

## Summer Work Travel (SWT) 2014

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### 1. Eligibility

- **Eligible** for participation:
  - Full-time university students (including second degree students)
- **Not eligible** for participation:
  - Vocational school students
  - Correspondence or online university students

### 2. Scheduling visa interviews

Applicants must schedule an SWT visa appointment online at <http://www.ustraveldocs.com/ua> or through the call center at (044) 383-8066. The first SWT interview date this year is Monday, February 3; the last interview day is Friday, May 30. Applicants must schedule their appointment at least 2 weeks in advance of their desired interview date. All appointment scheduling information can be found on the U.S. Embassy website at: <http://ukraine.usembassy.gov/niv-apply.html>.

#### Steps to schedule an appointment

1. **Receive DS-2019.** U.S. sponsors must ship all DS-2019s forms directly to the [local agency](#) or the applicant.
2. **Complete the DS-160 form according to the instructions below and print out the confirmation page.** Please submit only one DS-160 form. Confirm that all information on the DS-160 is correct before submitting the form. Once the form is submitted no corrections can be made. NOTE: If you do not properly complete your online application form, your appointment will be cancelled, your application will be temporarily refused 221(g), and you will have to schedule a new appointment.

3. Visit <http://www.ustraveldocs.com/ua>, select your visa type (J-1), and print out the deposit slip for the visa application fee amount.
4. **Pay the application (MRV) fee** at a Raiffeisen Bank branch in Ukraine.
5. **Create your profile at** <http://www.ustraveldocs.com/ua>. Schedule a visa interview appointment online or through the call center using your visa fee payment receipt and DS-160 confirmation number.
6. **Pay the SEVIS Fee.** You must pay the SEVIS fee prior to the visa interview. This fee is non-refundable and non-transferable.  
[http://ukraine.usembassy.gov/sevis\\_fee.html](http://ukraine.usembassy.gov/sevis_fee.html)
7. If you are unable to attend the interview, you must cancel and reschedule the appointment. <http://www.ustraveldocs.com/ua/ua-niv-appointmentschedule.asp#changingappointments>

### 3. Application package

#### Documents required for all SWT visa applicants on the day of interview:

- Original international passport
- Original student grade book or transcript
- Original university student identity card
- Document package listed below

#### All documents listed below must be stapled together in the following order:

1. Original letter from university (Оригінал довідки з університету)
2. Confirmation page of form DS-160 (Please print out only the first page with the barcode number and make sure it is clear and not corrupted)
3. Original DS-2019
4. Proof of SEVIS Fee payment
5. Proof of medical insurance
6. Copy of the job offer

**IMPORTANT NOTE: Information concerning your employer name and location must match on every document submitted. The DS-2019 and DS-160 must contain the same employer information. If this information does not match exactly, your appointment will be automatically cancelled and you will receive email notification to make the necessary changes and reschedule an appointment. Avoid delays and refusals by checking to see that the employer information matches on the DS-2019 and DS-160.**

**U.S. DEPARTMENT OF STATE**  
CONSULAR ELECTRONIC APPLICATION CENTER

**Nonimmigrant Visa Application**

**Confirmation**

YOU MUST BRING this confirmation page and the following document(s) with you at all steps during the application process:  
**Passport.**  
 The barcode MUST be clear and legible on the printed page. You may also print the entire application for your records. If you do not have access to a printer at this time, select the option to email your confirmation page to an email address.

Please contact your Consular Post directly for information on how to continue the application process. Please be required to provide proof that you have paid the visa application fee. You may also provide any additional support your case. DO NOT submit the entire application.

Some posts have special procedures for applicants who may not need a visa interview; you may find information on the Consular Post's website.

There may be other fees associated with the visa application process. Please check your country's Reciprocity Schedule for any other fees you may owe.

If you have further questions or to find out how to contact the Consular Post please go to <http://matamoros.usconsulate.gov/> or <http://travel.state.gov>.

