



American Embassy
Lome - Togo

March 5, 2013

Dear Prospective Quoter,

SUBJECT: Solicitation Number STO40013R0003 – US Embassy Lome Swimming Pool Tiling

The Embassy of the United States of America invites you to submit a proposal for tiling and floor finishing works at its swimming pool area located on the grounds of the Embassy.

The Embassy intends to conduct a site visit on Friday, March 8, 2013. All prospective offerors are invited to attend.

If you are interested in submitting a proposal on this project, read the instructions in Section J of the attached Request for Proposals (RFP).

If you intend to submit a proposal, you should thoroughly examine all documents contained in the contract solicitation package.

Your proposal must be submitted in a sealed envelope marked "Proposal Enclosed" to the Contracting Officer, American Embassy Lome, B.P. 852, Lome, Togo on or before 11:00 am on March 22, 2013. No proposal will be accepted after this time.

Complete the OFFER portion of the Standard Form 1442, including all blank spaces, and have the form signed by an authorized representative of your company, or the proposal may be considered unacceptable and may be rejected.

Please direct any questions regarding this solicitation to the Contracting Officer by letter or by telephone 22-61-54-70 during regular business hours.

Sincerely,

A handwritten signature in black ink, appearing to read "Sharon M. Haji Mkanga".

Sharon M. Haji Mkanga