

(USAID) Energy Governance and Capacity Initiative (EGCI), which focuses on issues relating to Uganda's nascent oil industry and attends meetings with the Mission's Petroleum Working Group. The incumbent also works closely with the U.S. Department of the Treasury, World Bank and International Monetary Fund, and coordinates activities with the regional environment, science, technology, and health office in Addis Ababa.

Incumbent frequently functions as the de facto control officer for high level visits by ensuring all scheduling needs are met and providing assistance to American Officers. The incumbent briefs visiting officials on current and political developments and trends, and accompanies them to meetings with host government officials. Frequent visits by U.S. government officials require an attention to detail and ability to multitask when planning multiple visits. Visits also often require work outside office hours to coordinate events and to communicate with American officers on urgent matters or last-minute developments.

The job requires astute judgment, quick decision-making skills and the ability to form thoughtful connections between different political and social developments. The job also requires significantly high diplomatic and communications skills to be able to engage with career and elected government officials at the highest levels. This job also requires the ability to independently interact with U.S. officials in Washington on key substantive issues and informational requests, as well as trip planning and visit strategies. The job requires superior writing and communication skills so as to minimize editing by the American supervisors thereby allowing them to focus their time more efficiently.

Often at his/her own initiative, the incumbent prepares extensive spot and in-depth analytical reports on a wide range of sensitive political and economic issues in the context of national issues, as well as the implications for U.S. interests. The incumbent drafts analytical and factual reports, researches and gathers information, prepares briefing memos and establishes a wide range of contacts in the government and NGOs which with legislative and policy developments in the areas of macroeconomic, oil and gas, ESTH, and government-led anti-corruption efforts. The incumbent must be able to brief the Pol/Econ Chief, Deputy Chief of Mission and Ambassador and TDY visitors on developments and issues with authority and accuracy. This involves oral or written briefings and inputs, evaluating events in historical perspective and identifying their relationships to national trends and to the interests of the U.S. Incumbent must be able to make reasonable projections about the future course of politics and social changes, demonstrating critical judgment and as strong integration of social, political and economic factors.

Incumbent must maintain a wide range of contacts at the highest level of government including ministers, legislature, judiciary, media, academia, businesses, and civil society. Incumbent advises American officers on a variety of sensitive political and economic issues and related matters, such as gauging the probable reaction of government officials and the Ugandan public to U.S. views or proposals. The incumbent advises the Embassy's interagency Small Grants selection committees, managed by the Political Section. The incumbent backs up the Section's Political and Economic Specialist and must be conversant on financial and commercial issues.

MAJOR DUTIES AND RESPONSIBILITIES

MACROECONOMIC ISSUES

20%TIME

Uganda is one of the fastest growing economies in East Africa, averaging 7% growth over the last 20 years. The incumbent monitors, analyzes and reports on government and international organization economic reform programs. Monitors foreign debt, foreign aid and the national budget and keeps updated data on the economy. The incumbent will be responsible for an annual analysis of the Ugandan national budget and its affect on U.S. government programs. Incumbent closely follows developments in Bank of Uganda and Ministry of Finance and liaises with the IMF and World Bank on macroeconomic and financial stability matters. The incumbent tracks foreign investment and Uganda's overall investment environment, reports and analyzes investments from non-U.S. origin countries, and advises on the development of the financial sector and its regulatory and policy framework. The incumbent must establish and maintain a wide range of contacts at the Central Bank, Ministry of Finance, Insurance Regulatory Authority, Capital Markets Authority, Uganda Securities Exchange and the Uganda Bureau of Statistics. Analyzes and advises on the development of the information and communications technology sectors and its regulatory and policy framework.

OIL AND GAS SECTOR

20%TIME

With an estimated 3.5 billion barrels of reserves, Uganda's nascent oil sector has the power to transform Uganda's economy if managed properly, and the incumbent will actively monitor the Ugandan government's ability to transfer oil wealth to the general populace. Incumbent serves as the Political and Economic Section's principal expert on the oil sector, and advises American officials on how developments in Uganda's oil sector affect the U.S. government and American businesses. The incumbent closely analyzes and follows the development of Uganda's petroleum sector, including its legal framework, business environment, regulation, and impact on national development priorities and the environment by maintaining contact with key officials at the Ministry of Energy, Petroleum Exploration and Production Department (PEPD), Parliament's Natural Resources Committee, and Ministry of Water and Environment. The incumbent must exercise an excellent sense of judgment, intuition, tact, and diplomacy to obtain accurate, but sensitive information.

