



April 19, 2016

4, Igor Sikorsky St.,
Kyiv, 04112, Ukraine

To: Prospective Quoters

Subject: Request for Quotations SUP300-16-Q-0011

Enclosed is a Request for Quotations (RFQ) for design and production of a periodic publication entitled "Trident". If you would like to submit a quotation, follow the instructions in Section 3 of the solicitation, complete the required portions of the attached document, and submit it to the address shown on the Standard Form 1449 that follows this letter.

The U.S. Government intends to award a contract/purchase order to the responsible offeror submitting an acceptable quotation at the lowest price. We intend to award a contract/purchase order based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Submit your quotation in a sealed envelope marked "Quotation Enclosed" to the attention of Trisha Presto, Contracting Officer to the US Embassy, 4, Igor Sikorsky St., Kyiv, Ukraine on or before 16:00 May 11, 2016. No quotations will be accepted after this time. No electronic offers will be accepted.

Sincerely,

A handwritten signature in black ink, appearing to read "Trisha Presto", written in a cursive style.

Trisha Presto,
Contracting Officer