
<b>3.5.3 Inbound shipments of official supplies</b>			
3.5.4 Pick-up at ELSO (***) and deliver to a location in Belgium (per 100 kg. net)	_____	2500	_____
<b>3.5.5 Outbound Shipments of HHE (**) (FOB ELSO)</b>			
3.5.6 Packing and crating with new contractor supplied lift vans (per 100 kg. net)	_____	950	_____
3.5.7 Packing and crating with new contractor supplied tropical zinc top lift vans (per 100 kg net)	_____	40	_____
<b>3.5.8 Special requirements</b>			
3.5.9 Use of outside ladder lift per move - up to 3 <sup>rd</sup> floor (flat rate):	_____	30	_____
3.5.10 Use of outside ladder lift per move - up to 8 <sup>th</sup> floor and + (flat rate):	_____	15	_____
<b>3.5.11 Inbound shipment of vehicles</b>			
3.5.12 Delivery to a residential location in Belgium (flat rate):	_____	40	_____

Unit Price	Estimated Quantity (*)	Total Price
------------	---------------------------	-------------

**3.5.13 Outbound shipment of vehicles**

3.5.14 Pick-up at the Customer's Residence and delivery FOB ELSO (flat rate):	_____	40	_____
--	-------	----	-------

**TOTAL AMOUNT FOR FOURTH OPTION YEAR** \_\_\_\_\_

(\*) This estimated amount is based on total estimated Government requirements. This means that if more than one award is made, the estimated amount of work awarded under task order(s) to any single contractor will be less than the amount shown.

(\*\*) HHE: House Hold Effects

(\*\*\*) ELSO: The European Logistics Support Office (ELSO) located in Antwerp.

Notification of Completion of Services	1	Immediately upon completion of required services	COR
Notice of Availability for Shipment	1	Completion of each assigned packing effort	COR
Request for Shipping	1	24 hrs after Notice of Availability	COR
Required Shipping Documentation	1	By Date of Embarkation	COR
Receipt of Effects	1	Upon discovery	COR
Delivery Receipt	1	Upon completion of delivery and/or unpacking	copy to COR
Inventory List articles lost or damaged in shipment	3	7 calendar days after delivery of goods	Original - Contractor one - client one – COR
Weight Certificate (sample - see Attachment 4)	1	Submission with each invoice	COR

7. INVOICES AND PAYMENT.

(a) Individual invoices shall be submitted electronically in PDF format for each order, accompanied by the task order, 136F, 347F and weight certificate to the following email address: [BrusselsShipping@state.gov](mailto:BrusselsShipping@state.gov)

(b) An acceptable invoice containing expenditures for international air and sea shipments on foreign flag air carriers or vessels shall include the appropriate certificate or waiver for a US carrier. The Government will disallow expenditures for international air on foreign flag air carriers unless the appropriate certificate or waiver is attached to invoices. The certification used in clause 52.247-63, Preference for U.S.-Flag Air Carriers, satisfies the justification requirement.

(c) The U.S. Embassy is exempt from paying taxes; therefore invoices will not contain taxes of any kind. Upon the contractor's request, the U.S. Embassy will provide a tax exemption form (form 450).

(d) Invoices will be paid within 30 (thirty) days using the currency within Section 1, paragraph 3.1. through 3.6.

## ATTACHMENT 4

### **WEIGHT CERTIFICATE :**

( STANDARD WEIGHT CERTIFICATED , TO BE USED FOR EVERY MOVE FOR THE U.S. EMBASSY BRUSSELS )

NAME CONTRACTOR :  
 ADDRESS CONTRACTOR :  
 ADDRESS CONTRACTOR :  
 ADDRESS CONTRACTOR :

= you can use drop down list  
 = to be filled in manually  
 = will be filled in automatically

NAME EMPLOYEE :	
FROM :	PACK OUT ADDRESS
TO :	DELIVERED TO ADDRESS

PICK UP DATE :
----------------

REFERENCE. NO. :	DA REF / GBL / OUR REF.
ALLOWANCE :	LBS
	KGS

NO. PACKAGES	PACKAGING	ITEM	LENGTH IN CM	WIDTH IN CM	HEIGHT IN CM	CUBIC M3	GROSS KGS	TARE KGS	NET KGS	GROSS LBS	TARE LBS	NET LBS
1			0.00	0.00	0.00		0.00	0.00				
2												
3												
4												
5												
6												
7												
8												
10												
11												
12												
13												
14												
15												

TOTALS :		= QTY packages	CUBIC M <sup>3</sup>	gross kg	tare kg	net kg	gross lbs	tare lbs	net lbs
			or : CUBIC FEET						