This confirms the submission of the Nonimmigrant visa application for:

 Name Provided: [REDACTED]  
 Nationality: INDIA  
 Passport Number: [REDACTED]  
 Completed On: 3 December 2009  
 Confirmation No: A6000KAR

Location Selected:  
 U.S. Consulate General Matamoros  
 Calle Pinar 2002  
 Col. Jardin  
 Matamoros, Tamaulipas 87330

**THIS IS NOT A VISA** Version 01.00.03

U.S. Department of State  
**CERTIFICATE OF ELIGIBILITY FOR EXCHANGE VISITOR(A-I) STATUS**

Form Approved 8/14/04  
 FORM NO. DS-160  
 EXPIRES 06/30/09  
 INFORMATION ON THIS FORM IS AT <http://travel.state.gov>

1. Applicant Name: [REDACTED] Date of Birth: [REDACTED] Sex: [REDACTED] Place of Birth: [REDACTED]

2. Applicant's Country of Origin: [REDACTED] Country of Residence: [REDACTED] Country of Issuance: [REDACTED]

3. Applicant's Present Address: [REDACTED] Telephone: [REDACTED]

4. Applicant's Present Occupation: [REDACTED] Employer: [REDACTED]

5. Applicant's Present Educational Status: [REDACTED] Degree: [REDACTED]

6. Applicant's Present Marital Status: [REDACTED]

7. Applicant's Present Financial Status: [REDACTED]

8. Applicant's Present Employment Status: [REDACTED]

9. Applicant's Present Residence Status: [REDACTED]

10. Applicant's Present Employment Status: [REDACTED]

11. Applicant's Present Residence Status: [REDACTED]

12. Applicant's Present Employment Status: [REDACTED]

13. Applicant's Present Residence Status: [REDACTED]

14. Applicant's Present Employment Status: [REDACTED]

15. Applicant's Present Residence Status: [REDACTED]

16. Applicant's Present Employment Status: [REDACTED]

17. Applicant's Present Residence Status: [REDACTED]

18. Applicant's Present Employment Status: [REDACTED]

19. Applicant's Present Residence Status: [REDACTED]

20. Applicant's Present Employment Status: [REDACTED]

21. Applicant's Present Residence Status: [REDACTED]

22. Applicant's Present Employment Status: [REDACTED]

23. Applicant's Present Residence Status: [REDACTED]

24. Applicant's Present Employment Status: [REDACTED]

25. Applicant's Present Residence Status: [REDACTED]

26. Applicant's Present Employment Status: [REDACTED]

27. Applicant's Present Residence Status: [REDACTED]

28. Applicant's Present Employment Status: [REDACTED]

29. Applicant's Present Residence Status: [REDACTED]

30. Applicant's Present Employment Status: [REDACTED]

31. Applicant's Present Residence Status: [REDACTED]

32. Applicant's Present Employment Status: [REDACTED]

33. Applicant's Present Residence Status: [REDACTED]

34. Applicant's Present Employment Status: [REDACTED]

35. Applicant's Present Residence Status: [REDACTED]

36. Applicant's Present Employment Status: [REDACTED]

37. Applicant's Present Residence Status: [REDACTED]

38. Applicant's Present Employment Status: [REDACTED]

39. Applicant's Present Residence Status: [REDACTED]

40. Applicant's Present Employment Status: [REDACTED]

41. Applicant's Present Residence Status: [REDACTED]

42. Applicant's Present Employment Status: [REDACTED]

43. Applicant's Present Residence Status: [REDACTED]

44. Applicant's Present Employment Status: [REDACTED]

45. Applicant's Present Residence Status: [REDACTED]

46. Applicant's Present Employment Status: [REDACTED]

47. Applicant's Present Residence Status: [REDACTED]

48. Applicant's Present Employment Status: [REDACTED]

49. Applicant's Present Residence Status: [REDACTED]

50. Applicant's Present Employment Status: [REDACTED]

51. Applicant's Present Residence Status: [REDACTED]

52. Applicant's Present Employment Status: [REDACTED]

53. Applicant's Present Residence Status: [REDACTED]

54. Applicant's Present Employment Status: [REDACTED]

55. Applicant's Present Residence Status: [REDACTED]

56. Applicant's Present Employment Status: [REDACTED]

57. Applicant's Present Residence Status: [REDACTED]

58. Applicant's Present Employment Status: [REDACTED]

59. Applicant's Present Residence Status: [REDACTED]

60. Applicant's Present Employment Status: [REDACTED]

61. Applicant's Present Residence Status: [REDACTED]

62. Applicant's Present Employment Status: [REDACTED]

63. Applicant's Present Residence Status: [REDACTED]

64. Applicant's Present Employment Status: [REDACTED]

65. Applicant's Present Residence Status: [REDACTED]

