Embassy of the United States of America

July 23, 2015
Kyiv, Ukraine

US Embassy, Kiev, Ukraine
4 I. Sikorskogo St.

Subject: Solicitation # SUP300-15-Q-0009 Interpretation / Translation Services

Dear Prospective Quoter:

The Embassy of the United States of America invites you to submit a quotation for providing Interpretation / Translation Services. If you would like to submit a quotation, follow the instructions in Section 3 of the solicitation, complete the required portions of the attached document, and submit it to the address shown on the Standard Form 1449 that follows this letter.

The U.S. Government intends to award a contract/purchase order to the responsible company submitting an acceptable quotation at the lowest price. We intend to award a contract/purchase order based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Quotations are due by **August 12, 2015**.

Sincerely,

Gregory MacDonald
Contracting Officer