



## PEACE CORPS TUNISIA

The Peace Corps program is reopening its office in Tunisia and seeking qualified local candidates for personal services contracts. Peace Corps will place American Volunteers in two-year assignments in villages and towns across the country. Established by President John F. Kennedy in 1961, Peace Corps exists to promote world peace and friendship. Our mission is described in the three goals:

1. Assist interested countries in meeting their need for trained men and women.
2. Promote a better understanding of Americans by citizens of the host country.
3. Promote a better understanding of other people/cultures by Americans.

**We are a start-up operation in Tunisia. We will require staff who are flexible, hard-working, willing to contribute in many ways, and comfortable working in an ambiguous and changing environment.**

**Peace Corps immediately seeks a Training Manager.**

### **Position description:**

The Training Manager is responsible for the overall design, planning, organization, implementation, monitoring and evaluation of Volunteer trainings. Duties include:

- Design trainings to prepare Volunteers technically and culturally, including in communicating in Arabic, to effectively perform their assignments
- Work closely with Program Managers to assure the relevance of training in meeting the goals of each project
- Participate in recruiting, training, and managing staff to deliver trainings
- Collaborate with financial staff to budget funding and plan resources for training activities
- Ensure that all activities are carried out in accordance with Peace Corps policies

This position requires high levels of collaboration, cultural sensitivity, and problem solving. This position may require some travel within Tunisia.

### **Qualifications Required:**

Language: Fluency in Arabic, French, and English.

Academic: Completion of education resulting in the equivalent of a baccalaureate degree

Work Experience: At least three years of progressively responsible work designing and delivering training, preferably in a cross-cultural context.

The United States Peace Corps is an Equal Opportunity Contractor. **Interested candidates should submit a CV and a cover letter in English** by email to: [AOTunisia@peacecorps.gov](mailto:AOTunisia@peacecorps.gov) no later than Friday, June 29<sup>th</sup>, 2012. **The subject line of the email must include “Training Manager Application.”** Only applicants who are selected for interviews will be contacted.

**[www.peacecorps.gov](http://www.peacecorps.gov)**