66. Applicant's Present Employment Status: [REDACTED]

67. Applicant's Present Residence Status: [REDACTED]

68. Applicant's Present Employment Status: [REDACTED]

69. Applicant's Present Residence Status: [REDACTED]

70. Applicant's Present Employment Status: [REDACTED]

71. Applicant's Present Residence Status: [REDACTED]

72. Applicant's Present Employment Status: [REDACTED]

73. Applicant's Present Residence Status: [REDACTED]

74. Applicant's Present Employment Status: [REDACTED]

75. Applicant's Present Residence Status: [REDACTED]

76. Applicant's Present Employment Status: [REDACTED]

77. Applicant's Present Residence Status: [REDACTED]

78. Applicant's Present Employment Status: [REDACTED]

79. Applicant's Present Residence Status: [REDACTED]

80. Applicant's Present Employment Status: [REDACTED]

81. Applicant's Present Residence Status: [REDACTED]

82. Applicant's Present Employment Status: [REDACTED]

83. Applicant's Present Residence Status: [REDACTED]

84. Applicant's Present Employment Status: [REDACTED]

85. Applicant's Present Residence Status: [REDACTED]

86. Applicant's Present Employment Status: [REDACTED]

87. Applicant's Present Residence Status: [REDACTED]

88. Applicant's Present Employment Status: [REDACTED]

89. Applicant's Present Residence Status: [REDACTED]

90. Applicant's Present Employment Status: [REDACTED]

91. Applicant's Present Residence Status: [REDACTED]

92. Applicant's Present Employment Status: [REDACTED]

93. Applicant's Present Residence Status: [REDACTED]

94. Applicant's Present Employment Status: [REDACTED]

95. Applicant's Present Residence Status: [REDACTED]

96. Applicant's Present Employment Status: [REDACTED]

97. Applicant's Present Residence Status: [REDACTED]

98. Applicant's Present Employment Status: [REDACTED]

99. Applicant's Present Residence Status: [REDACTED]

100. Applicant's Present Employment Status: [REDACTED]

**4. Complete Form DS-160**

You can complete the application form DS-160 at <https://ceac.state.gov/genniv>. Please note the required fields below.

to access previously entered data.

**Q:** Is your Mailing Address the same as your Home Address?

**A:**  Yes  No

**Phone**

Primary Phone Number

Secondary Phone Number  
  Does Not Apply

Work Phone Number  
  Does Not Apply

**Email Address**

Email Address  
  Does Not Apply  
 (e.g., emailaddress@example.com)

**Please indicate all contact information (all phone numbers, e-mail etc.)**

You must provide a primary phone number. The primary phone number should be the phone number at which you are most likely to be reached; this could be a land line or a cellular/mobile number. If you have an additional land line or a cellular/mobile number please list that as your secondary phone number.

**Back: Personal** **Save** **Next: Passport**

Online Nonimmigrant Visa Application (DS-160)

Application ID

## U.S. Point of Contact Information

- ✓ Getting Started
- ✓ Personal
- ✓ Address and Phone
- ✓ Passport
- ✓ Travel
- ✓ Travel Companions
- ✓ Previous U.S. Travel
- U.S. Contact**
- Family
- Work / Education / Training
- Security and Background
- Student/Exchange Visa

Contact Person or Organization

**Supervisor's name**

Contact Person

Surnames  
JOHN

Given Names  
DOE

**Employer (company) name**

Organization Name  
JOHN'S GRILL

Do Not Know

Relationship to You ⓘ  
EMPLOYER

Address and Phone Number of Point of Contact

**Help: Contact**  
Your U.S. Point of Contact can be any individual in the U.S. who knows you and can verify, if necessary, your identity. If you do not personally know anyone in the U.S., you may enter the name of the store, company, or organization you plan to visit during your trip.

**Help: Navigation Buttons**

Click on the buttons above to access previously entered data.

Address and Phone Number of Point of Contact

U.S. Street Address (Line 1)  
WAITER; \$7.5; 40

U.S. Street Address (Line 2) *\*Optional\**  
5850 KYIV PLACE

City  
WASHINGTON

STATE  
DISTRICT OF COLUMBIA

Zip Code (if known)  
20000

Phone Number  
(202)501-4444  
(e.g., (555)555-5555)

Email Address  
john@johnsons@com  Does Not Apply  
(e.g., emailaddress@example.com)

The first line of the U.S. address must indicate:

- Position title
- Wage per hour
- Work hours per week

Data must be separated by semicolons.

