



U.S. Embassy Abu Dhabi

Passport Book Renewal by Mail

Please Carefully Read these Directions
Incorrect or incomplete applications can not be processed.

| | Yes | No |
|---|--------------------------|--------------------------|
| I am renewing a previously issued ten-year adult U.S. passport. | <input type="checkbox"/> | <input type="checkbox"/> |
| I have filled out and signed form DS-82 . I have included all of the information on the form, including my Social Security Number. | <input type="checkbox"/> | <input type="checkbox"/> |
| I have included my current passport in the package. | <input type="checkbox"/> | <input type="checkbox"/> |
| I have included postage and a self-addressed envelope for the return delivery of my passports via Empost . I have retained the receipt for the delivery | <input type="checkbox"/> | <input type="checkbox"/> |
| I have included a Bank Manager's Check or a money order from Emirates Post for 406 UAE Dirhams to cover the cost of my new passport issuance. I understand that cash, credit cards or personal checks are not acceptable payment. | <input type="checkbox"/> | <input type="checkbox"/> |
| I understand that the process time for a new passport can be up to four weeks. I will not have access to my passport during this time. | <input type="checkbox"/> | <input type="checkbox"/> |
| I understand that my existing passport will be cancelled before it is returned to me. Visas in the cancelled passport (including UAE residency visa) will remain valid. | <input type="checkbox"/> | <input type="checkbox"/> |
| I am delivering my passport to the Embassy by Empost. I understand that no other courier or delivery service is acceptable at this time. | <input type="checkbox"/> | <input type="checkbox"/> |



Reminders:

- We do not accept cash, credit cards or personal checks by mail.
- You cannot renew a child's passport by mail.
- If you prefer, you can [make an appointment at the Embassy](#), paying cash or credit card.
- If your passport is lost or damaged then you must make an appointment and appear in person.
- You must use form [DS-82](#) when renewing your passport by mail.
- Questions? Email AbuDhabiACS@state.gov

Make checks and money orders payable to "American Embassy Abu Dhabi"

You Must Include:

- **Your current 10-year passport**
- **Your payment via Bank Manager's check or Money Order**
- **Return postage and a self-addressed envelope**
- **Signed form [DS-82](#)**

Send via [Empost](#) to:

Consular Section / ACS / Passports
Embassy of the United States of America
PO Box 4009
Abu Dhabi, UAE



Embassy of the United States of America Abu Dhabi, UAE – Internet resources

Embassy Abu Dhabi web site

<http://abudhabi.usembassy.gov>



Register to vote absentee:

<http://www.fvap.gov>



**Let us know you live here.
Visit the Smart Traveler
Enrollment Program:**

<https://step.state.gov/step>



Read Embassy notices to citizens:

http://abudhabi.usembassy.gov/warden_information.html



Read the Embassy newsletter:

http://abudhabi.usembassy.gov/acs_newsletters.html



Embassy Abu Dhabi on Twitter:

<https://twitter.com/USEmbUAE>



Embassy Facebook Page:

<https://www.facebook.com/usembassyAbuDhabi>



**Embassy Abu Dhabi public hours:
1:00pm – 3:00pm
Sunday–Thursday
Closed on US and UAE Holidays**

Email:

AbuDhabiACS@state.gov

Website:

<http://abudhabi.usembassy.gov>