



May 26, 2016

4, Igor Sikorsky St.,
Kyiv, 04112, Ukraine

SUBJECT: Request for Quotation SUP300-16-Q-00012
Furniture Renovation Services

Dear Prospective Quoter:

The Embassy of the United States of America invites you to submit a quotation for furniture renovation service (repair, refinish and reupholstery).

The Embassy intends to conduct a pre-solicitation conference on June 14, 2016 at 14:00 at 4 I. Sikorsky St., Kyiv, Ukraine, and all prospective quoters are invited to attend. See Section 3 of the attached Request for Quotations (RFQ).

Submit your quotation in a sealed envelope marked "Quotation Enclosed" to the attention of Trisha Presto, Contracting Officer to the US Embassy, 4 I. Sikorsky St., Kyiv, Ukraine on or before 16:00 June 24, 2016. No quotations will be accepted after this time. No electronic offers will be accepted.

In order for a quotation to be considered, you must complete and submit the following:

1. SF-1449
2. Section 1 and Section 5;
3. Additional information as required in Section 3.

Direct any questions regarding this solicitation to Alla Biguniak, Contracting Assistant by e-mail KyivGSO@state.gov or by phone +38044-521-5579 during regular business hours.

Sincerely,

Trisha Presto,
Contracting Officer