Wage should be in **\$0.00** format as shown in the example.

Site of Actual Work Performed  
**DO NOT** give a corporate headquarters address. This is the actual location of student employment.

Email address of the U.S. point of contact

Telephone number of the U.S. point of contact

◀ Back: Previous U.S. Travel

Save

Next: Family ▶



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Online Nonimmigrant Visa Application (DS-160)

Application ID

- ✓ Getting Started
- ✓ Personal
- ✓ Address and Phone
- ✓ Passport
- ✓ Travel
- ✓ Travel Companions
- ✓ Previous U.S. Travel
- ✓ U.S. Contact
- Family** ▶
  - **Relatives**
  - Work / Education / Training
  - Security and Background
  - Student/Exchange Visa

## Family Information: Relatives

NOTE: Please provide the following information. If you are adopted, please provide the following information.

**Please indicate all information about your parents and relatives. DO NOT put "don't know" or "N/A" as a response.**

### Father's Full Name and Date of Birth

Surnames  
IVANOV  
(e.g., Hernandez Garcia)  Do Not Know

Given Names  
IVAN  
(e.g., Juan Miguel)  Do Not Know

Date of Birth ⓘ  
01 JAN 1967  Do Not Know  
(Format: DD-MMM-YYYY)

Q: Is your father in the U.S.?

A:  Yes  No

**Help: Navigation Buttons**

Click on the buttons above to access previously entered data.

**If you have any relatives in the U.S., you must answer these questions affirmatively and indicate who lives in the U.S. as well as their immigration status.**

**Mother's Full Name and Date of Birth**

**Surnames**  
IVANOVA  
(e.g., Hernandez Garcia)  Do Not Know

**Given Names**  
NATALIA  
(e.g., Juanita Miguel)  Do Not Know

**Date of Birth** ⓘ  
04 APR 1967  Do Not Know  
(Format: DD-MMM-YYYY)

**Q:** Is your mother in the U.S.?  
**A:**  Yes  No

**Q:** Do you have any immediate relatives, not including parents, in the United States?  
**A:**  Yes  No

**Q:** Do you have any other relatives in the United States?  
**A:**  Yes  No

**Help: Immediate Relatives**

Means fiancé/fiancée, spouse (husband/wife), child (son/daughter), or sibling (brother/sister).

◀ Back: U.S. Contact    Save    Next: Work/Education/Training ▶

- ▼ Travel
- ▼ Travel Companions
- ▼ Previous U.S. Travel
- ▼ U.S. Contact
- ▼ Family
- Work / Education / Training ▶
- Present
- Previous
- Security and Background
- Student/Exchange Visa

**Help: Navigation Buttons**

Click on the buttons above to access previously entered data.

Primary Occupation ⓘ  
 STUDENT

Present Employer or School Name  
 TARAS SHEVCHENKO NATIONAL UNIVERCITY

Present employer or school address:

Street Address (Line 1)  
 64-13 VOLODYMYRSKA ST.

Street Address (Line 2) \*Optional

City  
 KYIV

State/Province  
 Does Not Apply

Postal Zone/ZIP Code  
 01601  Does Not Apply

Phone Number  
 0442393333

Country/Region  
 UKRAINE

Monthly Income in Local Currency (if employed)  
 Does Not Apply

Briefly describe your duties:  
 YEAR OF STUDY: 3  
 DATE OF ATTENDANCE: 01-SEP-2011  
 DATE OF GRADUATION: 20-JUN-2015

Select "STUDENT" from drop-down list

Name of university

Address and telephone number of university

Include the following information:

- Year of study
- Date of attendance
- Date of graduation

Data must be recorded in the same format as shown in example.



- ✓ Getting Started
- ✓ Personal
- ✓ Address and Phone
- ✓ Passport
- ✓ Travel
- ✓ Travel Companions
- ✓ Previous U.S. Travel
- ✓ U.S. Contact
- ✓ Family
- ✓ Work / Education / Training
- Security and Background**

- Part 1
- Part 2**
- Part 3
- Part 4

## Security and Background: Part 2

NOTE: Provide the following security and background information. Provide complete and accurate answers to all questions that require an explanation. A visa may not be issued to persons who are within specific categories defined by law as inadmissible to the United States (except when a waiver is obtained in advance). Are any of the following applicable to you? While a YES answer does not automatically signify ineligibility for a visa, if you answer YES you may be required to personally appear before a consular officer.

