

14. MAJOR DUTIES AND RESPONSIBILITIES**% OF TIME**

Receives oral or written instructions from the Facilities Supervisors and Maintenance Foremen indicating locations and scopes of work to be done and independently proceeds to execute work and documents tasks completion. Painting work includes; Surface preparations, sanding, wire brushing and use of relevant chemicals to bind and seal brick/laminates, filling nail holes, cracks, removing old caulking and applying selected types of paints and wall paper decorations using standard journeyman level practice, mixing colors to arrive at the correct tone to patch paint, moving and covering furniture/furnishings, floor areas to assure they are fully protected. 80%

Ensures that all required tools, equipment and material supplies are available, ensures tools/equipment and work areas in good condition including general housekeeping of shop and work sites. Performs task in other trades and provides assistance to oversee and inspect the work of a contractor for adherence to standard practice and contract specification requirements. Composite of multi trade tasks includes electrical, plumbing and masonry. 15%

Will perform incidental driving duties to transport tools, fuels equipment and personnel to and from work sites and warehouse stores. Performs other duties as assigned within Facilities Maintenance including unskilled labour and non technical tasks. 5%

15. QUALIFICATIONS REQUIRED FOR EFFECTIVE PERFORMANCE**a. Education**

Completion of secondary school (both O' and A' level) and completion of vocational training or apprenticeship recognized as producing journeyman-painting skills is required.

b. Prior Work Experience

One year of journeyman painting experience is required.

c. Post Entry Training

None

d. Language Proficiency: List both English and host country language(s) by level and specialization.

Level II English ability is required.

e. Knowledge

Must have full journeyman painting knowledge of established practices and procedures of the painting trade is required.

f. Skills and Abilities

Able to use all tools of the trade. Must hold a valid Ugandan drivers license with good driving experience.

16. POSITION ELEMENTS**a. Supervision Received**

Maintenance Supervisor, Facilities Maintenance Manager and General Services Officer.

b. Available Guidelines

Oral and written instructions from the supervisor, established trade practices and procedures.

- c. Exercise of Judgment
Determine extent, nature of repairs needed and need for replacement of equipment.
- d. Authority to Make Commitments
None
- e. Nature, Level and Purpose of Contacts
Co-workers in maintenance section and US Direct Hire Americans employees.
- f. Supervision Exercised
None
- g. Time Required to Perform Full Range of Duties after Entry into the Position
52 weeks