ENVIRONMENT, SCIENCE, TECHNOLOGY AND HEALTH**20%TIME**

With oil and gas finds, rising population, and one of the most diverse and delicate natural eco-systems in Africa, Uganda is now just beginning to face and balance the next generation of environmental challenges. In addition, with numerous epidemics, poor health delivery systems, and extensive pandemic disease research collaborations, health issues are a major U.S. interest in Uganda. Therefore, the ESTH portfolio represents a significant portion of our overall bilateral portfolio. The incumbent advises on ESTH issues, policies and initiatives in Uganda and must have a thorough knowledge of Uganda's environmental, technological, and health issues.. The incumbent will be an integral part of the Embassy's interagency health team which is comprised of six U.S. government agencies and manages over \$400 million in health assistance each year. The incumbent will organize meetings, make contacts, and advise American officers, including the Regional ESTH Office in Addis on developments that impact U.S. government priorities and initiatives. The incumbent promotes bilateral and regional cooperation among agencies and organizations concerned with ESTH matters, and liaises with USAID's Economic Development, Health, and Education Offices.

CORRUPTION AND GOVERNANCE**20%TIME**

Uganda suffers from corruption at all levels of government, which potentially impact U.S. interests and programs and domestic political stability. The incumbent monitors corruption and governance issues and the effect they have on society and the economy. The incumbent tracks and reports on corruption-related cases, and maintains contact with anti-corruption civil society groups, and attends court proceedings for high profile cases. The incumbent is responsible for compiling and drafting an annual summary of corruption cases. The job requires tact and sound judgment to engage the various government ministries and institutions in the very sensitive area of corruption and poor governance. Incumbent needs to establish and maintain close contact with senior-level officials in the judiciary, Directorate of Public Prosecution, Inspector General of Government and civil society organizations which deal with governance issues and must demonstrate a high level of maturity and objectivity while interviewing and reporting on corruption cases. The incumbent will work closely with USAID's Democracy, Governance & Conflict Office.

Develop and Maintain Contacts**10%**

Initiate and maintain a broad range of contacts in his/her portfolio at the highest level, which includes government, legislature, judiciary, media, academia, businesses, and civil society. To maintain and expand these contacts, incumbent attends civil society gatherings, important public meetings, legislative sessions and conferences and seminars relevant to his/her portfolio. Drawing on his/her broad base of contacts, the incumbent assists with the selection of candidates for Public Affairs programs.

Incumbent is also responsible for suggesting new contacts that the Section can engage with. He/she helps orient new American officers by introducing them to key political contacts and opinion leaders. Incumbent also suggest guest lists for representations events, and advising them on relative importance and experience of state policy makers. Incumbent must therefore keep abreast of domestic and regional events as well as its various actors and trends.

Travel and Operational Responsibilities**10%**

The incumbent travels independently especially in Kampala and the surrounding districts and other parts of Uganda as the need arises, to keep up-to-date on political and social developments of importance to US interests across the board. Through this travel, incumbent keeps the Political and Economic Section informed about macroeconomic, energy sector, health, environment, and good governance developments.

Incumbent assists in the planning and organizing of visits by state Department officials, Cabinet Secretaries, other Executive Branch officials and Congressional delegations. Although this is done under the supervision of American officers; the incumbent plays a role not only in logistical arrangements but also in suggesting site visits, tours and meetings with key Ugandan personalities. Incumbent arranges meetings with key political and economic contacts ensuring that American officers and official visitors are able to gather comprehensive information and take full advantage of the visit. S/he recommends approaches to be taken by American principals in the meetings and prepares background and biographic material.

15. QUALIFICATIONS REQUIRED FOR EFFECTIVE PERFORMANCE**a. Education**

Completion of a university degree in political science, law, political economy, economics, history, journalism and human rights is required.

b. Prior Work Experience

Five years experience in foreign policy, political, law, social development, academia or journalism.

c. Post Entry Training

Guidance from Political Officer on State Department reporting requirements. FSI training for Political Specialists.

d. Language Proficiency: List both English and host country language(s) by level and specialization.

Level IV English ability (fluent written, spoken and reading) is required.

e. Knowledge

Thorough knowledge of Uganda's economic and political system, as well as a broad understanding of energy, environment, health, science and technology (ESTH) issues.

f. Skills and Abilities

Ability to interact with Uganda officials, civil society groups, scientists, economists, members of the business community, and political leaders at all levels.

16. POSITION ELEMENTS

a. Supervision Received

Supervision provided by the Pol/Econ Chief, and Political and Economic Officer.

b. Available Guidelines

Oral and written instructions from American supervisors.

c. Exercise of Judgment

Ability to use judgment to discern important economic, ESTH, and political trends, especially regarding sensitive topics. .

d. Authority to Make Commitments

None.

e. Nature, Level and Purpose of Contacts

All levels of political, economic, academic, scientific and civil society contacts.

f. Supervision Exercised

None

g. Time Required to Perform Full Range of Duties after Entry into the Position

52 weeks