**Q:** Have you ever been arrested or convicted for any offense or crime, even though subject of a pardon, amnesty, or other similar action?

**A:**  Yes  No

**Q:** Have you ever violated, or engaged in a conspiracy to violate, any law relating to controlled substances?

**A:**  Yes  No

**Q:** Are you coming to the United States to engage in prostitution or unlawful commercial sex service or have you been engaged in prostitution or commercial sex service or prostituted within the past 10 years?

**You are required to indicate on your DS-160 if you have ever been arrested by the police. Prior arrest information is available to consular officers at the time of visa interviews. Complete the application honestly. False statements on a U.S. visa application are a serious matter and may result in a visa denial.**



COMPLETE

PHOTO

REVIEW

SIGN

Online Nonimmigrant Visa Application (DS-160)

Application ID

Upload Photo

Confirm Photo

## Upload Photo

Click on the Upload Your Photo button below to access our photo submission system. Once there you will be given instructions on how to supply an approved photo for your Visa application. After you have selected the photo to upload and the system verifies the photo is acceptable, you will return to "Confirm Photo" to continue the application process.

### Help: Navigation Buttons

Click on the buttons above to access previously entered data.

**Make sure the photo meets all quality standards listed on the U.S. Embassy webpage at <http://ukraine.usembassy.gov/niv-photo.html>**

If the applicant fills in the form with the help of an agency representative, he or she must indicate the name of the agency on the application.

Preparer of Application

**Q:** Did anyone assist you in filling out this application?

**A:**  Yes  No

E-Signature

I certify under penalty of perjury under the laws of the United States of America that the foregoing is true and correct.

Enter your Passport/Travel Document Number:

  

Enter the code as shown:



**Click the button below to electronically sign your application:**

Sign and Submit Application

[◀ Back: REVIEW](#) [Save](#) [Next: Confirmation ▶](#)

## 5. Interview Day Instructions

- Arrive 15 minutes prior to the appointment time at the U.S. Embassy.
- Make sure all documents are in order and stapled.
- Know your rights in the U.S. by reading the Wilberforce pamphlet available at <http://www.travel.state.gov/pdf/Pamphlet-Printer.pdf>.
- Submit to a standard security check at the U.S. Embassy entrance.
- Receive a numbered ticket.
- Present your completed application package to the consular staff member indicated by your numbered ticket. Scan 10 fingerprints.
- Wait for the visa interview with the Consular Officer.
- Interview with a Consular Officer. Be prepared to answer questions about your academic studies and expected work in the U.S.
- The Consular Officer will confirm whether your visa is issued or refused. Refused applicants will receive a written explanation of the reason for refusal.
- Issued visas will be returned to the delivery location selected by the applicant at the time of appointment scheduling. Delivery time may be up to one week. Please plan accordingly.

**Please be aware that bags, purses, cosmetics, mobile phones, iPods, memory sticks and other electronic devices cannot be taken into the Consular Section.**

## 6. Program Dates

- Program dates for Ukraine: **May 2 – August 31, 2014.**
- Students cannot work in the U.S. after August 31, 2014.
- Summer Work Travel participants must return to Ukraine by the beginning of classes at their university.
- Summer Work Travel participants may remain in the U.S. for up to 30 days (“grace period”) after completion of their exchange program but must comply with the regulations above. For example, if you want to travel within the U.S. for 2 weeks before your university classes begin in Ukraine on September 1, you must stop work no later than August 15 to allow you the time to travel and return to Ukraine in time for the start of classes. If you choose to work through August 31, you may be ineligible for a “grace period” depending on the start date of your university classes. The “grace period” can only be used for domestic travel within the U.S. and/or to prepare for and depart from the U.S. SWT participants cannot re-enter the U.S. after the program end date indicated on the DS-2019.

## 7. Visitor Safety

- [JVISAS@STATE.GOV](mailto:JVISAS@STATE.GOV): This email address should be used to report problems or abuse to the Department of State.
- All J-1 exchange visitors are required to read the **William Wilberforce Trafficking Victims Protection Reauthorization Act** or simply “**Wilberforce**” Pamphlet prior to the visa interview. The pamphlet is available at <http://travel.state.gov/content/dam/visas/LegalRightsandProtections/English%20Double%20Sided%205-20-2013.pdf>
- No individual may withhold your passport, force you to work against your will, or refuse payment for hours worked.
- The student must abide by all U.S. laws.