



*Embassy of the United States of America  
Baghdad, Republic of Iraq*

February 24, 2011

To: Prospective Offerors

Subject: Solicitation number S-IZ100-11-R-0015

The Embassy of the United States of America invites you to submit a proposal for the relocation of two existing A/C condensers at the Motor Pool offices at the NEC, Baghdad, Iraq.

The Embassy intends to conduct a site visit and pre-proposal conference at the site, and all prospective offerors are welcome to attend. See Section J of the attached Request for Proposals (RFP) for information on how to register for the site visit.

Your proposal must be submitted electronically by email with the subject line "**Proposal S-IZ100-11-R-0015 Enclosed**" to [BaghdadGSOProcBid@state.gov](mailto:BaghdadGSOProcBid@state.gov) on or before 12:00 noon on March 15, 2011. No quotation will be accepted after this time.

In order for a quotation to be considered, you must also complete and submit the following:

1. SF-1442 Blocks 14, 15, 16, 17, 20a, b and c.
2. Section A, Price
3. Section L, Representations and Certifications;
4. Additional information as required in Section J, Quotation Information and Section K, Evaluation Criteria.
5. All fields in the solicitation document highlighted in yellow must be completed and submitted with the proposal.

Direct any questions regarding this solicitation to [BaghdadGSOProcurement@state.gov](mailto:BaghdadGSOProcurement@state.gov).

Sincerely,

A handwritten signature in blue ink that reads "Smith Charles".

Smith Charles  
Contracting Officer

Enclosure: S-IZ100-11-R-0015