



**YOU ARE REQUIRED TO COMPLETE, IN FULL, ALL THE FIELDS FOLLOWING.  
PLEASE AVOID PHRASES SUCH AS 'REFER TO CV' OR SIMILAR.**

**POSITION DETAILS**

Job applying for (Ref No)	PART-TIME REGISTERED NURSE (JOB SHARE) (12/30)
Where did you learn about this job vacancy?	<p><u>Newspaper</u></p> <p>If yes, please specify _____</p> <p><u>Visiting a Non-US Embassy Website</u></p> <p>If yes, please specify _____</p> <p><u>Visiting the Embassy website</u></p> <p><u>Word of mouth</u></p>

**PERSONAL INFORMATON**

Title (Dr/Mr/Mrs/Ms/Miss/Other)	
Last Name(s)/Surname(s)	_____ _____
First Name	_____ _____
What is your citizenship?	_____ _____
Are you a dual national?  If yes, please provide details of your nationalities?	_____ _____ _____ _____

<p>What document(s) do you possess which allow you the legal right to work in the UK?  <b>NB: If you do not <u>currently</u> have the legal right to work in the UK you will not be eligible to apply for a position at US Embassy.</b></p> <p><b>Embassy London HR will require verification of eligibility, if you are invited to the assessment for the position.</b></p>	<p>British Passport</p> <p>Other</p> <p>If yes, please specify _____</p> <p>UK Visa</p> <p>Type _____</p> <p>Issue Date _____</p> <p>Expiry Date _____</p> <p>Restrictions (if applicable) _____</p>
<p>Email</p>	<p>_____</p>
<p>Home Address</p>	<p>_____</p> <p>_____</p> <p>_____</p>
<p>Daytime Telephone Number</p>	<p>_____</p>
<p>If hired, are there any accommodations the Embassy would need to provide in order for you to perform all the essential duties and functions of this position?</p>	<p>If yes, please provide details.</p> <p>_____</p> <p>_____</p>
<p>What is your current notice period/What is your availability to work?</p>	<p>_____</p>
<p>What days are you able to work as part of a regular work schedule?</p>	<p>_____</p>
<p>Are you willing to adopt a flexible approach to carrying out duties and special projects, occasionally outside of normal working hours?</p>	<p>_____</p>
<p>Which computer packages are you familiar with?</p>	<p>_____</p>
<p><b>HIRING PREFERENCE</b></p>	
<p>Are you claiming any of the following hiring preferences, based upon your status as either a U.S. Citizen Eligible Family Member (USEFM) or U.S. Veteran? Please see 'Instructions for Completing the DS-174' for additional information about the USEFM and U.S. Veterans hiring preference. Full definitions of each preference are also provided on our website at <a href="http://london.usembassy.gov/hrd/applying.html">http://london.usembassy.gov/hrd/applying.html</a> .</p>	

(Please Check only one)

**I am a U.S. Citizen EFM and also a U.S. Veteran.**

If yes, please provide the name of the spouse or sponsoring employee: \_\_\_\_\_

**I am a U.S. Veteran.**

If you answered 'yes' to Veterans Preference, please ensure that you include a copy of your DD-214 Member 4. If this document is not provided when making your application, preference will not be given.

**I am a U.S. Citizen EFM.**

If yes, please provide the name of the spouse or sponsoring employee: \_\_\_\_\_

**I am neither a U.S. Citizen EFM, nor a U.S. Veteran.**

#### LANGUAGE SKILLS

How would you rate your English skills?

- Level 1 = Basic Knowledge
- Level 2 = Limited Knowledge
- Level 3 = Good Working Knowledge
- Level 4 = Fluent
- Level 5 = Professional Translator

Do you speak any other languages?

- Level 1 = Basic Knowledge
- Level 2 = Limited Knowledge
- Level 3 = Good Working Knowledge
- Level 4 = Fluent
- Level 5 = Professional Translator

Speak = Level \_\_\_\_\_

Read = Level \_\_\_\_\_

Write = Level \_\_\_\_\_

If yes, please state the language and level below:

Language: \_\_\_\_\_

Speak = Level \_\_\_\_\_

Read = Level \_\_\_\_\_

Write = Level \_\_\_\_\_

Language: \_\_\_\_\_

Speak = Level \_\_\_\_\_

Read = Level \_\_\_\_\_

Write = Level \_\_\_\_\_

#### ESSENTIAL HIRING REQUIREMENTS FOR THIS POSITION

**In the following sections, please provide full and specific information about how you meet the essential requirements for the position.**

**If you do not meet the requirements for this position, you will not be shortlisted.**



I certify that, to the best of my knowledge and belief, all of the information on and attached to this application is true, correct, complete, and made in good faith. I understand that false or fraudulent information on or attached to this application may be grounds for not hiring me, or for termination/dismissal after I begin work, and may be punishable by fine or imprisonment according to this country's law or U.S. law. I understand that any information I voluntarily give on or attached to this application may be investigated.

Signature:

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Date: mm-dd-yyyy

**PLEASE ATTACH A CURRENT CV WITH THIS FORM**