Embassy of the United States of America
Baghdad, Republic of Iraq

January 9, 2012

To: All Prospective Quoters:

From: Joseph D. Hogan, Contracting Officer

Subject: Question-and-Answer (Q&A) Correspondence 1

Reference: Request for Quotations (RFQ) No. SIZ10012Q0003 Messenger Services

The U.S. Embassy Baghdad is please do disseminate the following information to the questions received in regard to the referenced Request of Quotations.

Question 1: "Can you send me the description of such items (are they regular letters size or big Parcels size)?"

Answer: The items are letters and/or packages up to two kilograms in weight. The size of a package will not be a big parcel. The package may contain, but not limited to, letters, documentation, or one small envelope with a CD/DVD and perhaps a few sheets of paper.

Question 2: "Do we have to utilize Vans for transportation? or may be even small trucks?"

Answer: It is the Contractor's determination to what vehicles shall be utilized based on the requirements for delivering letters and/or packages up to two kilograms in weight to locations (Delivery District) within two hours. Please see the Statement of Work in SECTION 1 - THE SCHEDULE of the RFQ document.

Question 3: "Can we ask (request) for badge to access the IZ"

Answer: The Contractor shall arrange its own arrangement with the authority to obtain badge for accessing the IZ.

Question 4: "If there an amount of deliveries (eg.boxes & letters) in one trip is it counted as one trip or by baggage count."

Answer: The payment will be made per each delivery address (see Attachment 2 - Most Frequent Delivery Addresses). For example, one trip to the same address may contain no more than two or three packages or pieces of mail.

Question 5: "The estimated delivery quantity, is it monthly or daily and what is the time period of this contract."

Answer: The estimated delivery quantity stated in the RFQ is annual (one year). The time period of this indefinite-delivery indefinite-quantity (IDIQ) purchase order is one year or twelve months.

Question 6: "filling pages (3 and 25 and 27 and 42 and 45) of RFQ (SIZ10012Q0003) it will be manually or there is another way to fill up these pages."

Answer: It is up to the quoter to fill out the pages as long as they are easy and clear to read.

Question 7: "quotation submitting will be just these pages no need to submit the 46 pages."

Answer: Qutoers may submit the pages stated in the RFQ or submit the whole 46 pages.

– End of Question-and-Answer Correspondence 1 –