

ALUMNI GRANTS PROGRAM

Public Affairs Section of the U.S. Embassy
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Program E-Mail:
KyivAlumniGrants@state.gov
Submit application with budget
to this e-mail address

PROGRAM PURPOSE

The Alumni Grants program is aimed at maintaining contacts with US Government-funded exchange and training programs alumni and encouraging networking among alumni and their colleagues in fields that promote democratic advancement and economic reform. Applications will be accepted from **January 4, 2011 until February 25, 2011** and will be reviewed by an Embassy selection committee.

PROJECT REQUIREMENTS

- The grant can be given to a Ukrainian registered NGO (non-profit, non-government organization) that has USG alumni as members or to individual alumni. American and third-country organizations and individuals are not eligible for grants.
- Alumni and recipients of all US Government-funded exchange and training programs, including ECA, USAID, USDA and FEP, Department of Commerce SABIT trainings, as well as other target groups with an alumni connection are eligible.
- Program dates cannot exceed one year. Funds shall be used within FY-2011. Costs incurred before the official grant period begins will not be reimbursed.
- The project purpose should be specific. Results should be measurable and realistic. The proposal should explain the benefits of the project after completion of the grant.

GENERAL COMPETITION PROJECT THEMES

Alumni may apply for grants for the following purposes:

- **To conduct projects that support democratic and economic reform initiatives in Ukraine, that encourage public participation, discussion and community problem solving.**
- **To initiate a public or community service program;**
- **To provide support for alumni association events or networking opportunities**
- **To organize training programs or conferences for professional colleagues and/or other alumni;**
- **To request continued funding for existing alumni centers, and minimal start-up costs for alumni associations*;**
- **To organize alumni networking events;**
- **To develop and publish or create curricula, textbooks, films or related reference or educational materials for a training program or conference;**
- **To publish public information pamphlets or brochures on topics that further USG assistance goals;**
- **To request grants for professional travel **;**

** Alumni centers and associations will only be funded in conjunction with a defined project.*

*** Preference will be given to alumni that plan to make a presentation at the conference/seminar and propose follow-up activities after participation in the conference/seminar for the purpose of sharing information and experience with others, including, but not limited to, lecturing, publications, media coverage, etc.*

ALLOWABLE EXPENSES

The maximum funding available is **\$3,000** for individuals and **\$5,000** for organizations. Travel grants (to attend international conferences) will be a maximum of **\$1,000** to partially cover international transportation, airport transfers, and conference fees.

The following activities may not be funded:

1. Social welfare projects;
2. Capital improvements;
3. Purchase of furniture and office decorations;
4. Establishing an alumni center or association unless part of a broader project;
5. Purchase of vehicles;
6. Projects that contain the appearance of partisanship/support for electoral campaigns;
7. Academic or analytical research (if not part of a larger project);
8. Scholarships;
9. Paying the costs of international participants/guest speakers at events;
10. Medical and psychological research, and clinical studies;
11. Provision of health care services;
12. Projects of a commercial nature;
13. Entertainment costs (receptions, social activities, ceremonies, alcoholic beverages, cocktail parties, guided tours).

APPLICATION INSTRUCTIONS

- Proposals should be written **in Ukrainian and English**. Proposals should be written on the application form and submitted in electronic form (e-mail: KyivAlumniGrants@state.gov) Applications may be found at: <http://ukraine.usembassy.gov/alumni-grants.html>
- Proposals should include a project timetable showing project events or milestones.
- Proposals for publication of materials should describe the intended audience, content, and how materials will be distributed.
- Proposals should explain why a proposed project is important, who will be affected by this project, what difference it makes.
- Materials published under these grants shall be reviewed and approved by the Embassy prior to dissemination.

REQUIRED ATTACHMENTS

Please include the following documents with your proposal:

- **List of all previous grants including the date, amount, donor and project theme.**
- **Copies of resumes for key personnel/participants.**