



VACANCY ANNOUNCEMENT
Health Program Manager (PM)-----Re-advertised

Announcement Date: March 25, 2013
Closing Date: March 29, 2013 at 5:00 PM
Position Classification: Full time Services Contract
Position reports to: Peace Corps Uganda, Director/Programming and Training

Peace Corps (PC) is an agency of the United States Government, which sends American volunteer development workers to assist in capacity building and technical assistance activities in over 70 countries worldwide. Peace Corps Uganda invites applicants for the position listed above, which is based in Kampala, Uganda and may require travel to other parts of Uganda. See www.uganda.peacecorps.gov for more details about Peace Corps Uganda.

Peace Corps Health programs aid to improve the healthy behaviors and status of Ugandans living in rural areas. The project aims to achieve this which will lead to a reduction of HIV/AIDs and the mitigation of negative impacts of the disease. The project aims to strengthen the capacity of communities and service providers including Village Health teams and health committees. Health promotion activities also address malaria prevention and practices that affect maternal and child health, morbidity and mortality. A new project to begin later this year will train Ugandan doctors and nurses in clinical skills. The Ministry of Health is a key partner.

Job Description:

The purpose of this position is to provide management and technical leadership in Health to creatively determine the best utilization of the Volunteer skills and abilities to build Uganda capacity by proactively seeking optimum placements and translate host country assistance requests into viable, effective projects; to provide technical and personal support to assigned Peace Corps Volunteers (PCVs); and to ensure the maintenance of a quality Peace Corps program overall.

The Health Program Manager heads the Health Team and works as part of a Programming and Training team with the Director of Programming and Training (DPT), the Training Team, the Monitoring and Evaluation Coordinator (or person assigned to those tasks) and collaborates closely with all members of the Programming and Training and Administrative Units.

This position is aimed to providing program leadership and management and technical expertise to Peace Corps' health activities. The PM will be a member of the Peace Corps Programming and Training Team and as such will work collaboratively to plan, research, manage and evaluate PC/Uganda's health activities and provide technical and administrative support to Uganda Peace Corps Volunteers (PCVs) and Peace Corps Trainees (PCTs). The PM will also serve as the leader health technical trainer and source

related expertise externally for PCVs/PCTs to engage and perform in PC/Uganda's health programming. The PM will be the liaison with Peace Corps headquarters regarding health programming.

Key Responsibilities:

- Represent PC/Uganda at US government Health Interagency Partnership working group meetings.
- Coordinate with USAID/Uganda, regarding the post's Health activities.
- Compile program reports for PC/Uganda, USAID/Uganda and PC/HQ to demonstrate the use and impact of PC/Uganda's contributions to Health indicators.
- Monitor governmental and nongovernmental organization (NGO) activities and initiatives in the areas of food security as appropriate.
- Develop and manage Volunteer sites.
- Provide technical, training and management support to PCVs and their counterparts.
- Assist PCVs in monitoring their work and reporting outcomes.
- Aggregate reports generated by PCVs using Peace Corps' Volunteer Reporting Tool (VRT) according to indicators and target priorities.
- Liaise with the USAID Monitoring and Evaluation team to compile the reports and generate final evaluations and trend analyses .
- Manage with others on the Programming and Training Team the Health Project Advisory Committee and utilize the committee to build relationships and provide a mechanism for expert and community input into project activities.

Qualifications and Experience

- Masters Degree in Health or related field or appropriate level and focus of education and professional experience mix.
- Experience: 5 years required, 10 years is desirable, in the fields of public health, health management, health education, HIV AIDs, malaria prevention, and/or Maternal and child health with relevant government agencies, health associations, Health service providers.
- Peace Corps Uganda is looking for a dynamic and experience professional in the health field. The applicant should have the passion and creative drive to join this project supporting over 40 Volunteers in Uganda to promote better health practices.
- Looking for skills in networking, negotiation, partnership development, and the ability of strategic thinking and developing a team that can support, guide and nurture Volunteers' and host organizations towards shared goals.
- Excellent computer skills including word processing and spreadsheet programs; excellent command of English, both spoken and written; native ability in spoken and written at least one Ugandan language.
- Ability to travel extensively.
- Ability to work on a regular Monday through Friday schedule with occasional evening and weekend hours when necessary.

Must Have:

All applicants must have the required work and/or residency permits to be eligible for consideration

Position Elements

- **Supervision Received:** Supervised by the Country Director with daily direction provided by the Director of Programming and Training. For new, difficult, or unusual tasks, supervisors give directions on objectives and suggested procedures. The Health Program Manager is expected to take the initiative to meet established deadlines, and document and communicate procedures to the Country Director.
- **Available Guidelines:** 1) Peace Corps Manual, 2) Foreign Affairs Manual 3) instructions provided by the Programming and Training Officer and the Country Director.
- **Exercise of Judgment:** Broad exercise of judgment within the confines of job responsibilities.
- **Limits of Authority:** The Health Program Manager is expected to research, discuss, and suggest solutions within the confines of the job responsibilities.
- **Nature, Level and Purpose of Contacts:** Works closely with Health Team, the Director of Programming and Training, Training Manager, Peace Corps Trainees and Volunteers. Communicates at all levels as required by the job responsibilities.
- **Oversight Exercised:** PEPFAR and Global Health Partnership Coordinators.

HOW TO APPLY

All submissions should be electronic.

Please submit a Word formatted letter of interest and resume and names and contact information for three references to applications@ug.peacecorps.gov
Scan and attach a reference letter from your area Local Council (LC1) and other major credentials/certificates. Bring original copies to the interview if you are invited. Clearly indicate the position applied for on the subject line of the cover email: "Health Program Manager".

Submitted documents become the property of the Peace Corps and will not be returned. You will be contacted ONLY if you are deemed qualified and invited for an interview.