

I. SCOPE OF PURCHASE REQUEST

The contractor shall provide required motor vehicle for the U.S. Embassy in Ankara. The vehicle requirement and specifications are in the attached SF-18 form. The price listed below shall include all labor, materials, insurance (see FAR 52.228-4 and 52.228-5), overhead, and profit.

Specification of the Required Vehicle:

Model Year: 2015

Vehicle type: Minibus

Capacity: 16 + 1 pax

Length: Long chassis

Transmission: Automatic Transmission

Color preference: Gray, metallic with steel rims and black tinted windows

Other requirements:

- Fog headlight
- Park sensor (separate pricing required)

II. PRICING

The contractor shall complete all work (including furnishing all labor, material, equipment and services) required under this contract for the following firm fixed price and within the time specified. This price shall include all labor, materials, overhead, and profit. All prices shall be in T.L.

_____ **Total Price**

III. PAYMENT

(a) General: The Government shall pay the contractor as full compensation for all work required per residence, performed, and accepted and the firm fixed-price stated in the purchase order.

IV. INVOICING & PAYMENT

(a) The Contractor shall submit the invoice to the FMC Office at the Embassy. The invoice should be VAT and OTV exempted. Government will provide VAT and OTV exemption letter granted from the Ministry of Foreign Affairs.

(b) The Contractor will furnish the necessary documentation for diplomatic sales, initial pro-forma invoice, ATR and Certificate of Origin documents and technical certification necessary for the traffic registration.

(c) Payment will be made by EFT in Turkish Lira 30 days after receipt of ordered goods and proper invoice. The following information must be printed on the invoice to be considered as a proper invoice:

- Purchase Order Number.
- Description, quantity and total.
- VAT Exemption.
- Bank Information; Bank Name, Branch name, Account no., IBAN number.

US Government has 7 calendar days to review an invoice and either return it to the contractor as improper or process the invoice for payment.

V. OTHER

The vehicle license plate and traffic registration will be handled by the U.S. Embassy Ankara. Vendor shall provide all necessary documentation for diplomatic sales process for smooth transaction.