

The U.S. Embassy in Montevideo is seeking university students who would be interested in achieving practical audiovisual/video experience through a volunteer internship in the *General Services Office (GSO)*.

The student intern will gain experience in audio-visual communication working for a Video Project, creating short videos to explain *GSO* processes and to show the Residences at Post. For this we would like to recruit the help of an intern who is knowledgeable in:

- Audio-visuals.
- Video Shooting.
- Video Editing.
- Scripts.

Qualifications required:

- Currently enrolled in a local university, school of cinema, Audio-Visual Communications or Marketing, second year level and above with a good background to develop the tasks detailed above. Recommendation letters from two professors will be needed.
- Good command of the English Language (Level IV) is required.
- Outgoing proactive personality.
- Computer skills in Word, Excel, Internet, good working knowledge of Final Cut, Adobe Premiere, or Similar video editing software. Basic knowledge of Photoshop will be considered a plus.
- Knowledge in the use of Mac Operating System, Digital Video Cameras, etc.
- Good "eye" for photography.

Other formal requirements for volunteer internship:

1. Age: From 18 to 23 years old.

2. Citizenship: This opportunity is only for non-U.S. citizen or legal resident students. U.S. citizens who are interested in applying for a student internship with the Department of State, can find further background information at <http://careers.state.gov/student/>
3. Must be a student in a good academic standing, provide a certified transcript to verify and provide written permission from the educational institution.
4. Medical Insurance: interested student must have his/her own medical insurance.
5. Practical professional experience has to be a career requirement.
6. Commitment to follow through with the internship until its completion.

Selection process:

All interested candidates who fulfill the requirements explained above should send updated biographical data sheet containing detailed information on studies, past work experience (if any) and references to jobsMVD@state.gov before **August 9, 2014**.

First screening of applicants will be done on bases of the data provided. The best qualified candidates will be called for an interview.

Once selected, the candidate will be subject to medical and security checks before approval to participate in the program.

Advantages for the student:

This can be a very interesting opportunity to obtain practical experience in a challenging environment, practice the English language and gain experience with the latest developments in audiovisuals. The student's name will appear on the final credits of all videos created during this Internship. The Embassy will provide a report on the student's performance according to the requirements of the student's University.

Final note: The intern is not considered an employee. There is no compensation, benefits or leave.