

## ALUMNI GRANTS PROGRAM

Public Affairs Section of the U.S. Embassy  
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Submit application with budget  
to this e-mail address

### PROGRAM PURPOSE

The U.S. Embassy in Kyiv announces the 2015-2016 Alumni Small Grants Program. Subject to availability of funds, the Embassy will award small grants, as described below, to alumni of U.S. Government-funded exchanges and training programs. The program seeks to encourage networking, professional development, and civic involvement by alumni through projects that promote democratic development, economic reform, and a united Ukraine. Applications will be accepted until **December 19, 2015** and will be reviewed by a selection committee at the U.S. Embassy.

### ELIGIBILITY REQUIREMENTS

- The Alumni Small Grants program is open to Ukrainian alumni of all U.S. Government-funded exchange and training programs, including ECA, USAID, USDA and FEP, Department of Commerce SABIT trainings. Groups with an alumni connection, such as alumni associations, are also eligible.
- Grants can be awarded to individual Ukrainian USG program alumni or to Ukrainian registered NGOs (non-profit, non-government organizations) that have USG alumni as members.
- U.S. and third-country organizations or individuals are not eligible.

### FUNDING LEVELS AND ALLOWABLE EXPENSES

Subject to availability of funds, individuals may apply for grants up to **\$4,000**. Organizations may apply for up to **\$15,000**. Allowable costs are those **directly related to the project activities**. The program encourages organizations to provide in-kind contributions and/or coordinate funding with other donors.

### PROJECT REQUIREMENTS

- Projects should to encourage networking, professional development, and civic involvement by alumni through activities that promote democratic development, economic reform, and a united Ukraine.
- The project purpose should be specific, with realistic and measurable results. The proposal should explain the benefits of the project.
- Program duration cannot exceed one year.
- Costs incurred before the official grant period begins will not be reimbursed.

### GENERAL COMPETITION PROJECT THEMES

Alumni may apply for grants for the following purposes:

- To conduct projects that support or improve the sense of national unity and tolerance for Ukrainians of all backgrounds.
- To conduct projects that support democratic and economic reform initiatives in Ukraine, and that encourage public participation, discussion and community problem solving;

- To conduct projects that support English learning and teaching, consistent with the principles of the Go Global project and the Year of English in Ukraine;
- To initiate a public or community service program;
- To support alumni association events or alumni networking opportunities;
- To support alumni activities that strengthen links with Ukraine's Window on America network;
- To organize training programs or conferences for professional colleagues and/or other alumni;
- To develop or create curricula, textbooks, films or related reference or educational materials for a training program or conference.

The following activities will **not** be funded:

- Social welfare projects;
- Office rent and utilities;
- Ongoing operating costs and capital improvements;
- Purchase of furniture and office decorations;
- Purchase of vehicles;
- Establishing an alumni center or association unless part of a broader project;
- Projects that contain the appearance of partisanship/support for electoral campaigns;
- Academic or analytical research (if not part of a larger project);
- Scholarships;
- Paying the costs of international participants/guest speakers at events;
- Medical and psychological research, and clinical studies;
- Provision of health care services;
- Projects of a commercial nature;
- Entertainment costs (receptions, social activities, ceremonies, alcoholic beverages, cocktail parties, guided tours).

## APPLICATION INSTRUCTIONS

- Applications may be found at: <http://ukraine.usembassy.gov/alumni.html>. Applications should be submitted in both **Ukrainian and English** to [KyivAlumniGrants@state.gov](mailto:KyivAlumniGrants@state.gov).
- Proposals should explain why the project is important, who will be involved, who will gain (information, skills, etc.), and the intended result.
- Proposals should include a project timetable showing project events or milestones.
- Proposals for publication of materials should describe the intended audience, content, and how materials will be distributed. Any materials published with the support of these grant funds shall be reviewed by the Embassy and approved prior to dissemination.

## REQUIRED ATTACHMENTS

Please include the following documents with your proposal:

- List of all previous grants including the date, amount, donor and project theme.
- Resumes of key personnel/participants.