



CHECKLIST FOR SUBMISSION
OF
APPLICATION FOR WAIVER OF GROUNDS OF INADMISSIBILITY (Form I-601)
Updated: March 25, 2011

Full Name of Applicant

Case # (LND2010 000 000)

Date of Immigrant Visa Interview

I-601 – Application for Waiver of Grounds of Inadmissibility (must use Form I-601 (Rev 11/23/10))

- Print legibly using block letters.
- Dates must be listed in month/day/year format; March 20, 2007 should be written at **3/20/07**.
- Item 10a – Ensure you check all items that you were found inadmissible.
- Page 3 – You need to describe in your own words why you are inadmissible – if you require additional space; use a blank piece of paper for continuation sheet.
- Item 11 – You must list all of your entries into the United States – use continuation sheet if more room is required.
- Items B and C – List all qualifying relatives in the United States; e.g. spouse, parent, child, fiancé, etc.
- Item D – Must be dated and signed by applicant or qualified relative.**
- Item E – Self explanatory.

G-1145 – E-Notification of Petition Acceptance

G-325A (Biographic Information):

- Only **one** form to be completed by the applicant and **one** form by his/her spouse. Do not submit multiple copies (*even though you might see instructions elsewhere to do so*). If extra copies are submitted, they will be returned to you.
- Complete all blocks. If not applicable, enter “Not Applicable” or “NA”. Failure to complete all blocks will result in the forms being returned.
- The applicant must **sign** his/her own form; the U.S. citizen qualifying relative must **sign** his/her own form.

Required Fee of \$585.00

- Payment may only be made by the following.
 - By Credit Card by downloading the Department of Homeland Security Credit Card Payment Form on <http://london.usembassy.gov/dhs/uscis/iv/waiver.html>
 - U.S. Cashier's Check; U.S. Dollar Money Order; or International Bank Draft in U.S. Dollars made payable to: U.S. DISBURSING OFFICER (*make sure you print name and address of petitioner on reverse side of the check*)
 - The following forms of payment WILL NOT be accepted: (1) Cash; (2) personal checks; (3) travelers checks; (4) debit cards.**

Supporting Documentation:

- Official Translations.** Documents in any language other than English must be accompanied by an accurate English translation. The translator must certify that he or she is competent to translate from the foreign language into English and that the translation is complete and accurate.
- Extreme Hardship of Qualifying Relative –** Hardship statement from the applicant's United States citizen or LPR qualifying relative. The statement should explain why the inability of the applicant to reside in the United States would cause “extreme hardship” to the qualifying relative; the nature of the hardships, and why the qualifying relative cannot reside with the applicant. Where possible, statement should be supported by documentary evidence.
- Rehabilitation/Reformation Statement –** The applicant must provide a statement discussing in detail his/her basis for ineligibility and describing and providing evidence of rehabilitation and reformation.
- Court records/Police certificates (if applicable) –** The applicant should provide all court records and police certificates relating to the offense(s) that caused your inadmissibility.

Where to mail the I-601

Mailing Address - From the United States

USCIS Field Office – London (I-601)
Unit 8400, Box 26
FPO AE 09498-0026

Mailing Address - From Outside the United States

USCIS Field Office (I-601)
American Embassy (DHS/USCIS)
Post Office Box 2444
London W1A 5WT

Physical Address for Express Delivery

USCIS Field Office (I-601)
American Embassy (DHS/USCIS)
24 Grosvenor Square
London W1A 1AE

ORDER OF DOCUMENTS SUBMITTED

You should submit your I-601 package in the following order

- ❑ **On top** – Checklist for Petition for I-601
- ❑ Credit Card Payment Form; Cashier’s Check, International Bank Draft or Money Order;
- ❑ G-28 – Notice of Entry of Appearance as Attorney or Representative (*only if applicable*);
- ❑ G-1145 – E-Notification of Application/Petition Acceptance.
- ❑ I-601 – Application for Waiver of Grounds of Inadmissibility
- ❑ I-212 – Application for Permission to Reapply for Admission into the United States After Deportation or Removal (*if applicable*)
- ❑ G-325A – Biographic Information for applicant
- ❑ G-325A – Biographic Information for qualifying relative (U.S. citizen or LPR)
- ❑ Extreme Hardship Statement and supporting documentation from U.S. citizen or LPR
- ❑ Rehabilitation/Reformation Statement from Applicant
- ❑ Police Certificates/court records (*if applicable*)