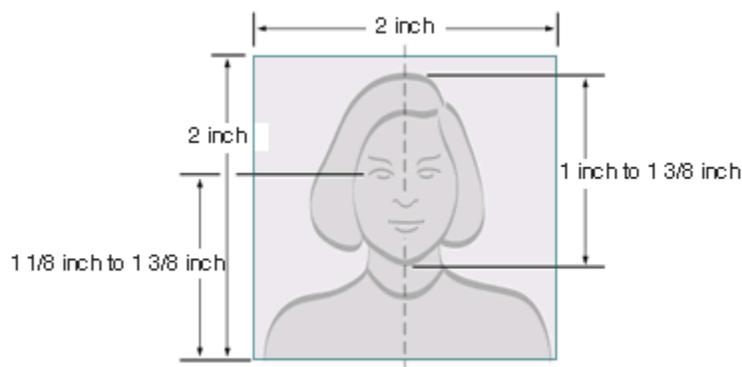


PHOTOGRAPH REQUIREMENTS

All applicants are required to submit photos taken within the last six months of the application date. **Your photos must be:**

- In color
- Sized such that the head is between 1 inch and 1 3/8 inches (25 mm and 35 mm) or 50% and 69% of the image's total height from the bottom of the chin to the top of the head.
- Taken in front of a plain white or off-white background
- Taken in full-face view directly facing the camera
- With a neutral facial expression and both eyes open
- Taken in clothing that you normally wear on a daily basis
- Uniforms should not be worn in your photo, except religious clothing that is worn daily.
- Do not wear a hat or head covering that obscures the hair or hairline, unless worn daily for a religious purpose. Your full face must be visible, and the head covering must not cast any shadows on your face.
- Headphones, wireless hands-free devices, or similar items are not acceptable in your photo.
- If you normally wear glasses (without tinted lenses), a hearing device, or similar articles, they may be worn in your photo.
- Dark glasses or glasses with tinted lenses are not acceptable.
- Glare on glasses is not acceptable in your photo. Glare can be avoided with a slight downward tilt of the glasses or by removing the glasses or by turning off the camera flash.

Paper Photo Head Size Template



- Photo must be 2 inches by 2 inches (50 mm x 50 mm)
- The height of the head (top of hair to bottom of chin) should measure 1 inch to 1 3/8 inches (25 mm - 35 mm)
- Make sure the eye height is between 1 1/8 inches to 1 3/8 inches (28 mm – 35 mm) from the bottom of the photo